

1 Safety is of paramount concern to the Transylvania County Board of Education (the “board”) in
2 ~~providing student the~~ transportation of students and others services. Consistent with the board’s
3 safety goals ~~for student safety~~, all drivers involved in transporting students or operating any
4 vehicle in the course of carrying out their employment duties must comply with the following
5 board requirements, as applicable.

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7 **A. SCHOOL BUS AND ACTIVITY BUS DRIVERS**

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9 School bus and activity bus drivers must:

- 10
11 1. possess required licenses and all other qualifications required by law;
- 12
13 2. undergo and follow all training required by law governing school bus and activity
14 bus passenger safety and comply with the safety practices set out in policy 6305,
15 Safety and Student Transportation Services;
- 16
17 3. not operate a school or activity bus on a public street, highway, or public
18 vehicular area while using a mobile telephone or related technology while the bus
19 is in motion, unless such use is for the sole purpose of communicating in an
20 emergency situation;
- 21
22 4. use the North Carolina crossing signals required by the State Board of Education
23 to communicate to students when it is safe to cross the street to board the bus and
24 when it is safe to cross the street after exiting the bus;
- 25
26 5. report to the principal any misconduct that is in violation of any of the student
27 behavior policies in the 4300 series or school rules;
- 28
29 6. use reasonable judgment in the operation of the buses;
- 30
31 7. make reasonable efforts to maintain good order of the students being transported;
- 32
33 8. not permit any person to ride who is not assigned to the bus or has not received
34 express permission of the principal or other designated official;
- 35
36 9. promptly report to the principal or other designated official any defect or other
37 concern regarding the safety of the school bus, activity bus, or other vehicle
38 operated by the school system; ~~and~~
- 39
40 10. report to the principal or other designated official by the next work day any
41 moving violation citations received while operating any motor vehicle, whether
42 on or off duty;-
- 43
44 11. promptly report to the principal or other designated official all accidents that

45 occurred while driving a school vehicle; and

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47 12. comply with the requirements of policy 7241, Drug and Alcohol Testing of
48 Commercial Motor Vehicle Operators.

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50 **B. OTHER DRIVERS**

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52 Other drivers who transport students, including volunteer drivers, and drivers who
53 operate a vehicle for other purposes in the course of carrying out their employment
54 duties, must:

- 55
56 1. possess required licenses and all other qualifications required by law;
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58 2. report to the principal by the next working day any moving violation citations
59 received while operating any motor vehicle, whether on or off duty; and
60
61 3. carry insurance if operating a privately owned vehicle.

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63 If the board requires a school social worker to increase his or her private automobile
64 liability coverage and/or to add a business use rider in order to transport students in his or
65 her private vehicle, the social worker will be reimbursed for the additional premium
66 charged and/or for the increased liability limits of the added rider.

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68 The superintendent or designee shall make copies of this policy and other related policies
69 available to drivers.

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71 Legal References: G.S. 20-7(f)(2), -137.4, -218; 115C-47(25a), -241, -242, -244 to -246, -248, -
72 251, -317.1; 16 N.C.A.C. 6B .0111; State Board of Education Policy TRAN-010; *North Carolina*
73 *School Bus Driver Handout*, Department of Transportation, Division of Motor Vehicles,
74 available at [https://www.ncdot.gov/dmv/license-id/driver-licenses/new-](https://www.ncdot.gov/dmv/license-id/driver-licenses/new-drivers/Documents/school-bus-handbook.pdf)
75 [drivers/Documents/school-bus-handbook.pdf](https://www.ncdot.gov/dmv/license-id/driver-licenses/new-drivers/Documents/school-bus-handbook.pdf)

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77 Cross References: Student Behavior Policies (4300 series), **Safety and Student Transportation**
78 **Services (policy 6305)**, Drug and Alcohol Testing of Commercial Motor Vehicle Operators
79 (policy 7241), Insurance (policy 8340)

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81 Adopted: February 20, 2017

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83 Revised: February 19, 2018 (legal references only); December 17, 2018; December 16, 2019;
84 August 2, 2021; [DATE]