

Transylvania County Schools

School Wide Safety Nets for Student Accountability

2009-2010

School: T.C. Henderson Elementary

Area: Parental Communication

<u>Actions Steps</u>	<u>Timeline</u>	<u>Who is Responsible?</u>
(1) Mail "Good News Postcards: once per semester to each student's parents. (Two times per year.)	Per Semester	Teachers
(2) Beginning of year "Open House" or "Meet the Teacher" meeting.	August-September	Staff
(3) Communicate weekly with parents through planners, email, newsletters, and/or web page.	Weekly	Teachers & Principal
(4) "Proactive Alert" messaging, as needed for progress reports, report cards, upcoming school events, etc.	Ongoing as needed.	Teachers & Principal
(5) Conduct "Student-Led" parent conferences by the end of the 3 rd grading period. (All students in grades 2 – 5).	Spring, 2010	Teachers & Students
(6) Make home visits as necessary. (Goal is to visit the home of each child whose parent has not attended a school conference by the end of the first semester.)	Spring, 2010	Teachers, Principal, SRO
(7) Set up and regularly update teacher websites.	Monthly	Teachers

(8) Conduct quarterly “Coffee with the Principal” sessions for parents and community members. (Vary the time of day)	Quarterly	Principal
(9) Make contact with parents immediately at the first signs of a struggling student for a conference. Update or establish a PEP for students who are struggling for the year.	Ongoing	Teachers
(10) Send monthly school wide and classroom newsletters to communicate to parents about what is happening at school.	Monthly	Teachers & Principal
(11) Expand our school wide “Mentoring Program” for all identified at-risk students.	Ongoing	Teachers & Principal

Area: Curriculum Alignment & Pacing

<u>Actions Steps</u>	<u>Timeline</u>	<u>Who is Responsible?</u>
(1) Grade levels plan together to develop time lines and pacing guides.	Monthly	Teachers & Principal
(2) Staff will continue horizontal and vertical articulation meetings to insure curriculum alignment and coverage.	Quarterly	Teachers & Principal
(3) District pacing guides and assessment results will be utilized in the planning and academic coaching process. Data disaggregation will be conducted by the principal and shared with the staff.	Quarterly	Teachers & Principal
(4) We will fully implement our “Interdisciplinary Units,” complete	Ongoing	Teachers & Students

with hands-on activities and materials. (All grade levels)

Media Specialist

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| (5) Weekly lesson plans and unit lesson plans will be taken up by principal and checked for quality. Feedback will be provided through the use of a rubric. | Weekly | Teachers & Principal |
| (6) Differentiation of instruction and “scaffolding” will be emphasized through the utilization of assessment results, varied learning styles, objectives-based groups, etc. | Ongoing | Teachers & Principal |
| (7) Develop a daily schedule that will allow for daily grade level planning. | Summer, 2009 | Scheduling Committee |
| (8) We will fully implement “Marzano’s Research-Based Best Practices!” | Ongoing | Teachers |

Area: Academic Coaching

<u>Actions Steps</u>	<u>Timeline</u>	<u>Who is Responsible?</u>
(1) Teachers & Assistants will provide remediation/acceleration sessions after school for all at-risk students, who have PEPs.	Weekly	Teachers & Assistants
(2) Volunteer mentors will serve as academic coaches.	Ongoing	Volunteers
(3) Middle School students will serve as mentors, academic tutors, etc.	Ongoing	Middle School Students
(4) Additional part-time tutors will be provided to assist our struggling students.	Ongoing	Paid Employees

(5) Additional coaching will be provided through our after-school staff.	Ongoing, daily	After-School Staff
(6) Hire full-time tutor to work with students during the day. (Providing funds are available.)	Ongoing	Teachers, Principal
(7) Support Staff will tutor struggling students during the school day, at least once per week, for 30 – 45 minutes per session.	Weekly	Support Staff
(8) We will utilize the results of the AIMSweb assessments to drive instruction, remediation, acceleration, and differentiation. (These assessment results will also determine the student make-up of the various skill groups.)	On-Going	Certified Staff

Area: Benchmark Assessments

<u>Actions Steps</u>	<u>Timeline</u>	<u>Who is Responsible?</u>
(1) We will give them three times per year; paper and pencil only, employing the AIMSweb program. (Universal Screening, Strategic Monitoring, and Progress Monitoring.)	Fall & Spring	Teachers & Principal
(2) Principal and staff will analyze the results to determine levels of student performance and understanding, in order to set-up remediation and acceleration stations.	Ongoing	Teachers & Principal
(3) Teachers will utilize teacher assessment results to initially group students according to their needs and similar weaknesses.	Mid-September	Teachers & Principal

(4) Counselor will conduct some test-prep lessons, keying in on effective strategies on beating “test stress!”	May	Counselor
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Area: Personalized Education Plans

<u>Actions Steps</u>	<u>Timeline</u>	<u>Who is Responsible?</u>
(1) PEPs will be developed for every student who is failing.	September	Teachers
(2) PEPs will be created for all students receiving a waiver to the next grade level.	September	Teachers
(3) Progress on PEPs will be utilized to direct instruction and and monitor the progress of students.	Ongoing	Teachers & Principal
(4) Teachers look for the need for PEPs after predictive assessments or at any point that student begins to struggle.	Ongoing	Teachers
(5) Results from PEPs will be utilized to direct instruction and remediation.	Ongoing	Teachers

Area: Other Interventions

<u>Actions Steps</u>	<u>Timeline</u>	<u>Who is Responsible?</u>
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(1) Area organizations and businesses provide resources for students with needs. (Business Partners)	Ongoing	Businesses & Principal
(2) Grade level meetings focus on curriculum, instruction, assessments, and planning.	Bi-Monthly	Teachers & Principal
(3) TCHES is continuing a program of Peer Mediation & Conflict Resolution.	Ongoing	Staff & Students
(4) TCHES is continuing with it “Eat Smart, Move More” Program.	Ongoing	Teachers & Students
(5) Counseling services will be provided for students who exhibit severe and/or chronic behavioral, emotional, or psychological issues.	Ongoing	Counselor
(6) We will continue with our “Book Buddies” Program this school year, where lower grade classrooms “buddy” with an upper grade to read and assist each other academically.	Ongoing	Teachers & Staff