

1 The chairperson and the superintendent will prepare a proposed agenda for each ~~board~~ meeting
2 of the Transylvania County Board of Education (the “board”). A request to have an item of
3 business placed on the agenda must be received at least six working days before the meetings.
4 ~~(See also policy 2310, Public Participation at Board Meetings, regarding agenda requests by~~
5 ~~individuals or groups.)~~ A board member may, by a timely request, have an item placed on the
6 agenda.

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8 Each board member will receive a copy of the agenda four days prior to the meeting, and the
9 agenda will be available for public inspection and/or distribution when it is distributed to the
10 board members. At the meeting, the board may, by a majority vote, add an item that is not on the
11 agenda. Any new policy or budgetary items presented as an addendum to the published agenda
12 are not subject to action at the same meeting.

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14 Legal References: G.S. 115C-36

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16 Cross References: Duties of Officers (policy 2210), Public Participation at Board Meetings
17 (policy 2310), Advance Delivery of Meeting Materials (policy 2335)

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19 Adopted:
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