

## Transylvania County Schools

### School Wide Safety Nets for Student Accountability 2009-2010

School: Pisgah Forest Elementary

#### Area: Parental Communication

<u>Actions Steps</u>	<u>Timeline</u>	<u>Who is Responsible?</u>
1. All teachers will maintain ongoing contact with parents through daily assignment books and reading logs and take-home folders or notebooks. (Revised 2009-10)	Ongoing	Classroom teachers, resource specialists
2. Formal communication of progress through midterms, progress reports and AIMSweb assesment reports will keep parents informed of progress toward grade level goals. (Revised 2009-10)	September-June	Teachers and administrators
3. Each grade level team will plan, schedule and conduct a beginning of the year meeting for parents to share grade level specific goals and expectations. (Revised 2009-10)	September	Grade level teams
4. Parents will be informed and advised regarding grade level goals and classroom expectations through individual parent meetings, classroom newsletters, and individual conferences. (Continued practice)	September-June	Classroom teachers, resource specialists and administration
5. All teachers will send a class newsletter to parents with information about current studies, upcoming events, and opportunities for parent involvement.	Once a month (minimum) (September-June)	Teachers
6. Teachers will keep websites updated with class information and resources to help parents be involved in their children's learning. (New 2009-2010)	Weekly (October-June)	Classroom teachers, specials teachers and resource teachers
7. Teachers will keep a current log of parent contacts		

through the ProActive School system. (New 2009-2010)

Ongoing

Teachers

1. Parents, students and teachers will sign a shared accountability contract (Partners in Education). (Continued practice)

First month of school

Teachers

2. Teachers will have a conference with parents of all students at the end of first and third quarters. (Continued practice)

End of first and third quarters

Teachers

### **Area: Academic Coaching**

#### **Actions Steps**

#### **Timeline**

#### **Who is Responsible?**

1. Highly qualified teachers and/or paraprofessionals will provide individualized remediation for targeted students before or after school at no cost to the parents as funding allows. (Revised 2009-2010)

October through April

Teachers and instructional assistants

2. Highly qualified paraprofessionals will be assigned to work full-time with fourth and fifth grade teams to provide clerical and instructional assistance. (Revised 2009-2010)

Ongoing

Principal, lead teacher

3. Students scoring at the Strategic level on AIMSweb benchmark assessments will receive targeted interventions and be assessed once monthly to determine success of interventions. (New 2009-2010)

Ongoing following assessment results

Classroom teachers and assistants

4. Students scoring at the Progress level on AIMSweb benchmark assessments will receive targeted individual interventions and be assessed twice monthly to determine success of interventions and to guide instruction. (New 2009-2010)

Ongoing following assessment results

Classroom teachers and assistants

## Area: Curriculum Alignment and Pacing

<u>Actions Steps</u>	<u>Timeline</u>	<u>Who is Responsible?</u>
1. Grade level teams will develop pacing guides (reading, writing, math) to ensure alignment of instruction with NC SCOS and Essential Standards. (Revised 2009-2010)	Completed by October	Teachers, grade level chairs
2. Grade level teams will meet with principal and lead teacher twice a month for curriculum discussion and planning. (Continued practice)	Ongoing	Principal, lead teacher, teachers
3. Grade level teams will meet as a team weekly for team planning. (Continued practice)	Ongoing	Grade level chairs
4. Teachers in grades 3-5 will post grades weekly through NCWISE Teacher Assistant Module. (New 2009-2010)	Weekly September- June	Teachers, administrators
5. All teachers will have weekly lesson plans linked to grade level goals and objectives available in the classroom. Plans will be turned in periodically for principal/lead teacher review. (Revised 2009-2010)	Ongoing	Teachers, administrators
6. Principal and lead teacher will monitor plans and instruction during walk-through observations at least weekly. (Continued practice)	Ongoing	Principal and lead teacher

## Area: Benchmark Assessments

<u>Actions Steps</u>	<u>Timeline</u>	<u>Who is Responsible?</u>
1. AIMSweb benchmark assessments will be used three times per year to determine present level of achievement for all students K-5.(New 2009-2010)	October, January, and April	Lead teachers, teachers, resource specialists

- |  |                                 |                                   |
|--|---------------------------------|-----------------------------------|
| 2. Assessment results will target students who need differentiated instruction and more frequent progress monitoring and appropriate individual or small group instruction will be provided. (New 2009-2010) | Ongoing after first benchmark   | Principal, lead teacher, teachers |
| 3. Assessment results will be given to parents. (New 2009-2010)  | Following benchmark assessments | Teachers and administrators       |

**Area: Personalized Education Plans**

<b><u>Actions Steps</u></b>	<b><u>Timeline</u></b>	<b><u>Who is Responsible?</u></b>
1. PEPs will be developed for students as indicated by AIMSweb data. (New 2009-2010)	Ongoing	Teachers, CARE team, administrators
2. Teachers, parents, and students will work collaboratively to develop the plan during individual PEP conferences. (Continued practice)	Ongoing	Teachers
3. Teachers and support personnel will be trained in the new PEP process. (New 2009-2010)	Ongoing throughout 2009-2010	CARE team chair, teachers, administrators