

1 The Transylvania County Board of Education (the “board”) recognizes the valuable
2 contributions that school volunteers make to the learning process and the educational goals of the
3 school system. Instructional programs are enhanced through the contributions of students’
4 parents, community members, and local business and industry. These volunteers contribute time,
5 resources, and expertise that assist the school system to reach the goal of providing a sound basic
6 education to all children.

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8 The board encourages school administrators to develop and implement plans and procedures for
9 utilizing school volunteers. The superintendent and designees are responsible for implementing
10 and supervising school volunteer programs. School volunteer programs must provide the
11 following:

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13 1. adequate screening of volunteers based upon the amount of contact they will have with
14 students;
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16 2. criminal history checks in accordance with applicable board policy and any
17 administrative procedures and/or guidelines established by the superintendent or
18 designee;
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20 3. the requirement that volunteers comply with policy 5020, Visitors to the Schools;
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22 4. reasonable supervision of volunteers based at least in part upon the amount of contact
23 they will have with students; and
- 24
25 5. adequate training of volunteers, including familiarizing volunteers with applicable laws,
26 board policies (including policy 4040/7310, Staff-Student Relations), administrative
27 procedures, and school rules.

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29 All school volunteers are expected to be professional and dependable in their volunteer activities.

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31 Legal References: G.S. 95-28.3; 115C-36, -47, -203 to -209.1

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33 Cross References: Parental Involvement (policy 1310/4002), Staff-Student Relations (policy
34 3030-7310), Visitors to the Schools (policy 5020)

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36 Adopted: August 15, 2016

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38 Revised: [DATE]