



## Application for Board Member Training Credit

*This form is to be used for training events that are not sponsored by the North Carolina School Boards Association.*

The North Carolina School Boards Association's Academy for School Boardsmanship provides an avenue for school board members to comply with N.C.G.S. 115C-50 which states

*All members of local boards of education, whether elected or appointed, shall receive a minimum of 12 clock hours of training every two years. The training shall include but not be limited to public school law, public school finance, and duties and responsibilities of local boards of education....*

The academy program goes beyond the statute and requires

*30 hours of training annually.*

In an effort to maintain the integrity of the NCSBA academy program and ensure that credit is issued in a consistent and equitable manner, please use this form for submitting any non-NCSBA sponsored activities or those that are not approved by your local board to your Academy of School Boardsmanship training record. .

Directions for completing the form:

**Part A** requires general information regarding the participant. If the application is for a whole-board training event (i.e., board retreat), please attach a list of the attendees. Also required is affirmation of prior participation in the Association's New Board Member Seminar. ***We encourage participation in NCSBA New Board Member Training in the NCSBA Academy of School Boardsmanship program now known as Core Training.***

**Part B** requires general information regarding the training activity.

**Part C** requires identifying how the training event is applicable to school boardsmanship.

**Part D** requires local board approval for submission to board member's training record.

**Return the completed form with an agenda from the event to NCSBA.**

Please forward completed form to the attention of Membership Services and (e)mail to the address below.

NCSBA  
P.O. Box 97877  
Raleigh, NC 27624-7877  
Phone: (919) 841-4040      Fax: (919) 841-4020  
Chadae Lewis [clewis@ncsba.org](mailto:clewis@ncsba.org)

**Part A: General Information**

School Board \_\_\_\_\_ Transylvania County Board of Education \_\_\_\_\_

School Board Member \_\_\_\_\_

Have you completed the NCSBA New Board Member Seminar?  Yes  No

**Part B: Training Event Information**

Title of Event \_\_\_\_\_

Sponsoring Agency \_\_\_\_\_

Date of Event \_\_\_\_\_ Location \_\_\_\_\_

Clock Hours of Training \_\_\_\_\_

**Part C: Identification of Aspects of Training Event**

Identify the area(s) in which the training addresses board member duties and responsibilities. You must check at least one area.

- Vision** The training activity assists in school boards effectively establishing a clear vision with high expectations for quality teaching and learning that supports strong student outcomes.

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- Accountability** The training activity assists in setting high academic standards, transparency, and accountability to undergird a world-class education.

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- Policy** The training activity assists in establishing an assessment system that periodically measures individual student progress toward standards.

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- Community Leadership** The training activity assists in school boards sharing their concerns and actions with the public through public advocacy and community engagement.

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- Board/Superintendent Relationships** Both the school board and the superintendent have essential leadership roles that are interconnected but different. The training activity assists in aligning resources to ensure that students meet standards.

**Part D: Local Board Approval**

Please check one box below before submitting to NCSBA.

- Activity approved per local board policy (please attach a copy of policy).
- Activity approved by board for submission (sign below).

\_\_\_\_\_  
Board Chair/Designee Date of full board approval for submission