

1 The Transylvania County Board of Education (the “board”) recognizes the critical role of parents
2 in the education of their children and in the schools. The board directs school administrators to
3 develop programs that will promote and support parental involvement in student learning and
4 achievement at school and at home and encourage successful progress toward graduation. Each
5 parent is encouraged to learn about the educational program, the educational goals and objectives
6 of the school system, and his or her own child’s progress. The board also encourages parents to
7 participate in activities designed by school personnel to involve them, such as parent
8 conferences, in order to encourage effective communication.
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10 The board directs each principal or designee to develop a parental involvement plan as a part of
11 the school improvement plan. This plan must include, at a minimum, efforts that meet the
12 requirements established in this policy. In addition, the plan must include ways to enhance
13 parental involvement in the following areas:
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- 15 1. meaningful two-way communication between home and school;
- 16 2. involvement of parents and guardians in student learning;
- 17 3. promotion of volunteering;
- 18 4. involvement of parents and guardians in school decisions that affect children and
19 families;
- 20 5. community collaboration; and
- 21 6. promotion of student health awareness.

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28 This policy applies to the parents, legal guardians, and legal custodians of students who are
29 under 18 years old and are not married.
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31 **A. PARENT COMMUNICATION AND CONFERENCES**
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33 The board encourages school personnel to have regular contact with parents for
34 commendation as well as for notification of concerns. Principals or designees shall plan
35 for periodic communication with parents. Teachers are responsible for scheduling
36 conferences with parents.
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38 The principal or designee shall strive, through oral or written communication or other
39 means, to include the parents of students identified as at-risk in the implementation and
40 review of academic and/or behavioral interventions for their children, in accordance with
41 policy 3405, Students at Risk of Academic Failure.
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43 The principal or designee shall provide the parent of each student in kindergarten, first, or
44 second grade with written notification of the student’s reading progress. The notice will

45 be provided three times a year, following each benchmark assessment, and will include:
46 (1) assessment results; (2) whether the child may not reach reading proficiency by the end
47 of third grade; and (3) instructional support activities for use at home.
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49 The board encourages the superintendent to work with local business leaders, including
50 the local chambers of commerce, to encourage employers to adopt as part of their stated
51 personnel policies time for employees who are parents or guardians to attend conferences
52 with their child's teachers.
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54 **B. PARENTAL NOTIFICATION**

