

**TRANSLATING POLICIES
FOR STUDENTS AND PARENTS**

Policy Code: **4003**

1 The [Transylvania County Board of Education \(the “board”\)](#) recognizes that there are many
2 students and parents in the school system whose primary language is not English. The board
3 further recognizes the importance of communicating the policies of the school system to all
4 students and parents. As funds permit, to the extent practicable, and as otherwise required by
5 law, the school system will provide translations of pertinent school system information and
6 policies to those students and parents whose primary language is not English. During non-
7 instructional times, staff in the English Learners Services Department may assist schools in
8 providing such translations. The superintendent may explore additional options for providing
9 translations or interpretations of student and parent policies.

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11 Legal References: Elementary and Secondary Education Act, 20 U.S.C. 6318; G.S. 115C-36, -47

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13 Cross References: Parental Involvement (policy 1310/4002)

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15 Adopted:

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