

Transylvania County Schools

School Wide Safety Nets for Student Accountability

School: **Rosman Elementary**

Year: **2008-2009**

New and Revised Items for 2008 – 2009

Action Steps	Timeline	Who is Responsible?
<p><i>Parent Communication:</i></p> <ol style="list-style-type: none"> 1. All report cards will be reviewed with comments made and signed by the Principal and/or the Lead teacher each nine weeks. 2. Interim reports will be reviewed and signed by the Principal and /or Lead teacher if the grade is below a C. 3. The Rosman Elementary School Website will be updated weekly with upcoming events and special recognitions. 4. Title I newsletters in English and Spanish will be sent to all parents on a monthly basis. 5. The Principal will send a newsletter in English and Spanish to all parents on a monthly basis. 6. Notification on how to update the Honeywell Instant Alert will be sent to all parents. 7. PTO will send home newsletters on brightly colored paper. 8. Provide positive, documented communication within the first month to build trust from parent. Provide additional comments once per month. The communication will be a note, phone call, email, or face to face conference. 	<ol style="list-style-type: none"> 1. Each 9 week grading period-08-09 2. Each midterm-08-09 3. Sept.-June 08-09 4. Aug.-June 08-09 5. Sept.-June 08-09 6. September 2008 7. October-June 08-09 8. Sept-June 08-09 	<ol style="list-style-type: none"> 1. Principal/Lead Teacher 2. Principal/Lead Teacher 3. Computer Lab TA 4. Title I Staff 5. Principal 6. Office Staff 7. PTO 8. RES Staff
<p><i>Academic Coaching:</i></p> <ol style="list-style-type: none"> 1. Identify and provide academic coaching before the first quarter ends to students already on a PEP, those who have received a waiver to a grade, those identified based on grades, assessments, classroom performance, absences, etc. Continue Academic coaching as the need exists, based on classroom and county assessments. 2. Organize a schedule for Academic Coaches who are assigned to a specific teacher during the school day so students will receive immediate assistance in either small groups, one on one, etc. 3. Specials' teachers (art, music, PE, and assistants) are assigned to a grade level for at least one hour per day. Teachers within the grade level decide who and how the Academic Coach will be utilized with selected students. 4. Through flexibility of the schedule, each teacher/grade is assigned additional assistance (teacher assistants) during reading and math to promote small group instruction and/or one on one assistance. 5. Academic Coaching after school will be exclusively for grades 3,4,5 with teachers from those grade levels working together to provide the most effective, efficient instruction, where needed, on a volunteer basis. 6. Teachers from grades K, 1, 2 will work with one another to provide additional assistance to each other during their library/media time—i.e., when the teacher's class is in media, she will go to another classroom within her grade level to assist with one on one or small groups. This occurs one time per week. 	<ol style="list-style-type: none"> 1. Aug.—Sept. 08 2. August 2008 3. August 2008 4. Aug.—May 09 5. Feb.—May 09 6. Oct.—May 	<ol style="list-style-type: none"> 1. Classroom teachers 2. Principal/Lead Teacher 3. Principal/Lead Teacher 4. Principal/Lead Teacher 5. 3rd, 4th, 5th Grade Classroom Tchrs. 6. Knd, 1st, 2nd Grade Classroom Tchrs.

Action Steps	Timeline	Who is Responsible?
<p><i>Curriculum Alignment and Pacing:</i></p> <ol style="list-style-type: none"> Conduct grade level meetings every other Wednesday that focus on curriculum, instruction and planning. Grade levels will elect a grade level chair that will meet with the Lead Teacher every other week after school to discuss and develop methods for communication and vertical curriculum alignment. Elect one person per grade level to research, represent and make recommendations on the new math adoption. Develop for each student a writing portfolio which will be reviewed periodically with each teacher retaining the same samples of writing (time and prompt). Assign teacher assistants to classrooms during reading and math to promote small group instruction and/or 1:1. Hold meetings with teacher assistants once a month to foster communication. Utilization of a Teacher Assistant to assist and provide assistance with technology in the computer lab at all times. 	<ol style="list-style-type: none"> Sept—June 08-09 Sept—June 08-09 Oct—Jan. 08-09 Oct—June 08-09 Sept—June 08-09 Sept—June 08-09 Aug—June 08-09 	<ol style="list-style-type: none"> Lead Teacher Lead Teacher Lead teacher and grade level chairs Lead teacher and teachers Principal. Lead Teacher Ld. Tchr. & Principal Principal/Teacher Ass't
<p><i>Benchmark Assessments:</i></p> <ol style="list-style-type: none"> Continue with Benchmark testing in October utilizing the Study Island Benchmark Computer Tests in reading and math. Continue with Study Island Benchmark testing that will be conducted District wide for comparison between schools. 	<ol style="list-style-type: none"> October 2008 Dec., April—08—09 	<ol style="list-style-type: none"> Lead Teacher Lead Teacher
<p><i>Personalized Education Plans:</i></p> <ol style="list-style-type: none"> Be more specific on problem areas of student and more specific with interventions with quarterly reviews. 	<ol style="list-style-type: none"> Oct—June 08-09 	<ol style="list-style-type: none"> Teachers and Lead Teacher
<p><i>Other:</i></p> <ol style="list-style-type: none"> Expose staff at faculty meetings to literature that will stimulate and motivate to try new teaching strategies and techniques to make our students successful, and globally competitive. Suggested readings are <u>Working on the Work, (semester 1)</u> and <u>Failure Is Not An Option (semester 2)</u> and/or <u>Classroom Instruction That Works.</u> Work with area churches <i>and other organizations</i> that provide materials and supplies by informing them of specific needs. Inform students at the beginning of the year of the Peer Mediation Program for grades 3, 4 and 5. Development of a School Wide Discipline Plan. Implementation of a school based ISS Program with TA coverage Offering of staff development opportunities for staff to expand their teaching strategies and techniques to more effectively teach to the 21st Century student. Share at faculty meetings successes, strategies and techniques that will enhance and improve the teaching process and promote student achievement. 	<ol style="list-style-type: none"> Oct/Nov 08 and Feb/March 09 Sept—June 08-09 Sept—June 08-09 Oct—Nov 08-09 Sept—June 08-09 Oct—June 08-09 Oct—June 08-09 	<ol style="list-style-type: none"> All staff led by Principal and Lead Teacher Principal/PTO Counselor Principal and Staff Principal and TAs Principal, Lead Teacher, Ed. Ctr. Staff Principal and staff

