

1 For students to succeed, all school employees must approach their responsibilities
2 conscientiously, always remembering that the ultimate responsibility of the school system is to
3 provide students with the opportunity to receive a sound basic education.

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5 All school employees shall:

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7 1. be familiar with, support, comply with, and, when appropriate, enforce board policies,
8 administrative procedures, school rules, and applicable laws;
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10 2. attend to the safety and welfare of students, including the need to provide appropriate
11 supervision of students;
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13 3. demonstrate integrity, respect, and commitment to the truth through attitudes, behavior,
14 and communications with others;
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16 4. address or appropriately direct any complaints concerning school employees, the school
17 program, or school operations; and
- 18
19 5. support and encourage good school-community relations in all interactions with students,
20 parents, and members of the community.

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22 Employees shall notify the ~~assistant superintendent for~~ director of human resources if they are
23 arrested for, charged with, or convicted of a criminal offense (including entering a plea of guilty
24 or *nolo contendere*) other than a minor traffic violation (i.e., speeding, parking, or a lesser
25 violation). Notice must be in writing, must include all pertinent facts, and must be delivered to
26 the ~~assistant superintendent for~~ director of human resources no later than the next scheduled
27 business day following the arrest, charge, or conviction, unless the employee is hospitalized or
28 incarcerated, in which case the employee must report the alleged violation within 24 hours after
29 his or her release. Upon judicial action in the matter, the employee must report the disposition
30 and pertinent facts in writing to the ~~assistant superintendent for~~ director of human resources no
31 later than the next business day following adjudication.

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33 Failure by an employee to provide timely notice as described above may lead to disciplinary
34 action up to, and including, dismissal.

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36 Legal References: G.S. 115C-47, -307, -308

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38 Cross References:

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40 Adopted: