

Transylvania County Schools

School Wide Safety Nets for Student Accountability

2009-2010

School: Rosman High

Area: Parental Communication

Actions Steps

Timeline

Who is Responsible?

<p>1. Each teacher will contact every parent during the first three weeks of each semester. This will be recorded using the ProActive System.</p>	<p>1. 09/14/09, 02/16/10</p>	<p>1. Each teacher</p>
<p>2. Weekly communication with parents will be made by each teacher for students who are making a “D” or less. A communication log will be kept using the ProActive system.</p>	<p>2. Ongoing</p>	<p>2. Each teacher</p>
<p>3. A mid-Quarter Progress Report will be sent home for each student that will include teacher comments. The teachers will ask for the progress reports to be signed and returned.</p>	<p>3. 09/25/09, 12/3/09, 02/22/10, 05/03/10</p>	<p>3. Admin/teachers</p>
<p>4. Our attendance officer will attempt to contact the guardian of every student who is absent on a daily basis. In addition, a contact will be made on absence number 3, 5 & 10.</p>	<p>4. As needed</p>	<p>4. Attendance Officer, Administration</p>
<p>5. A constantly updated school website will provide information regarding teacher email addresses, remediation times, upcoming events, and course information.</p>	<p>5. Ongoing</p>	<p>5. Admin/teachers</p>
<p>6. A student handbook is provided to each student for the purpose of communicating policies and procedures.</p>	<p>6. 1st School Week</p>	<p>6. Admin/teachers</p>
<p>7. Postcards will be used to communicate “Good News” with the student’s guardian.</p>	<p>7. As needed</p>	<p>7. RHS Staff</p>

Area: Academic Coaching

Actions Steps

Timeline

Who is Responsible?

<ol style="list-style-type: none"> 1. Teacher’s Academic Coaching times will be posted outside of their classroom and on our school website. 2. The Academic Coaching schedule for each teacher consists of a minimum of two days a week that teachers will be available until 4:00 pm or during lunch depending on extra-curricular activities. An Academic Coaching log is kept by each teacher. 3. Academic Coaching must take place with the student’s teacher in which unsatisfactory grades or attendance need attention. Departmental Academic Coaching labs may also be used to assist students. 4. Classroom teachers have an option of providing incentives for attending Academic Coaching sessions. These may include replacing quiz grades and or homework passes. 5. A teacher/student Academic Coaching log will be kept. 	<ol style="list-style-type: none"> 1. BOY/Ongoing 2. BOY/Ongoing 3. BOY/Ongoing 4. BOY/Ongoing 5. Ongoing 	<ol style="list-style-type: none"> 1. Staff 2. Staff 3. Stakeholders 4. Teachers/students 5. Stakeholders
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Area: Curriculum Alignment and Pacing

Actions Steps

Timeline

Who is Responsible?

<ol style="list-style-type: none">1. 1st semester pacing guide will be finalized and submitted to administration.2. Weekly lesson plans will be submitted to Mr. Weaver by 3:00 pm on the Friday prior to the lesson week. Feedback will be provided by Monday. Teachers will be provided with a written evaluation of their lesson plans. Submission of lesson plans may be modified on a teacher-to-teacher basis.3. 2nd semester pacing guide will be finalized and submitted to administration. Pacing guides should be adjusted using EOC test data and goal summaries.4. Daily lesson plan objectives will be aligned with the North Carolina Standard Course of Study.	<ol style="list-style-type: none">1. 09/18/092. Ongoing3. 02/12/104. Ongoing	<ol style="list-style-type: none">1. Each teacher2. Each teacher3. Each teacher4. Each teacher
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Area: Benchmark Assessments

<u>Actions Steps</u>	<u>Timeline</u>	<u>Who is Responsible?</u>
<ol style="list-style-type: none">1. Chapter and unit tests will be used to assess student performance.2. Departmental benchmark assessments will be used in core classes.3. Cross-curricular writing prompts will be assigned during each semester in preparation for the 10th grade writing tests.	<ol style="list-style-type: none">1. Ongoing2. TBA3. Ongoing	<ol style="list-style-type: none">1. Teacher/students2. EOC stakeholders3. Teacher/students

Area: Personalized Education Plans

<u>Actions Steps</u>	<u>Timeline</u>	<u>Who is Responsible?</u>
<ol style="list-style-type: none">1. Students who are failing an EOC course will be required to complete a PEP with teacher, parent, administration, and student input.	<ol style="list-style-type: none">1. Ongoing	<ol style="list-style-type: none">1. Stakeholders

Area: Other Interventions

Actions Steps

Timeline

Who is Responsible?

1. Student data folders may be used to identify goals, track grades and daily attendance in each classroom.	1. Ongoing	1. Students
2. Each student’s transcript will be reviewed annually by administration and guidance to assure alignment with graduation requirements.	2. Ongoing	2. Stakeholders
4. Teachers will update their grades using the Teacher Assistant Module every two weeks.	3. Ongoing	3. Teachers
5. Monthly grade reports (Kids in Crisis forms) will be submitted to administration to help monitor student performance. These reports will be collected during each monthly staff meeting.	4. Monthly	4. Teachers
6. CARE team meetings will be conducted to discuss student performance and to help identify students who are at risk.	5. As Needed	5. Stakeholders
7. Additional Academic Coaching is provided for retesting for EOC courses per policy IK.	6. End of each semsester	6. Teachers