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56 Each principal or designee of a Title I school shall effectively notify parents of all
57 parental rights and other required information regarding Title I schools and programs, in
58 accordance with federal law. Parents of students in Title I schools shall receive a copy of
59 the system-wide Title I parent involvement and family engagement policy (policy
60 1320/3560, ~~Title I Parent Involvement~~) and the school-wide parent involvement plan.
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62 In addition, annually every building principal or designee shall effectively notify parents
63 of the following:
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- 65 1. parental rights related to student records (see policy 4700, Student Records);
- 66 2. parental rights related to student surveys (see policy 4720, Surveys of Students);
- 67 3. the approximate dates of any non-emergency, invasive physical examination or
68 screening that is: (a) required as a condition of attendance; (b) administered and
69 scheduled in advance by the school administration; and (c) not necessary to
70 protect the immediate health and safety of students;
- 71 4. the schedule of pesticide use on school property and their right to request
72 notification of nonscheduled pesticide use (see policy 9205, Pest Management);
73
- 74 5. student behavior policies, the Code of Student Conduct, and school standards and
75 rules (see policies in the 4300 series);
76
- 77 6. the permissible use of seclusion and restraint in the schools (see regulation 4302-
78 R, Rules for Use of Seclusion and Restraint in Schools);
79
- 80 7. policy 1720/4015/7225, Discrimination, Harassment, and Bullying Complaint
81 Procedure;
- 82 8. policy 1740/4010, Student and Parent Grievance Procedure;
- 83 9. the dates of the system-wide and state-mandated tests that students will be
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- 89 required to take during that school year, how the results from the tests will be
90 used, and the consequences thereof, and whether each test is required by the State
91 Board of Education or by the local board;
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- 93 10. grading practices that will be followed at the school and, for parents of high
94 school students, the method of computing the grade point averages that will be
95 used for determining class rank (see policies 3400, Evaluation of Student
96 Progress, and 3450, Class Rankings);
97
- 98 11. available opportunities and the enrollment process for students to take advanced
99 courses and information explaining the value of taking advanced courses;
100
- 101 12. a clear and concise explanation of the North Carolina testing and accountability
102 system that includes all information required by federal law;
103
- 104 13. a report containing aggregate information about the school system and each
105 school, including, but not limited to:
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- 107 a. the following information both in the aggregate and disaggregated by
108 category: student achievement (~~disaggregated by category~~), graduation
109 rates, performance on other school quality and/or student success
110 indicators, the progress of students toward meeting long-term goals
111 established by the state, student performance on measures of school
112 climate and safety, and, as available, the rate of enrollment in post-
113 secondary education;
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- 115 b. the performance of the school system on academic assessments as
116 compared to the state as a whole and the performance of each school on
117 academic assessments as compared to the state and school system as a
118 whole;
119
- 120 c. the percentage and number of students who are
121 i. assessed,
122 ii. assessed using alternate assessments,
123 iii. involved in preschool and accelerated coursework programs, and
124 iv. English learners achieving proficiency;
125
- 126 d. the per pupil expenditures of federal, state, and local funds; and
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- 128 e. teacher qualifications;
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- 130 14. the grade awarded to the school on the most recent annual report card issued for it
131 by the State Board of Education if the school received a grade of D or F;
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- 133 15. supportive services available to students, including guidance, counseling, and
134 health services (see policy 3610, Counseling Program);
135
 - 136 16. information about meningococcal meningitis and influenza, including the causes,
137 symptoms, and vaccines, how the diseases are spread, and places where parents
138 and guardians may obtain additional information and vaccinations for their
139 children;
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 - 141 17. for parents of students in grades 5 through 12, information about cervical cancer,
142 cervical dysplasia, and human papillomavirus, including the causes and symptoms
143 of these diseases, how they are transmitted, how they may be prevented by
144 vaccination, including the benefits and possible side effects of vaccination, and
145 places parents and guardians may obtain additional information and vaccinations
146 for their children;
147
 - 148 18. information about and an application form for free and reduced price meals and/or
149 free milk (see policy 6225, Free and Reduced Price Meal Services);
150
 - 151 19. information about the school breakfast program;
152
 - 153 20. information about the availability and location of free summer food service
154 program meals for students when school is not in session;
155
 - 156 21. for parents of children with disabilities, procedural safeguards (see also policy
157 1730/4022/7231, Nondiscrimination on the Basis of Disabilities);
158
 - 159 22. information on the availability of the asbestos management plan and planned or
160 in-progress inspections, re-inspections, response actions, and post-response
161 actions, including periodic re-inspection and surveillance activities;
162
 - 163 23. education rights of homeless students (see policy 4125, Homeless Students);
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 - 165 24. the content and implementation of the local school wellness policy (see policy
166 6140, Student Wellness);
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 - 168 25. that the school system does not discriminate on the basis of race, color, national
169 origin, sex, disability, or age (see policies 1710/4021/7230, Prohibition Against
170 Discrimination, Harassment, and Bullying, and 1730/4022/7231,
171 Nondiscrimination on the Basis of Disabilities);
172
 - 173 26. that the school system provides equal access to its facilities, programs, and
174 activities to the Boy Scouts and other designated youth groups (see policy
175 1710/4021/7230, Prohibition Against Discrimination, Harassment, and Bullying);
176 and

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178 27. the availability of and the process for requesting a waiver or reduction of student
179 fees (see policy 4600, Student Fees).
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181 **C. OPPORTUNITIES TO WITHHOLD CONSENT/OPT OUT**
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183 As a part of the annual notification described above, parents will be effectively notified
184 that they may opt out of any of the following:
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- 186 1. release of student directory information about their child for school purposes or to
187 outside organizations (see policy 4700, Student Records);
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189 2. release of their child's name, address, and telephone listing to military recruiters
190 or institutions of higher education (see policy 4700, Student Records);
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192 3. their child's participation in non-Department of Education-funded surveys
193 concerning protected topics (see policy 4720, Surveys of Students);
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195 4. their child's participation in any non-emergency, invasive physical examination or
196 screening that is (a) required as a condition of attendance; (b) administered and
197 scheduled in advance by the school administration; and (c) not necessary to
198 protect the immediate health and safety of students;
199
200 5. the collection, disclosure, or use of their child's personal information for
201 marketing purposes (see policy 4720, Surveys of Students);
202
203 6. release of their child's free and reduced-price meal information to State Medicaid
204 or State children's health insurance program (SCHIP); and
205
206 7. students' independent access to the Internet, as described in policy
207 3225/4312/7320, Technology Responsible Use.
208

209 Any parent or legal guardian who wishes to opt out/withhold consent must do so in
210 writing after receiving notice. Otherwise, consent to the programs or activities is
211 presumed. After the annual notification, the school is not required to provide further
212 notice to the parent or legal guardian as to the manner in which student directory
213 information is used, the curriculum is provided, or guidance programs are made
214 available.
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216 **D. PARENTAL PERMISSION REQUIRED**
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218 Written parental permission is required prior to the following activities:
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- 220 1. the administration of medications to students by employees of the school system

