

1 The Transylvania County Board of Education (the “board”) recognizes the critical role of parents
2 in the education of their children and in the schools. The board directs school administrators to
3 develop programs that will promote and support parental involvement in student learning and
4 achievement at school and at home and encourage successful progress toward graduation. Each
5 parent is encouraged to learn about the educational program, the educational goals and objectives
6 of the school system, and his or her own child’s progress. The board also encourages parents to
7 participate in activities designed by school personnel to involve them, such as parent
8 conferences, in order to encourage effective communication.

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10 The board directs each principal or designee to develop a parental involvement plan as a part of
11 the school improvement plan. This plan must include, at a minimum, efforts that meet the
12 requirements established in this policy. In addition, the plan must include ways to enhance
13 parental involvement in the following areas:

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15 1. meaningful two-way communication between home and school;
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17 2. involvement of parents and guardians in student learning;
- 18
19 3. promotion of volunteering;
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21 4. involvement of parents and guardians in school decisions that affect children and
22 families;
- 23
24 5. community collaboration; and
- 25
26 6. promotion of student health awareness.

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28 This policy applies to the parents, legal guardians, and legal custodians of students who are
29 under 18 years old and are not married.

30 31 **A. PARENT COMMUNICATION AND CONFERENCES**

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33 The board encourages school personnel to have regular contact with parents for
34 commendation as well as for notification of concerns. Principals or designees shall plan
35 for periodic communication with parents. Teachers are responsible for scheduling
36 conferences with parents.

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38 The principal or designee shall **strive, through oral or written communication or other**
39 **means, to include the parents of students identified as at-risk** ~~provide the parent of an at-~~
40 ~~risk student with a copy of the student’s personal education plan in accordance with~~
41 ~~policy 3405, Students at Risk of Academic Failure. Parents should be included in the~~
42 ~~implementation and ongoing review of their child’s personal education plan~~ **academic**
43 **and/or behavioral interventions for their children, in accordance with policy 3405,**
44 **Students at Risk of Academic Failure.**

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46 The principal or designee shall provide the parent of each student in kindergarten, first, or
47 second grade with written notification of the student's reading progress. The notice will
48 be provided three times a year, following each benchmark assessment, and will include:
49 (1) assessment results; (2) whether the child may not reach reading proficiency by the end
50 of third grade; and (3) instructional support activities for use at home.

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52 The board encourages the superintendent to work with local business leaders, including
53 the local chambers of commerce, to encourage employers to adopt as part of their stated
54 personnel policies time for employees who are parents or guardians to attend conferences
55 with their child's teachers.

57 **B. PARENTAL NOTIFICATION**

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59 Each principal or designee of a Title I school shall effectively notify parents of all
60 parental rights and other required information regarding Title I schools and programs, in
61 accordance with federal law. Parents of students in Title I schools shall receive a copy of
62 the system-wide Title I parent involvement policy (policy 1320/3560, Title I Parent
63 Involvement) and the school-wide parent involvement plan.

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65 In addition, annually every building principal or designee shall effectively notify parents
66 of the following:

