

**Policy Code: FF Naming Facilities**

The Board of Education is responsible for naming schools and all other facilities or parts of facilities. The Superintendent will write regulations that establish the process for developing a list of recommended names for the Board to consider.

**I. Naming Entire Facilities**

In selecting the name of a school, consideration should be given to names that will have a special meaning to students and citizens of the community.

The Board may name a new school or other existing facility for the geographic area or community in which the school is located, an historical figure or location, or for an individual who is deceased whose name has special significance and/or who made an outstanding contribution to the school or school system.

The Superintendent will develop a process for recommending names for newly constructed schools, or existing or new facilities. The process should be sensitive to the historical and cultural context of the building and require the inclusion of input from community, historical and cultural groups.

**II. Naming Parts of School Buildings or other Facilities**

The Superintendent may recommend to the Board that a portion of a building, a single building on a multiple building campus, or a specific area on a campus be named for an individual whose name has special significance and/or who made an outstanding contribution to the school or school system. In special circumstances, the Superintendent may recommend to the Board that a portion of a building, a single building on a multiple building campus or a specific area on a campus be named for a commercial or corporate entity that has made significant contributions to the school or CMS.

**III. Changing Facility Names**

When the use of a school or other facility changes, the Board of Education, upon the recommendation of the school administration, may change the name of the building. The process to select a new name should be consistent with the procedures followed in naming a new school or facility.

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Revised: 10/22/74, 10/11/83, 11/24/92, 11/28/00, (corrected 2/19/01)

Legal Reference: [N.C.G.S § 115C-36](#)

Previous CMS Policy #: 7551, 7551.1, 7551.2

**Charlotte-Mecklenburg Schools**

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