It is the policy of the Transylvania County Board of Education (the "board") to comply with the benefits and employment policies promulgated by the State Board of Education or the Department of Public Instruction in the most current edition of the *North Carolina Public Schools Benefits and Employment Policy Manual*, as supplemented by any applicable local board policy.

In the event that changes to State or federal law or regulation conflict with current State Board or local board policies, the board intends that its benefits and employment policies be modified to the extent necessary to comply with current law until such time as conforming changes to State Board and/or local board polices are made.

The North Carolina Public Schools Benefits and Employment Policy Manual is available online for all employees. Questions regarding benefits and employment policies should be directed to the human resources office.

Legal References: North Carolina Public Schools Benefits and Employment Policy Manual (N.C. Dept. of Public Instruction, current version), available at http://www.ncpublicschools.org/district-humanresources/key-information

Cross References: Specific Employment Relationships Policies (7400 series), Workday and Absences Policies (7500 series)

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