

1 The superintendent or designee shall approve or deny requests for admission to the school
2 system for students who do not meet the domicile or residence requirements outlined in policy
3 4120, Domicile or Residence Requirements. Applications from residents of the school system
4 will be given consideration before others. Admission may be granted for up to one full school
5 year. An application must be submitted each subsequent school year in which admission is
6 desired.

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8 **A. ADMISSION CRITERIA**
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10 A non-domiciled student may be admitted and enrolled, at the discretion of the
11 superintendent, if the following conditions are met.

- 12
13 1. The parent, legal guardian, or legal custodian must submit a request in writing
14 that explains why, in the opinion of the parent, legal guardian, or legal custodian,
15 the student needs to attend school in the school system. An explanation of need
16 may be considered when:
17
18 a. there are compelling, specific circumstances indicating that the student
19 should continue his or her education in the school system (as, for example,
20 when the student is in his or her senior year when the parent, legal
21 guardian, or legal custodian becomes domiciled outside the school
22 system);
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24 b. there is an extraordinary, compelling, specific family need (as, for
25 example, when a parent, legal guardian, or legal custodian is clearly
26 unable to care for the child); or
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28 c. another extraordinary, specific, and compelling need or hardship is
29 demonstrated.

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31 Any reason having to do with athletics or participation in athletics is not a valid or
32 sufficient explanation of need.
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- 34 2. The [Transylvania County Board of Education \(the “board”\)](#) must have determined
35 that space is available in the school system and in the particular school or program
36 in which the student seeks to enroll.
37
38 3. The student must demonstrate that he or she was in good standing in the previous
39 school attended by that student, in terms of academics, discipline, and other
40 measures of standing and progress in the school system. The student also must
41 satisfy the requirements in policy 4115, Behavior Standards for Transfer Students.
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- 43 4. With the initial application, the student must furnish a transcript and other student
44 record data, including evidence of compliance with the North Carolina
45 immunization requirements.
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- 47 5. If the student is transferring from another school system in North Carolina, the
48 student must submit a release approved by the board of education of the other
49 school system from which the transfer is being made.
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- 51 6. If the student resides with an adult who is not the student's parent, legal guardian,
52 or legal custodian, the student must furnish the school system with a notarized
53 written document showing that the parent, legal guardian, or legal custodian
54 consents to the student attending school in the school system and authorizes the
55 adult with whom the student lives to make all decisions relating to the student's
56 education, including, but not limited to, any decisions relating to placement,
57 services, field trips, medical treatment, grading and reporting, discipline,
58 participation in extracurricular activities, and participation in athletics.
59
- 60 7. If the student is asserting residency in the school system, sufficient evidence must
61 be provided with the initial application, such as a copy of utility bills.
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B. DISCRETIONARY ADMISSION DECISIONS**1. Final Decisions**

63 Admission for up to one full school year may be granted based upon the
64 information contained in the application and supporting documents. Nonresident
65 students who are admitted based upon false or misleading information on their
66 application will have their application voided and acceptance rescinded.
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68 The superintendent or designee shall send a written response to an applicant
69 within ten (10) working days of receipt of the information required under this
70 policy. Final decisions regarding discretionary admissions may be delayed until
71 the board has determined whether space is available in the requested school.
72 Therefore, the written response may provide either a final decision or a
73 notification that a final decision is pending until the board determines space
74 availability.
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2. Appeals

76 A final decision may be appealed to the board in accordance with the procedures
77 of subsection E.5 in policy 1740/4010, Student and Parent Grievance Procedure.
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3. Renewals

87 For the renewal of admission in subsequent school years, the student must
88 continue to meet all admission criteria and must be in good standing in terms of
89 academics, discipline, and other measures of standing and progress in the school
90 system.

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92 The superintendent or designee shall develop and administer a procedure to implement this
93 policy.

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95 Legal References: G.S. 7B, art. 35; 35A, art. 6; 50-13.1 to 13.3; 115C-231, -364 to -366.1

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97 Cross References: Student and Parent Grievance Procedure (policy 1740/4010), Behavior
98 Standards for Transfer Students (policy 4115), Domicile or Residence Requirements (policy
99 4120)

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101 Adopted:

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