

1 The [Transylvania County Board of Education \(the “board”\)](#) recognizes the critical role of parents
2 in the education of their children and in the schools. The board directs school administrators to
3 develop programs that will promote and support parental involvement in student learning and
4 achievement at school and at home and encourage successful progress toward graduation. Each
5 parent is encouraged to learn about the educational program, the educational goals and objectives
6 of the school system, and his or her own child’s progress. The board also encourages parents to
7 participate in activities designed by school personnel to involve them, such as parent
8 conferences, in order to encourage effective communication.

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10 The board directs each principal or designee to develop a parental involvement plan as a part of
11 the school improvement plan. This plan must include, at a minimum, efforts that meet the
12 requirements established in this policy. In addition, the plan must include ways to enhance
13 parental involvement in the following areas:

- 14
15 1. Meaningful two-way communication between home and school;
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17 ~~2. Promotion of responsible parenting;~~
- 18
19 3. Involvement of parents and guardians in student learning;
- 20
21 4. Promotion of volunteering;
- 22
23 5. Involvement of parents and guardians in school decisions that affect children and
24 families;
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26 ~~6. Parental training;~~
- 27
28 7. Community collaboration; and
- 29
30 8. Promotion of student health awareness.

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32 This policy applies to the parents, legal guardians, and legal custodians of students who are
33 under 18 years old and are not married.

34 35 **A. PARENT COMMUNICATION AND CONFERENCES**

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37 The board encourages school personnel to have regular contact with parents for
38 commendation as well as for notification of concerns. Principals or designees shall plan
39 for periodic communication with parents. Teachers are responsible for scheduling
40 conferences with parents.

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42 The principal or designee shall provide the parent of an at-risk student with a copy of the
43 student’s personal education plan in accordance with policy 3405, Students at Risk of

44 Academic Failure. Parents should be included in the implementation and ongoing review
45 of their child's personal education plan.

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47 The principal or designee shall provide the parent of each student in kindergarten, first, or
48 second grade with written notification of the student's reading progress. The notice will
49 be provided three times a year, following each benchmark assessment, and will include:
50 (1) assessment results; (2) whether the child may not reach reading proficiency by the end
51 of third grade; and (3) instructional support activities for use at home.

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53 The board encourages the superintendent to work with local business leaders, including
54 the local chambers of commerce, to encourage employers to adopt as part of their stated
55 personnel policies time for employees who are parents or guardians to attend conferences
56 with their child's teachers.

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58 **B. PARENTAL NOTIFICATION**

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60 Each principal or designee of a Title I school shall effectively notify parents of all
61 parental rights and other required information regarding Title I schools and programs, in
62 accordance with federal law. Parents of students in Title I schools shall receive a copy of
63 the system-wide Title I parent involvement policy (policy 1320/3560, Title I Parent
64 Involvement) and the school-wide parent involvement plan.

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66 In addition, annually every building principal or designee shall effectively notify parents
67 of the following:

- 68
69 1. Parental rights related to student records (see policy 4700, Student Records);
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71 2. Parental rights related to student surveys (see policy 4720, Surveys of Students);
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73 3. The approximate dates of any non-emergency, invasive physical examination or
74 screening that is: (a) required as a condition of attendance; (b) administered and
75 scheduled in advance by the school administration; and (c) not necessary to
76 protect the immediate health and safety of students;
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78 4. The schedule of pesticide use on school property and their right to request
79 notification of nonscheduled pesticide use (see policy 9205, Pest Management);
80
81 5. Student behavior policies, the Code of Student Conduct, and school standards and
82 rules (see policies in the 4300 series);
83
84 6. The permissible use of seclusion and restraint in the schools (see regulation 4302-
85 R, Rules for Use of Seclusion and Restraint in Schools);
86
87 7. Policy 1720/4015/7225, Discrimination, Harassment, and Bullying Complaint

