

1 The [Transylvania County Board of Education \(the “board”\)](#) recognizes the importance of
2 establishing a clear contractual relationship with the superintendent. The board, upon selection
3 of a candidate or upon reappointment of the incumbent superintendent, will enter into an explicit
4 contractual agreement with the superintendent that meets, at a minimum, the requirements of
5 state law. The contract will be voted upon by the board in open session at a duly called meeting
6 after the members of the board have had an opportunity to review the final written document. If
7 the contract is approved, the open session minutes of the board will reflect that the board voted to
8 approve the contract and will include the executed written document as an attachment.
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10 Any subsequent revisions to or extensions of the superintendent’s contract, including any
11 additional compensation, will likewise be voted upon by the board in open session at a duly
12 called meeting of the board after the board members have had an opportunity to review the
13 written amended document. If amendments to the contract are approved, the open session
14 minutes of the board will reflect that the board voted to approve the amendments and will
15 include the executed written document as an attachment.
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17 The terms of the contract between the board and the superintendent will include general
18 responsibilities, professional activities, evaluations, salary, vacation, and leave arrangements,
19 and other benefits. The contract also may specify performance expectations, including
20 expectations related to board goals and objectives and State Board standards for student success.
21 The superintendent’s contract, as well as any amendments, will be signed by the board chair and
22 vice chair on behalf of the board and must be pre-audited by the finance officer.
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24 In the event that the superintendent’s contract is terminated, the board will take appropriate and
25 necessary action to help ensure the continuous smooth operation of the school system.
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27 Legal References: G.S. 115C-47(13), -47(15), and -47(16), -271 to -275
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29 Cross References:
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31 Adopted:
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