

1 **A. GENERAL AUTHORITY**

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 3 The principal has the authority to assign students to classes, subject to applicable legal  
 4 requirements. The principal is encouraged to seek input from the professional staff in  
 5 making these decisions. Parents may submit to the principal written requests for  
 6 assignment or reassignment of their children so long as the parents provide a compelling  
 7 reason for the request. The principal shall consider parental requests in assigning  
 8 students to classes. Unless otherwise required by law or the special circumstances  
 9 described below, the principal shall balance any individual request for assignment or  
 10 reassignment against the welfare of other students and the efficient operation of the  
 11 school.  
 12

13 **B. SPECIAL CIRCUMSTANCES**

14  
 15 1. Multiple Birth Siblings

16  
 17 School officials will defer to parental preference in making the initial classroom  
 18 assignment of multiple birth siblings to the extent provided in this section and  
 19 applicable state law. “Multiple birth siblings” means twins, triplets, quadruplets,  
 20 or other siblings resulting from a multiple birth.  
 21

22 a. Consultative Meeting with the School Principal

23  
 24 The parent or guardian of multiple birth siblings who are assigned to the  
 25 same grade level and school may request a consultative meeting with the  
 26 principal to consider whether to initially place the siblings into the same  
 27 classroom or into separate classrooms. The request must be made no later  
 28 than five days before the first day of each school year or, if the students  
 29 are enrolled after the school year starts, five days after their first day of  
 30 attendance.  
 31

32 At the meeting, the parent may request either that the students be placed  
 33 (1) into the same classroom or (2) into separate classrooms. School  
 34 officials may offer professional educational advice to the parent or  
 35 guardian and may recommend an appropriate classroom placement for the  
 36 students.  
 37

38 b. Initial Classroom Placement

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 40 Following the meeting, the principal shall place the students in accordance  
 41 with the parent or guardian’s request unless doing so would require adding  
 42 an additional class at the students’ grade level.  
 43

44 This section shall not otherwise limit the principal’s authority to determine  
 45 the specific classroom assignment(s) for multiple birth siblings, including  
 46 the students’ assignment to a specific teacher or team.  
 47

48 c. Change to Initial Classroom Placement

49  
 50 The principal may change the initial classroom assignment of one or more  
 51 multiple birth siblings in the following circumstances:  
 52

- 53 1) the principal, in consultation with the students’ classroom  
 54 teacher(s), determines at the end of the first grading period that the  
 55 requested placement is disruptive to the school; or  
 56
- 57 2) the principal determines that one or more of the multiple birth  
 58 siblings must be removed from a classroom pursuant to any board  
 59 discipline policy, school rule, and/or the Code of Student Conduct.  
 60

61 2. Newly Enrolled Children of Military Families

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 63 The principal shall comply with the requirements of the Interstate Compact for  
 64 Military Children (G.S. 115C-407.5), G.S. 115C-407.12, and the following  
 65 provisions when making class assignments for children of military families, as  
 66 defined in policy 4050, Children of Military Families.  
 67

68 a. Course Placement

69  
 70 When a student transfers before or during the school year, school  
 71 administrators shall initially honor placement in educational courses based  
 72 on the student’s enrollment in his or her sending school and/or educational  
 73 assessments conducted at the sending school if the courses are offered.  
 74 Course placement includes, but is not limited to, Honors, International  
 75 Baccalaureate, Advanced Placement, Cambridge International  
 76 Examination courses, and career and technical education (CTE) pathways  
 77 courses. Continuing the student’s academic program from the previous  
 78 school and promoting placement in academically and career challenging  
 79 courses are to be primary concerns when considering the student’s course  
 80 placement.  
 81

82 b. Educational Program Placement

83  
 84 For a newly enrolled student, school administrators shall initially honor  
 85 placement of the student in educational programs based on current  
 86 educational assessments conducted at the school in the sending state or  
 87 participation/placement in similar programs in the sending state. Such

88 programs include, but are not limited to, academically or intellectually  
 89 gifted (AIG) programs and English as a Second Language programs.

90  
 91 c. Special Education Services

92  
 93 In compliance with the Individuals with Disabilities Education Act, school  
 94 administrators shall initially provide comparable services to a student with  
 95 disabilities based on his or her current Individualized Education Program  
 96 (IEP). In compliance with the requirements of Section 504 of the  
 97 Rehabilitation Act and Title II of the Americans with Disabilities Act,  
 98 school administrators shall make reasonable accommodations and  
 99 modifications to address the needs of an incoming student with  
 100 disabilities, subject to an existing 504 or Title II Plan, in order to provide  
 101 the student with equal access to education. This accommodation does not  
 102 preclude school administrators from performing subsequent evaluations to  
 103 ensure appropriate placement of the student.

104  
 105 d. Placement Flexibility

106  
 107 The Transylvania County Board of Education (the “board”) authorizes and  
 108 directs the superintendent and school administrators to be flexible in  
 109 waiving course or program prerequisites or other preconditions for  
 110 placement in courses or programs offered by the school system.

111  
 112 Legal References: Americans with Disabilities Act, 42 U.S.C. 12131 *et seq.*, 28 C.F.R. pt. 35;  
 113 Individuals with Disabilities Education Act, 20 U.S.C. 1400 *et seq.*, 34 C.F.R. pt. 300; G.S.  
 114 115C-36, -83.74G, -288, -366.3, -366.4, -390.7, -407.5, -407.12

115  
 116 Cross References: Children of Military Families (policy 4050)

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 118 Adopted: July 17, 2017

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 120 Revised: March 5, 2018; April 3, 2023; [DATE]