

1   The [Transylvania County Board of Education \(the “board”\)](#) recognizes the need for parents and  
2   guardians to work with school employees in helping students to learn and practice acceptable  
3   standards of behavior. School employees are directed to encourage parents to participate in  
4   discussions on effective strategies for correcting misbehavior and appropriate consequences for  
5   violations of board policies, the Code of Student Conduct, and other school standards and school  
6   rules.

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8   School employees are expected, as part of their school’s student behavior management plan, to  
9   identify strategies that involve parents. At a minimum, the plan must provide for inviting parents  
10   to conferences whenever there are repeated violations of board policies, the Code of Student  
11   Conduct, school standards, or school rules, or whenever there is a serious violation that may  
12   result in removing the student from his or her regular educational environment for any extended  
13   period of time. Parents also have the right to inspect or obtain copies of student records as  
14   provided in policy 4700, Student Records.

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16   When the principal decides to impose a short-term suspension, the principal shall:

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18   1.    notify the parent in accordance with Section C of policy 4351, Short-Term Suspension;  
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20   2.    maintain documents and relevant information that he or she receives about the  
21    misbehavior for review with the parent, taking into account the rights of other students or  
22    staff that may be involved;  
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24   3.    make reasonable efforts, if appropriate, to meet with the parent before or at the time the  
25    student returns to school after any suspension; and  
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27   4.    make available a copy of this policy, the Code of Student Conduct, and all other  
28    applicable board policies, school standards, and school rules.

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30   When a short-term suspension has been imposed, the principal shall inform the parent of the  
31   student’s rights under policy 4351, Short-Term Suspension.

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33   When the principal decides to recommend a long-term suspension, a 365-day suspension, or an  
34   expulsion, the principal shall inform the parent of the student’s rights, as outlined in policy 4353,  
35   Long-Term Suspension, 365-Day Suspension, Expulsion. If English is the second language of  
36   the parent or guardian, the principal shall provide the notice in English and also in the parent’s or  
37   guardian’s first language when the appropriate foreign language resources are available.

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39   All records of parental contact should be maintained in the student’s records and retained at least  
40   through the end of the school year.

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42   Legal References: G.S. 115C-47, -390.5, -390.6, -390.7, -390.8, -390.10, -390.11

**PARENTAL INVOLVEMENT IN  
STUDENT BEHAVIOR ISSUES**

*Policy Code:* **4341**

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- 44 Cross References: Parental Involvement (policy 1310/4002), Short-Term Suspension (policy  
45 4351), Long-Term Suspension, 365-Day Suspension, Expulsion (policy 4353), Student Records  
46 (policy 4700)  
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48 Adopted:

NEW