- 221 (see policy 6125, Administering Medicines to Students);
222
223 2. the release of student records that are not considered directory information, unless
224 the release is allowed or required by law (see policy 4700, Student Records);
225
226 3. off-campus trips;
227
228 4. students' participation in any sport, including interscholastic athletics, or in any
229 other high-impact or high-risk extracurricular activity (see policy 4220, Student
230 Insurance Program);
231
232 5. all decisions or actions as required by the IDEA with regard to providing special
233 education or related services to students with disabilities (see policy 3520, Special
234 Education Programs/Rights of Students with Disabilities);
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236 6. certain health services, as required by law;
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238 7. participation in a mental health assessment or mental health services under
239 circumstances prescribed by federal law;
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241 8. students' participation in programs or services that provide information about
242 where to obtain contraceptives or abortion referral services;
243
244 9. their child's participation in curricula related to (a) prevention of sexually
245 transmitted diseases, including Acquired Immune Deficiency Syndrome (AIDS);
246 (b) avoidance of out-of-wedlock pregnancy; or (c) reproductive health and safety
247 education, as provided in policy 3540, Comprehensive Health Education Program.
248 A copy of the materials that will be used in these curricula will be available in the
249 school media center during the school year and at other times that the media
250 center is available to the public. To meet any review periods required by law,
251 materials also may be made available for review in the central office;
252
253 10. students' participation in surveys funded by the Department of Education that are
254 conducted concerning protected topics (see policy 4720, Surveys of Students);
255 and
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257 11. disclosure of students' free and reduced price lunch eligibility information or
258 eligibility status.; and
259
260 ~~12. disclosure of the identity of any student receiving supplemental education services~~
261 ~~under the Title I program.~~
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263 Legal References: Elementary and Secondary Education Act, as amended, 20 U.S.C. 6301 *et*
264 *seq.*, 34 C.F.R. pt. 200; Family Educational Rights and Privacy Act, 20 U.S.C. 1232g, 34 C.F.R.

265 pt. 99; Protection of Pupil Rights Amendment, 20 U.S.C. 1232h, 34 C.F.R. pt. 98; Individuals
266 with Disabilities Education Act, 20 U.S.C. 1400, *et seq.*; Asbestos Hazard Emergency Response
267 Act, 15 U.S.C. 2641, *et seq.*; McKinney-Vento Homeless Assistance Act, 42 U.S.C. 11431, *et*
268 *seq.*; 42 U.S.C. 1758, 7 C.F.R. pt. 245; 42 U.S.C. 1758b; National School Lunch Program, 42
269 U.S.C. 1751 *et seq.*, 7 C.F.R. 210.12; Boy Scouts of America Equal Access Act, 20 U.S.C. 7905,
270 34 C.F.R. 108.9; 20 U.S.C. 7908; G.S. 90-21.1; 95-28.3; 115C-47(47), -47(51), -47(54), -47(58),
271 -81(e1), -105.41, -109.1, -174.26(d), -307(c), -375.4, -390.2, -391.1, -407.16; State Board of
272 Education Policies FCB-A-000, GCS-A-001, GCS-J-002

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274 Cross References: Title I Parent and Family Engagement Involvement (policy 1320/3560),
275 Prohibition Against Discrimination, Harassment, and Bullying (policy 1710/4021/7230),
276 Discrimination, Harassment, and Bullying Complaint Procedure (policy 1720/4015/7225),
277 Nondiscrimination on the Basis of Disabilities (policy 1730/4022/7231), Student and Parent
278 Grievance Procedure (policy 1740/4010), Technology Responsible Use (policy
279 3225/4312/7320), Evaluation of Student Progress (policy 3400), Students at Risk of Academic
280 Failure (policy 3405), Class Rankings (policy 3450), Special Education Programs/Rights of
281 Students with Disabilities (policy 3520), Comprehensive Health Education Program (policy
282 3540), Counseling Program (policy 3610), Homeless Students (policy 4125), Student Insurance
283 Program (policy 4220), Child Abuse – Reports and Investigations (policy 4240/7312), Student
284 Behavior Policies (4300 series), Rules for Use of Seclusion and Restraint in Schools (regulation
285 4302-R), Student Fees (policy 4600), Student Records (policy 4700), Surveys of Students (policy
286 4720), School Volunteers (policy 5015), Registered Sex Offenders (policy 5022), Administering
287 Medicines to Students (policy 6125), Student Wellness (policy 6140), Free and Reduced Price
288 Meal Services (policy 6225), Pest Management (policy 9205)

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