Believing that instructional duties are a teacher's primary focus, the Transylvania County Board of Education expects non-instructional duties assigned to teachers to be limited to the extent possible given federal, state, and local laws, rules, and policies. In addition, the assignment of non-instructional duties to Initially Licensed Teachers and teachers with twenty-seven or more years of experience should be minimized. The assignment of extracurricular duties to Initially Licensed Teachers and teachers with twenty-seven or more years of experience can only be made to these teachers based on the written request of that teacher receiving the extracurricular assignment.

The Transylvania County Board of Education gives the superintendent or the superintendent's designee the authority to waive the requirements of this policy in emergency situations.

APPROVED BY BOARD
AND EFFECTIVE 11/1/99