

It is the policy of the Transylvania County Board of Education to comply with federal regulations and state statutes regarding hazardous chemicals as set forth in the Federal Register, 29 CFR §1910.1450 and the North Carolina Administrative Code, 13 NCAC 7A.0606, by attempting to limit occupational exposure of employees to hazardous chemicals or other potentially hazardous materials that could cause injury or death.

A. UNIVERSAL PRECAUTIONS

Universal precautions will be in force at all times. Because few laboratory chemicals are without hazards, the school district will establish general precautions for handling all laboratory chemicals. Consistent with state and federal standards, additional precautions will be established for the handling of known chemicals and unknown substances. The program standards for the control of hazardous chemicals as outlined in the Occupational Safety and Health Act (OSHA) rule, "Occupational Exposure to Hazardous Chemicals in Laboratories" (standard 1910.1450), the North Carolina Administrative Code, and/or the most current standards available will be followed.

B. SCHOOL DISTRICT REQUIREMENTS

The superintendent will ensure that:

1. All elements of a Chemical Hygiene Plan are met including, but not limited to, standard operating procedures for handling hazardous chemicals such as the use of personal protective equipment and hygiene practices, control measures to reduce employee exposure to hazardous chemicals, standards for laboratory protective equipment, identification of laboratory procedures and activities requiring prior approval, proper employee training, and the assignment of a Chemical Hygiene Officer;
2. Bulk elemental mercury, chemical mercury compounds and bulk mercury compounds are no longer used as teaching aids in science classrooms;
3. Labels on incoming containers of hazardous chemicals are not removed or defaced, all material safety data sheets received with incoming shipments are maintained and readily accessible to employees, and a current inventory of chemicals is in use and maintained;
4. All employees dealing with chemicals will be trained and apprised of the hazards of chemicals present in their work area and understand how to report unsafe

conditions and how to perform proper cleanup;

5. All employees have access to a copy of the Hazardous Chemicals Policy and Chemical Hygiene Plan;
6. Any storage areas containing hazardous chemicals shall be in compliance with the OSHA Right to Know legislation, bloodborne pathogens regulations (see Policy GBEA, Occupational Exposure to Bloodborne Pathogens), laboratory standards as provided by the Chemical Hygiene Plan and other safety rules and guidelines of the profession;
7. When accidents occur, incident records will be developed and maintained to monitor employee exposures and any medical consultations or examinations required;
8. The Chemical Hygiene Plan is reviewed annually by a committee appointed by the superintendent and updated as necessary;
9. This policy is reviewed and updated as needed; and
10. A copy of the Chemical Hygiene Plan is submitted to the State Board of Education by January 31 of each school year.

C. TESTING

Whenever an event takes place in the work area such as a spill, leak, explosion or other occurrence resulting in the likelihood of a hazardous exposure, the employee exposed to the hazard may receive a medical examination at the school district's expense.

Legal References: 29 C.F.R. §1910.1450; G.S. 115C-47(47); 13 NCAC 7A.0606; *Safe, Orderly and Caring Schools Assessment Inventory*, Safety Provisions—Science Education (North Carolina Department of Public Instruction, Division of School Improvement); State Board of Education Policy HSP-F-017.

Cross References: Occupational Exposure to Bloodborne Pathogens (Policy GBEA)

APPROVED BY BOARD
AND EFFECTIVE 3/5/07