- 88 Procedure;
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- 90 8. Policy 1740/4010, Student and Parent Grievance Procedure;
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- 92 9. The dates of the system-wide and state-mandated tests that students will be
- 93 required to take during that school year, how the results from the tests will be
- 94 used, and the consequences thereof, and whether each test is required by the State
- 95 Board of Education or by the local board;
- 96
- 97 10. Grading practices that will be followed at the school and, for parents of high
- 98 school students, the method of computing the grade point averages that will be
- 99 used for determining class rank (see policies 3400, Evaluation of Student
- 100 Progress, and 3450, Class Rankings);
- 101
- 102 11. Available opportunities and the enrollment process for students to take advanced
- 103 courses and information explaining the value of taking advanced courses;
- 104
- 105 12. A report containing aggregate information, including, but not limited to, student
- 106 achievement (disaggregated by category), graduation rates, performance of the
- 107 school system, and teacher qualifications;
- 108
- 109 13. The grade awarded to the school on the most recent annual report card issued for
- 110 it by the State Board of Education if the school received a grade of D or F;
- 111
- 112 14. Supportive services available to students, including guidance, counseling, and
- 113 health services (see policy 3610, Counseling Program);
- 114
- 115 15. Information about meningococcal meningitis and influenza, including the causes,
- 116 symptoms, and vaccines, how the diseases are spread, and places where parents
- 117 and guardians may obtain additional information and vaccinations for their
- 118 children;
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- 120 16. For parents of students in grades 5 through 12, information about cervical cancer,
- 121 cervical dysplasia, and human papillomavirus, including the causes and symptoms
- 122 of these diseases, how they are transmitted, how they may be prevented by
- 123 vaccination, including the benefits and possible side effects of vaccination, and
- 124 places parents and guardians may obtain additional information and vaccinations
- 125 for their children;
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- 127 ~~17. How to reach school officials in emergency situations during non-school hours;~~
- 128
- 129 18. Information about and an application form for free and reduced price meals and/or
- 130 free milk (see policy 6225, Free and Reduced Price Meal Services);
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- 132 19. Information about the school breakfast program;
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134 20. Information about the availability and location of free summer food service
135 program meals for students when school is not in session;
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137 21. For parents of children with disabilities, procedural safeguards (see also policy
138 1730/4022/7231, Nondiscrimination on the Basis of Disabilities);
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140 22. Information on the availability of the asbestos management plan and planned or
141 in-progress inspections, re-inspections, response actions, and post-response
142 actions, including periodic re-inspection and surveillance activities;
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144 23. Education rights of homeless students (see policy 4125, Homeless Students);
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146 24. The content and implementation of the local school wellness policy (see policy
147 6140, Student Wellness);
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149 ~~25. Their right to take four hours of unpaid leave from their jobs every year in order~~
150 ~~to volunteer in their child's school as stated in G.S. 95-28.3 (see policy 5015,~~
151 ~~School Volunteers);~~
152
153 26. That the school system does not discriminate on the basis of race, color, national
154 origin, sex, disability, or age (see policies 1710/4021/7230, Prohibition Against
155 Discrimination, Harassment, and Bullying, and 1730/4022/7231,
156 Nondiscrimination on the Basis of Disabilities);
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158 27. That the school system provides equal access to its facilities, programs, and
159 activities to the Boy Scouts and other designated youth groups (see policy
160 1710/4021/7230, Prohibition Against Discrimination, Harassment, and Bullying);
161 and
162
163 28. The availability of and the process for requesting a waiver or reduction of student
164 fees (see policy 4600, Student Fees).
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166 **C. OPPORTUNITIES TO WITHHOLD CONSENT/OPT OUT**
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168 As a part of the annual notification described above, parents will be effectively notified
169 that they may opt out of any of the following:
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- 171 1. Release of student directory information about their child for school purposes or
172 to outside organizations (see policy 4700, Student Records);
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174 2. Release of their child's name, address, and telephone listing to military recruiters
175 or institutions of higher education (see policy 4700, Student Records);

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3. Their child's participation in curricula related to (a) prevention of sexually transmitted diseases, including Acquired Immune Deficiency Syndrome (AIDS); (b) avoidance of out-of-wedlock pregnancy; or (c) reproductive health and safety education, as provided in policy 3540, Comprehensive Health Education Program. A copy of the materials that will be used in these curricula will be available in the school media center during the school year and at other times that the media center is available to the public. To meet any review periods required by law, materials also may be made available for review in the central office;
 - ~~4. Their child's participation in academic or career guidance or personal or social counseling services of a generic nature offered to groups of students (e.g., peer relations strategies offered to all sixth graders). However, parental notification and permission are not required for: (a) short duration academic, career, personal, or social guidance and counseling and crisis intervention that is needed to maintain order, discipline, or a productive learning environment; (b) student-initiated individual or group counseling targeted at a student's specific concerns or needs; and (c) counseling if child abuse or neglect is suspected (see policies 3610, Counseling Program, and 4240/7312, Child Abuse—Reports and Investigations);~~
 5. Their child's participation in non-Department of Education-funded surveys concerning protected topics (see policy 4720, Surveys of Students);
 6. Their child's participation in any non-emergency, invasive physical examination or screening that is: (a) required as a condition of attendance; (b) administered and scheduled in advance by the school administration; and (c) not necessary to protect the immediate health and safety of students;
 7. The collection, disclosure, or use of their child's personal information for marketing purposes (see policy 4720, Surveys of Students); and
 8. Release of their child's free and reduced-price meal information to State Medicaid or State children's health insurance program (SCHIP).

