

~~The minutes, accounts, and other non-confidential records of the Transylvania County Board of Education are public documents. They are in the custody of the Superintendent. The Superintendent shall make them available to the public during regular working hours upon receipt of a written request. Copies of requested documents will be made available within a reasonable amount of time, no later than five (5) working days from receipt of the written request. The written request must include the requestor's name, address, telephone number, signature, and date. Copies will be furnished at a rate of twenty-five cents (\$.25) per page of any non-confidential record requested. Copies of audio tapes will be furnished at a rate of fifteen dollars (\$15.00) per tape.~~

~~Board of Education agendas and notice of meetings shall be mailed to any person who submits a written request to the Superintendent's secretary. This request must be renewed annually. Persons requesting regular notice of meetings/agendas, other than the media, shall be charged a fee of ten dollars (\$10.00) per calendar year.~~

~~Fees and procedures outlined in this policy will be effective July 1, 1995.~~

~~Reference: N.C.G.S. 143-318.9
N.C.G.S. 143-319.10
N.C.G.S. 143-319.11
N.C.G.S. 143-319.12
N.C.G.S. 143-319.13
N.C.G.S. 143-319.14~~

~~APPROVED BY BOARD
AND EFFECTIVE 2/20/95~~