

1 The Transylvania County Board of Education (the “board”) recognizes the importance of an  
2 effective working relationship between the board and superintendent. The board further  
3 recognizes the distinct and separate areas of responsibility of the board and superintendent of  
4 the school system. The superintendent is responsible for the administration of the system of  
5 schools consistent with the board’s policies.

6  
7 To maintain a cohesive relationship between the board and the school system, the superintendent  
8 shall serve as secretary of the board and assist any board committees. The superintendent shall  
9 keep the board informed of the operation of the system. The superintendent shall make  
10 recommendations to the board as required by law and board policy and as otherwise determined  
11 appropriate by the superintendent. The superintendent also shall assist the board in making  
12 sound decisions and meeting the requirements of law by providing information and advice  
13 regarding all matters that require board action.

14  
15 **When acting in his or her official capacity, the superintendent shall provide the board with notice**  
16 **in advance if he or she is called upon to speak before the General Assembly, the State Board of**  
17 **Education, the Board of County Commissioners, or other governmental entities on legislation,**  
18 **policy, or political issues of concern to the board. In addition, the superintendent shall keep the**  
19 **board informed when he or she has been asked to comment upon proposed or pending state**  
20 **legislation or policy.**

21  
22 Legal References: G.S. 115C-36, -47, -276

23  
24 Cross References: Board Authority and Duties (policy 1010), Duties of Officers (policy 2210),  
25 **Official School Spokesperson (policy 2220)**

26  
27 Adopted: October 19, 2015

28  
29 **Revised: [DATE]**