

1 All students will be issued the necessary textbooks for their course work free of charge. In an
2 effort to reduce educational costs and to promote individual responsibility for public property,
3 the [Transylvania County Board of Education \(the “board”\)](#) establishes the following
4 requirements for this service.
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- 6 1. Records will be kept on the condition of all textbooks, including the condition of the
7 books at the time they are issued to students.
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- 9 2. Instructional personnel shall emphasize to students their responsibility to maintain
10 materials in good condition.
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- 12 3. Students who lose or fail to return issued textbooks will be charged the cost of the book
13 before a replacement will be issued.
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- 15 4. Students who return a book in such condition as to make it unusable for another student
16 will be charged for replacing it.
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- 18 5. Parents or guardians will be notified of the student’s responsibility in caring for textbooks
19 properly and of the parents’ or guardians’ responsibility for paying for any textbooks that
20 are lost or appreciably damaged.
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22 Legal References: G.S. 115C-99, -100

23 Cross References:

24 Adopted:
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