- 67
68 1. parental rights related to student records (see policy 4700, Student Records);
- 69
70 2. parental rights related to student surveys (see policy 4720, Surveys of Students);
- 71
72 3. the approximate dates of any non-emergency, invasive physical examination or
73 screening that is: (a) required as a condition of attendance; (b) administered and
74 scheduled in advance by the school administration; and (c) not necessary to
75 protect the immediate health and safety of students;
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77 4. the schedule of pesticide use on school property and their right to request
78 notification of nonscheduled pesticide use (see policy 9205, Pest Management);
- 79
80 5. student behavior policies, the Code of Student Conduct, and school standards and
81 rules (see policies in the 4300 series);
- 82
83 6. the permissible use of seclusion and restraint in the schools (see regulation 4302-
84 R, Rules for Use of Seclusion and Restraint in Schools);
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86 7. policy 1720/4015/7225, Discrimination, Harassment, and Bullying Complaint
87 Procedure;
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- 89 8. policy 1740/4010, Student and Parent Grievance Procedure;
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91 9. the dates of the system-wide and state-mandated tests that students will be
92 required to take during that school year, how the results from the tests will be
93 used, and the consequences thereof, and whether each test is required by the State
94 Board of Education or by the local board;
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96 10. grading practices that will be followed at the school and, for parents of high
97 school students, the method of computing the grade point averages that will be
98 used for determining class rank (see policies 3400, Evaluation of Student
99 Progress, and 3450, Class Rankings);
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101 11. available opportunities and the enrollment process for students to take advanced
102 courses and information explaining the value of taking advanced courses;
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104 12. a report containing aggregate information, including, but not limited to, student
105 achievement (disaggregated by category), graduation rates, performance of the
106 school system, and teacher qualifications;
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108 13. the grade awarded to the school on the most recent annual report card issued for it
109 by the State Board of Education if the school received a grade of D or F;
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111 14. supportive services available to students, including guidance, counseling, and
112 health services (see policy 3610, Counseling Program);
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114 15. information about meningococcal meningitis and influenza, including the causes,
115 symptoms, and vaccines, how the diseases are spread, and places where parents
116 and guardians may obtain additional information and vaccinations for their
117 children;
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119 16. for parents of students in grades 5 through 12, information about cervical cancer,
120 cervical dysplasia, and human papillomavirus, including the causes and symptoms
121 of these diseases, how they are transmitted, how they may be prevented by
122 vaccination, including the benefits and possible side effects of vaccination, and
123 places parents and guardians may obtain additional information and vaccinations
124 for their children;
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126 17. information about and an application form for free and reduced price meals and/or
127 free milk (see policy 6225, Free and Reduced Price Meal Services);
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129 18. information about the school breakfast program;
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131 19. information about the availability and location of free summer food service
132 program meals for students when school is not in session;

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20. for parents of children with disabilities, procedural safeguards (see also policy 1730/4022/7231, Nondiscrimination on the Basis of Disabilities);
 21. information on the availability of the asbestos management plan and planned or in-progress inspections, re-inspections, response actions, and post-response actions, including periodic re-inspection and surveillance activities;
 22. education rights of homeless students (see policy 4125, Homeless Students);
 23. the content and implementation of the local school wellness policy (see policy 6140, Student Wellness);
 24. that the school system does not discriminate on the basis of race, color, national origin, sex, disability, or age (see policies 1710/4021/7230, Prohibition Against Discrimination, Harassment, and Bullying, and 1730/4022/7231, Nondiscrimination on the Basis of Disabilities);
 25. that the school system provides equal access to its facilities, programs, and activities to the Boy Scouts and other designated youth groups (see policy 1710/4021/7230, Prohibition Against Discrimination, Harassment, and Bullying); and
 26. the availability of and the process for requesting a waiver or reduction of student fees (see policy 4600, Student Fees).

159 **C. OPPORTUNITIES TO WITHHOLD CONSENT/OPT OUT**

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161 As a part of the annual notification described above, parents will be effectively notified
162 that they may opt out of any of the following:

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1. release of student directory information about their child for school purposes or to outside organizations (see policy 4700, Student Records);
 2. release of their child's name, address, and telephone listing to military recruiters or institutions of higher education (see policy 4700, Student Records);
 3. their child's participation in non-Department of Education-funded surveys concerning protected topics (see policy 4720, Surveys of Students);
 4. their child's participation in any non-emergency, invasive physical examination or screening that is (a) required as a condition of attendance; (b) administered and scheduled in advance by the school administration; and (c) not necessary to protect the immediate health and safety of students;

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5. the collection, disclosure, or use of their child’s personal information for marketing purposes (see policy 4720, Surveys of Students); ~~and~~
 6. release of their child’s free and reduced-price meal information to State Medicaid or State children’s health insurance program (SCHIP); **and**
 7. **students’ independent access to the Internet, as described in policy 3225/4312/7320, Technology Responsible Use.**

187 Any parent or legal guardian who wishes to opt out/withhold consent must do so in
188 writing after receiving notice. Otherwise, consent to the programs or activities is
189 presumed. After the annual notification, the school is not required to provide further
190 notice to the parent or legal guardian as to the manner in which student directory
191 information is used, the curriculum is provided, or guidance programs are made
192 available.