211 Any parent or legal guardian who wishes to opt out/withhold consent must do so in
212 writing after receiving notice. Otherwise, consent to the programs or activities is
213 presumed. After the annual notification, the school is not required to provide further
214 notice to the parent or legal guardian as to the manner in which student directory
215 information is used, the curriculum is provided, or guidance programs are made
216 available.

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218 **D. PARENTAL PERMISSION REQUIRED**
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- 220 Written parental permission is required prior to the following activities:
221
222 1. The administration of medications to students by employees of the school system
223 (see policy 6125, Administering Medicines to Students);
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225 2. The release of student records that are not considered directory information,
226 unless the release is allowed or required by law (see policy 4700, Student
227 Records);
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229 3. Off-campus trips;
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231 4. Students' participation in [any sport, including interscholastic athletics, or in any](#)
232 [other high-impact or high-risk sports or extracurricular activities, such as](#)
233 [football or mountain climbing](#) (see policy 4220, Student Insurance Program);
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235 5. All decisions or actions as required by the IDEA with regard to providing special
236 education or related services to students with disabilities (see policy 3520, Special
237 Education Programs/Rights of Students with Disabilities);
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239 6. Certain health services, as required by law;
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241 7. Students' participation in programs or services that provide information about
242 where to obtain contraceptives or abortion referral services;
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244 8. Students' participation in surveys funded by the Department of Education that are
245 conducted concerning protected topics (see policy 4720, Surveys of Students);
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247 9. Disclosure of students' free and reduced price lunch eligibility information or
248 eligibility status; and
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250 10. Disclosure of the identity of any student receiving supplemental education
251 services under the Title I program.
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253 Legal References: Elementary and Secondary Education Act, as amended, 20 U.S.C. 6301 *et*
254 *seq.*, 34 C.F.R. pt. 200; Family Educational Rights and Privacy Act, 20 U.S.C. 1232g, 34 C.F.R.
255 pt. 99; Protection of Pupil Rights Amendment, 20 U.S.C. 1232h, 34 C.F.R. pt. 98; Individuals
256 with Disabilities Education Act, 20 U.S.C. 1400, *et seq.*; Asbestos Hazard Emergency Response
257 Act, 15 U.S.C. 2641, *et seq.*; McKinney-Vento Homeless Assistance Act, 42 U.S.C. 11431, *et*
258 *seq.*; 42 U.S.C. 1758, 7 C.F.R. pt. 245; 42 U.S.C. 1758b; National School Lunch Program, 42
259 U.S.C. 1751 *et seq.*, 7 C.F.R. 210.12; Boy Scouts of America Equal Access Act, 20 U.S.C. 7905,
260 34 C.F.R. 108.9; 20 U.S.C. 7908; G.S. 90-21.1; 95-28.3; 115C-47(47), -47(51), -47(54), -47(58),
261 -81(e1), -105.41, -109.1, -174.26(d), -307(c), -375.4, -390.2, -391.1, -407.16; State Board of
262 Education Policies FCB-A-000, GCS-A-001, GCS-J-002
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264 Cross References: Title I Parent Involvement (policy 1320/3560), Prohibition Against
265 Discrimination, Harassment, and Bullying (policy 1710/4021/7230), Discrimination,
266 Harassment, and Bullying Complaint Procedure (policy 1720/4015/7225), Nondiscrimination on
267 the Basis of Disabilities (policy 1730/4022/7231), Student and Parent Grievance Procedure
268 (policy 1740/4010), Evaluation of Student Progress (policy 3400), Students at Risk of Academic
269 Failure (policy 3405), Class Rankings (policy 3450), Special Education Programs/Rights of
270 Students with Disabilities (policy 3520), Comprehensive Health Education Program (policy
271 3540), Counseling Program (policy 3610), Homeless Students (policy 4125), Student Insurance
272 Program (policy 4220), Child Abuse – Reports and Investigations (policy 4240/7312), Student
273 Behavior Policies (4300 series), Student Fees (policy 4600), Student Records (policy 4700),
274 Surveys of Students (policy 4720), School Volunteers (policy 5015), Registered Sex Offenders
275 (policy 5022), Administering Medicines to Students (policy 6125), Student Wellness (policy
276 6140), Free and Reduced Price Meal Services (policy 6225), Pest Management (policy 9205)
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278 Adopted:

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