1   Job descriptions must be developed for all positions. A job description must identify the
2   essential functions of the position and should stress expected working relationships with other
3   employees and whatever duties are directly or indirectly related to student performance.
4
5   Job descriptions will be used as a criterion in screening applicants and evaluating employees.
6   Job descriptions also will be used in organizational planning, budgeting, and personnel
7   administration.
8
9   Job descriptions will be on file and available to employees and applicants in the personnel office.
10
11 Legal References: G.S. 115C-47(18), -307
12
13 Cross References:
14
15 Adopted:
16