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194 **D. PARENTAL PERMISSION REQUIRED**

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196 Written parental permission is required prior to the following activities:

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1. the administration of medications to students by employees of the school system (see policy 6125, Administering Medicines to Students);
 2. the release of student records that are not considered directory information, unless the release is allowed or required by law (see policy 4700, Student Records);
 3. off-campus trips;
 4. students’ participation in any sport, including interscholastic athletics, or in any other high-impact or high-risk extracurricular activity (see policy 4220, Student Insurance Program);
 5. all decisions or actions as required by the IDEA with regard to providing special education or related services to students with disabilities (see policy 3520, Special Education Programs/Rights of Students with Disabilities);
 6. certain health services, as required by law;
 7. students’ participation in programs or services that provide information about where to obtain contraceptives or abortion referral services;
 8. their child’s participation in curricula related to (a) prevention of sexually transmitted diseases, including Acquired Immune Deficiency Syndrome (AIDS);

- 221 (b) avoidance of out-of-wedlock pregnancy; or (c) reproductive health and safety
222 education, as provided in policy 3540, Comprehensive Health Education Program.
223 A copy of the materials that will be used in these curricula will be available in the
224 school media center during the school year and at other times that the media
225 center is available to the public. To meet any review periods required by law,
226 materials also may be made available for review in the central office;
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- 228 9. students' participation in surveys funded by the Department of Education that are
229 conducted concerning protected topics (see policy 4720, Surveys of Students);
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- 231 10. disclosure of students' free and reduced price lunch eligibility information or
232 eligibility status; and
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- 234 11. disclosure of the identity of any student receiving supplemental education services
235 under the Title I program.
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237 Legal References: Elementary and Secondary Education Act, as amended, 20 U.S.C. 6301 *et*
238 *seq.*, 34 C.F.R. pt. 200; Family Educational Rights and Privacy Act, 20 U.S.C. 1232g, 34 C.F.R.
239 pt. 99; Protection of Pupil Rights Amendment, 20 U.S.C. 1232h, 34 C.F.R. pt. 98; Individuals
240 with Disabilities Education Act, 20 U.S.C. 1400, *et seq.*; Asbestos Hazard Emergency Response
241 Act, 15 U.S.C. 2641, *et seq.*; McKinney-Vento Homeless Assistance Act, 42 U.S.C. 11431, *et*
242 *seq.*; 42 U.S.C. 1758, 7 C.F.R. pt. 245; 42 U.S.C. 1758b; National School Lunch Program, 42
243 U.S.C. 1751 *et seq.*, 7 C.F.R. 210.12; Boy Scouts of America Equal Access Act, 20 U.S.C. 7905,
244 34 C.F.R. 108.9; 20 U.S.C. 7908; G.S. 90-21.1; 95-28.3; 115C-47(47), -47(51), -47(54), -47(58),
245 -81(e1), -105.41, -109.1, -174.26(d), -307(c), -375.4, -390.2, -391.1, -407.16; State Board of
246 Education Policies FCB-A-000, GCS-A-001, GCS-J-002
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248 Cross References: Title I Parent Involvement (policy 1320/3560), Prohibition Against
249 Discrimination, Harassment, and Bullying (policy 1710/4021/7230), Discrimination,
250 Harassment, and Bullying Complaint Procedure (policy 1720/4015/7225), Nondiscrimination on
251 the Basis of Disabilities (policy 1730/4022/7231), Student and Parent Grievance Procedure
252 (policy 1740/4010), **Technology Responsible Use (policy 3225/4312/7320)**, Evaluation of
253 Student Progress (policy 3400), Students at Risk of Academic Failure (policy 3405), Class
254 Rankings (policy 3450), Special Education Programs/Rights of Students with Disabilities (policy
255 3520), Comprehensive Health Education Program (policy 3540), Counseling Program (policy
256 3610), Homeless Students (policy 4125), Student Insurance Program (policy 4220), Child Abuse
257 – Reports and Investigations (policy 4240/7312), Student Behavior Policies (4300 series), **Rules**
258 **for Use of Seclusion and Restraint in Schools (regulation 4302-R)**, Student Fees (policy 4600),
259 Student Records (policy 4700), Surveys of Students (policy 4720), School Volunteers (policy
260 5015), Registered Sex Offenders (policy 5022), Administering Medicines to Students (policy
261 6125), Student Wellness (policy 6140), Free and Reduced Price Meal Services (policy 6225),
262 Pest Management (policy 9205)
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266 Revised: [DATE]

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