

1 The Transylvania County Board of Education (the “board”) is committed to constructing new
2 facilities and renovating existing facilities in a manner that maximizes the use of space,
3 conserves environmental and fiscal resources, and produces structurally sound and safe
4 buildings. All school buildings should be designed to create safe, orderly, and inviting learning
5 environments where students can succeed. School buildings also will be planned to the extent
6 feasible for maximum use by the community and for providing extended services to students.

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8 The superintendent is responsible for overseeing the design of facilities that have been identified
9 in the long-range facility needs plan and have been approved for funding. New or renovated
10 facilities must be designed in a way that will meet all legal requirements, including legal
11 standards for accessibility and use of facilities by persons with disabilities. Plans also must take
12 into consideration the facilities guidelines developed by the North Carolina Department of Public
13 Instruction. The superintendent may utilize services of outside professionals, including
14 architects and other consultants, in the facility design and construction. Any contract for
15 professional services must be (1) reviewed by the board attorney, (2) be approved by the board,
16 unless the board has delegated this authority to the superintendent in policy 6420, Contracts with
17 the Board, and (3) meet the requirements of any applicable board policies. (See policy 9110,
18 Use and Selection of Architects, Engineers, Surveyors, and Construction Managers At Risk.)
19 The superintendent also should work to involve school staff, parents, and students in the design
20 of school buildings.

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22 Before investing any money in the construction of any new building, or when using any state
23 money for the erection, repair, or equipping of any building, the superintendent must submit the
24 plans to the State Board for review and comment and must review the plans based upon a
25 consideration of the comments received.

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27 Plans for science facilities in new middle and high schools are subject to approval by the State
28 Board of Education in accordance with G.S. 115C-521(c1) and State Board of Education policy.

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30 The superintendent shall report periodically to the board on the development of facility plans.
31 The superintendent also shall report on the State Board’s review of facility plans conducted
32 pursuant to G.S. 115C-521(c) and this policy and must specifically address any concerns noted
33 by the State Board. The board must give final approval of facility plans before any money may
34 be spent on new buildings or renovations.

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36 Legal References: 29 U.S.C. 794(b); 34 C.F.R. pt. 104 (subpt. C); 42 U.S.C. 12101 *et seq.*; 28
37 C.F.R. pt. 35 (subpt. D); G.S. 115C-204, -521; 133, arts. 1 and 3; **State Board of Education**
38 **Policy SCFC-005**; State Board of Education Policies ~~TCS-PSCFC~~-003, *North Carolina Public*
39 *School Facilities Guidelines*, and ~~TCS-PSCFC~~-006, *Procedures Manual: Public School Building*
40 *Capital Fund*, both available at www.schoolclearinghouse.org/

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42 Cross References: Contracts with the Board (policy 6420), Use and Selection of Architects,
43 Engineers, Surveyors, and Construction Managers At Risk (policy 9110)

45 Other Resources: North Carolina Department of Public Instruction School Planning Publications,
46 available at <http://www.schoolclearinghouse.org/>

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48 Adopted: June 20, 2016

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50 Revised: [DATE] (legal references only)

REVISED