

1 An individual ~~board~~ member of the Transylvania County Board of Education (the “board”) or  
2 inquiry from a parent or interested citizen concerning a school matter will refer the complainant  
3 to the appropriate school administrator and, when appropriate, advise the complainant of the  
4 procedures in place for making such complaints.  
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6 The board member also may refer the complainant to the superintendent, who shall determine an  
7 appropriate means of responding to the complaint. The board attorney also may be notified of  
8 the complaint in accordance with policy 2610, Board Attorney.  
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10 Individual board members will refrain from taking individual action with regard to such  
11 complaints other than referring them to the proper administrative employee.  
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13 Legal References: G.S. 115C-36  
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15 Cross References: Responding to Complaints (policy 1742/5060), Board Attorney (policy 2610)  
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17 Adopted:  
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