

1 The [Transylvania County Board of Education](#) (the “board”) intends to comply fully with all
2 licensure requirements of the No Child Left Behind Act of 2001 (NCLB), state law, and State
3 Board of Education policies. Except as provided below, a professional employee must hold at all
4 times a valid North Carolina license appropriate to the position in which he or she is employed.
5 To the extent possible, all professional teaching assignments will be in the area of the
6 professional employee’s license except as may be otherwise allowed by state and federal law and
7 State Board policy. In addition, all professional teachers employed to teach core academic
8 subjects must be “highly qualified” as required by NCLB. Core academic subjects include
9 English, reading or language arts, mathematics, science, foreign languages, civics and
10 government, economics, arts, history, and geography.

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12 The board encourages lateral entry into the teaching profession by skilled individuals from the
13 private sector.

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15 **A. BEGINNING TEACHER SUPPORT PROGRAM**

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17 The superintendent or designee shall develop a plan and a comprehensive program for
18 beginning teacher support. The plan must be approved by the board and kept on file for
19 review. The superintendent or designee shall submit an annual report on the Beginning
20 Teacher Support Program to the Department of Public Instruction (DPI) by October 1 of
21 each year. The report must include evidence of demonstrated proficiency on the
22 Beginning Teachers Support Program Standards and evidence of mentor success in
23 meeting Mentor Standards. The school system will also participate in implementing a
24 regionally-based annual peer review and support system.

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26 **B. LICENSE CONVERSION**

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28 The superintendent or designee shall designate a school official in the Beginning Teacher
29 Support Program plan to be responsible for approving the acceptance of all continuing
30 (Standard Professional 2) licenses automatically converted from the initial (Standard
31 Professional 1) license. The designated official shall reject an automatic conversion
32 license and immediately notify DPI if (1) the teacher has not taught three years or (2) the
33 official has knowledge of any reason related to conduct or character to deny the
34 individual teacher a continuing license.

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36 Beginning teachers must be rated “Proficient” on North Carolina Professional Teaching
37 Standards I through V on the most recent Teacher Summary Rating Form in order to be
38 eligible for the Standard Professional 2 License.

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40 Licensing is a state decision and cannot be appealed at the local level. The
41 superintendent or designee shall ensure that teachers not qualifying for continuing
42 licensure are informed of the process for appealing the state decision.

C. LICENSE RENEWAL

Licensure renewal is the responsibility of the individual, not of the school system. Any employee who allows a license to expire must have it reinstated prior to the beginning of the next school year. A teacher whose license has expired is subject to dismissal.

The school system may offer courses, workshops, and independent study activities to help school personnel meet license renewal requirements. Any renewal activity offered must be consistent with State Board of Education policy. In addition, the superintendent or designee shall develop a procedure to determine the appropriateness of any credit offered in advance of renewal activities.

D. PARENTAL NOTIFICATION

At the beginning of each school year, the school system shall notify the parents or guardians of each student attending a Title I school or participating in a Title I program of their right to request the following information about qualifications of their child's teacher: whether the teacher has met NC licensing requirements; whether the teacher has had any licensure requirements waived; what the teacher's bachelor degree major(s) is/are; what other degrees and teaching license area(s) the teacher holds; and whether the child is provided services by a paraprofessional, and if so, the paraprofessional's qualifications.

The school system shall give notice within ten (10) school days to the parents of children who, after four (4) consecutive weeks, have been taught a core academic subject by a teacher who is not highly qualified.

E. EQUITABLE DISTRIBUTION OF HIGHLY QUALIFIED TEACHERS

The superintendent shall develop a plan in accordance with DPI requirements to ensure that low-wealth, minority, learning disabled, and/or English language learners are taught by experienced and highly qualified teachers to the same extent as are students who do not fall into these categories. If DPI does not require such plan of the LEA, the superintendent is not required to develop a plan under this subsection unless he or she determines that one is needed to address inequities within the school system.

Legal References: No Child Left Behind Act, 20 U.S.C. 6301 *et seq.*; 34 C.F.R. 200.55-57, 200.61; 20 U.S.C. 6319; 20 U.S.C. 7801(11); G.S. 115C-296, -325(e)(1)(m) (applicable to career status teachers), -325.4(a)(12) (applicable to non-career status teachers), -333, -333.1; State Board of Education Policies TCP-A-000, -001, -004, -005, -016, -018, -021, TCP-C-004

Cross References:

Adopted: