

**Minutes
Transylvania County Board of Education
September 17, 2012**

INVOCATION/PLEDGE OF ALLEGIANCE

CALL TO ORDER/WELCOME

BUSINESS ITEMS

1. Approval of Agenda
2. Public Comment
3. Resolution of Recognition, Thanks, Commendation and Congratulations
4. Transylvania County Schools Educational Foundation
---Reception---
5. Good News Report
6. Former Students in the Military
7. Consent Agenda:
 - A. Minutes
 - B. Personnel Report
8. FY13 Budget Resolution
9. Policy:
 - A. IKF, "Graduation Requirements"
10. Superintendent's Goals for 2012-2013
11. Important Dates
12. Public Comment
13. Other Items

The Transylvania County Board of Education met in regular session on September 17, 2012 at 6:30 p.m. in the Rogow Room of the Transylvania County Library. Chris Whitmire, Chair; Tawny McCoy, Vice Chair; Sue Fox; Shelia Norman and Cindy Petit were present. Also present were Dr. Jeff McDaris; Jenny Hunter; Dr. Scott Elliott; Dr. David Sutton, Norris Barger; School Resource Officer Chad Owen; Jeremiah Reed, *Transylvania Times*; and approximately 100 guests. Mrs. McCoy led in a moment of silence and Mrs. Fox led the Pledge of Allegiance. Mr. Whitmire welcomed everyone and called the meeting to order.

1. Approval of Agenda

ON A MOTION BY MRS. FOX, SECONDED BY MRS. NORMAN, the meeting agenda for September 17, 2012 was approved as presented.

2. Public Comment

There was no public comment.

3. Resolution of Recognition, Thanks, Commendation and Congratulations

Each year the Board of Education devotes one evening to honoring outstanding educators. The individuals named below were recognized for their years of loyal service and excellence in their fields.

The Board presented pins to the following individuals who have achieved 25 years of service with the Transylvania County Schools:

Norman Allison	BHS
Kathy Bailey	PFES
Sharon Eubanks	RHS

Sondra Green	RMS
Colleene Mackey	PFES
Julie Roberts	MEC

The following individuals were named as Teacher Assistants of the Year by their respective schools. Each TAOY was introduced and presented with an engraved paperweight and a \$200 check.

Jeremy Campbell	BES
Mary Gunn	BHS
Dee Hooper	BMS
Noelle Fehn	DRS
Carrie McCall	PFES
Teresa Curto	RES
Lorri Branchfield	RMS
Judy Thomas	TCH

The following individuals were named as Teachers of the Year by their respective schools. Each TOY was introduced and presented with an engraved paperweight and a \$500 check.

Marlene Cronin	BES
Dolly McCall	BHS
Rivers Smith	BMS
Laura Smith	DRS
Debora Smith	PFES
Connie Mosser	RES
Amy Schoenacher	RHS
Tammy Hall	RMS
Jennifer Galloway	TCH

Dr. David Sutton introduced Sarah Reid, RMS, as the Rookie of the Year for the 2011-2012 school year. The Board presented Mrs. Reid with a plaque and a \$200 check.

Dr. Scott Elliott named Ginger Long, BMS, as Counselor of the Year for 2012-2013. He reported that Mrs. Long was unable to be at the meeting and would be presented with a plaque and a \$500 check at the October board meeting.

Donys Merrill introduced Sarah Justice, RHS, as Media Specialist of the Year for 2012-2013. The Board presented Mrs. Justice with a plaque and \$500 check.

Dr. Jeff McDaris named Jeremy Gibbs, BHS, as Principal of the Year for 2012-2013. The Board presented Mr. Gibbs with a plaque and a \$500 check.

Dr. McDaris reported that earlier this month, the school-level Teacher Assistants of the Year and school-level Teachers of the Year were interviewed by a committee that was charged with selecting one teacher and one teacher assistant as the overall district winners. Dr. McDaris announced the 2012-2013 District Teacher Assistant of the Year, Dee Hooper. Ms. Hooper was presented with a plaque and a \$500 check. Ms. Amber Zachary with First Citizens Bank of Brevard announced the 2012-2013 District Teacher of the Year, Rivers Smith. Mr. Smith received a plaque and a \$1,000 check. His portrait

will be added to the gallery of past Teachers of the Year that hangs in the Morris Education Center.

Mr. Whitmire gave closing comments. ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. FOX, the following resolution was approved:

NOW BE IT RESOLVED by the Transylvania County Board of Education that recognition, thanks, commendation and congratulations be expressed to the persons named on this the 17th day of September, 2012.

4. **Transylvania County Schools Educational Foundation**

Each year the Transylvania County Schools Educational Foundation (TCSEF) awards approximately \$10,000 in mini-grants to TCS teachers for projects that are designed to enrich educational opportunities for students. Foundation Vice President, Peter Johnson, and Grants Committee Chair, Dawn Davenport, gave an update on the Foundation's fund-raising activities and mini-grants for the 2012-2013 year. Information on the mini-grant application process and the TCSEF may be found at www.tcsef.org.

The Board recessed for a short reception in honor of the educators that were recognized earlier in the evening. Dr. McDaris thanked the TCS Child Nutrition staff for providing the buffet. Following the reception, the business meeting resumed as scheduled.

5. **Good News Report**

Dr. McDaris reported the following good news items:

SUMMER FEEDING

The TCS Child Nutrition Department's Summer Feeding program concluded on August 3, 2012. Over 21,000 meals were served during the course of the 62-day program. This averages to 364 meals per day and includes breakfast and lunch. Children were served at six public sites throughout the county and at several closed enrollment programs such as the Boys & Girls Club and Rise and Shine.

GOLDEN LEAF GRANT

On September 10, Dony Merrill received official notification that Transylvania County Schools had been awarded the Golden LEAF Open Grant for which she had applied earlier this spring. The grant will enable our school district to move forward in its goal of providing 1:1 computers in the middle schools.

RES 3rd GRADE COMMUNITY PROJECT

During the week of September 4-7, third grade students at Rosman Elementary School completed a literature study on "Officer Buckle and Gloria," a story about a police officer and his dog. As the third grade *Essential Standards* curriculum covers helping in the community, this was a perfect opportunity for Transylvania Deputy Chase Owen and his dog, Ferex, to visit the 3rd grade group. Students enjoyed learning about the ways in which Ferex helps law enforcement officers in our community.

6. **Former Students in the Military**

The Board reviewed the list of former students from Brevard High School, Rosman High School, and Davidson River School who are currently serving or have previously served in the U.S. Military. There were no new names on the list.

7. **Consent Agenda**
ON A MOTION BY MRS. NORMAN, SECONDED BY MRS. MCCOY, the minutes from the August 20, 2012 meeting and the personnel report for September 17, 2012 (attached) were unanimously approved.
8. **FY13 Budget Resolution**
Norris Barger presented the final budget resolution for the fiscal year beginning July 1, 2012 and ending June 30, 2013 (see attached). He reported that the final budget represents a 4.1% decrease in total funding from last year. ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. FOX, the budget resolution for the 2012-2013 school year was unanimously approved.
9. **Policy**
Revised Policy IKF, "Graduation Requirements," was presented as first-read information at the August 20 meeting. Dr. David Sutton reported there had been no new changes to the policy since that time. There were no questions from the Board, and ON A MOTION BY MRS. FOX, SECONDED BY MRS. NORMAN, Policy IKF was approved as presented.
10. **Superintendent's Goals for 2012-2013**
Dr. McDaris presented the superintendent's goals for the 2012-2013 school year. Board members were supportive of the goals. Chairman Whitmire commented on the importance of a strong school system to a county's economic development, especially in terms of recruiting professionals who want to live and raise families here.
11. **Important Dates**
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|------------|--|
| Sept. 27 | NCSBA District 8 Meeting, 3:30 p.m., Polk Co. High School |
| Sept. 27 | Chamber of Commerce Candidates' Forum, 6:00 p.m., Rogow Room |
| Oct. 2 | NCSBA Webinar: "Cyberlaw: Responding to Bad Behavior Online by Employees and Students," 1-2 p.m. |
| Oct. 4-6 | NCCBSBM Fall Retreat and Issues Forum, Greensboro, NC |
| Oct. 4 | Superintendent's Communication Council, 3:45 p.m., MEC |
| Oct. 8 | Parent Advisory Council, 7:30 a.m., MEC |
| Oct. 9 | Student Advisory Council, 7:30 a.m., MEC |
| Oct. 15 | Teacher Workday |
| Oct. 15 | REGULAR MEETING, 6:30 p.m., MEC |
| Oct. 17-19 | NCSBA Annual Law & Conference, Asheville, NC |
| Nov. 1 | NCSBA Webinar: "Celebrating Holidays in the Public Schools," 1-2 p.m. |
| Nov. 6 | Election Day |
| Nov. 7 | Early Dismissal |
| Nov. 12 | Veterans' Day Holiday |
| Nov. 12-14 | NCSBA Annual Conference for Board Member Development, Greensboro |
| Nov. 19 | REGULAR MEETING, 6:30 p.m., MEC |
| Nov. 21 | Leave Day |
| Nov. 22-23 | Thanksgiving Holidays |
| Dec. 4 | NCSBA Webinar: "Public Records and Personnel Records," 1-2 p.m. |
| Dec. 6 | Superintendent's Communication Council, 3:45 p.m., MEC |
| Dec. 10 | Parent Advisory Council, 7:30 a.m., MEC |
| Dec. 11 | BHS Senior Projects, 3:30-5:00 pm, BHS |
| Dec. 11 | RHS Senior Projects, 3:30-5:00 pm, RHS |
| Dec. 12 | Student Advisory Council, 7:30 a.m., MEC |
| Dec. 13 | DRS Senior Projects, 3:30-5:30 pm, DRS |

Dec. 17 REGULAR MEETING, 6:30 p.m., MEC
Dec. 20 Early Dismissal
Dec. 21 Teacher Workday
Dec 24-Jan 2 Christmas Break
Jan. 3-4 Teacher Workdays

12. Public Comment

There was no public comment.

13. Other Items

Dr. McDaris shared a website address with the Board for feedback on a draft survey that is being developed to gauge parent and community interest in year-round and/or magnet schools. He reported that he would like to send the survey out within the week.

Dr. McDaris reported that he and Dr. Sutton have been looking at preliminary calendar options for the 2013-2014 school year. The state has recently adopted new calendar legislation that will change starting and ending dates for the school year. Dr. McDaris noted that the new rules will make it difficult to complete first semester testing before Christmas break.

There was no further business, and ON A MOTION BY MRS. FOX, SECONDED BY MRS. NORMAN, the meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Chairman

Secretary

**PERSONNEL REPORT
September 17, 2012**

I. ACCEPT THE REPORT OF RESIGNATIONS/TERMINATIONS ACCEPTED/INITIATED BY THE SUPERINTENDENT FROM/FOR THE FOLLOWING PERSONS:

Licensed Personnel

Tamira Carbuhn, Teacher, BES & PFES, effective September 17, 2012
Alana Marshall, Teacher, RMS, effective September 21, 2012

Classified Personnel

None

II. APPROVE THE EMPLOYMENT RECOMMENDATIONS MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Alana Marshall, Teacher, RMS, effective September 22, 2012
Elizabeth Shimer, School Social Worker, effective October 2, 2012

Classified Personnel

Matthew Bradley, Teacher Assistant, DRS, effective September 18, 2012
Tamira Carbuhn, Teacher Assistant, PFES, effective September 18, 2012
David Gibbons, Custodian (90%), BHS & PFES, effective September 18, 2012

III. ACCEPT THE REPORT OF TRANSFER OF ASSIGNMENT MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Stefanie Tomlin, from Teacher Assistant, PFES, to Teacher, BES & PFES, effective September 18, 2012

Classified Personnel

None

IV. APPROVE THE LEAVES OF ABSENCE RECOMMENDED BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

None

Classified Personnel

None

V. APPROVE THE SUPERINTENDENT'S RECOMMENDATION FOR THE FOLLOWING SUBSTITUTE EMPLOYEES:

Substitute Teachers

Rebecca Brown
Brandilyn Davidson
Katherine Dillon
Jessica Gallagher

Megan Hand
Sara Hunter
Amanda Kingdon
Jordan Moon
Kelly Nicholson
Tanya Stamey
Elizabeth Thompson
Deborah Waldon

Substitute Child Nutrition Workers

Carolyn Galloway
Jennifer Riddick

Transylvania County Schools
Budget Resolution
For the Fiscal Year Beginning July 1, 2012 and Ending June 30, 2013

BE IT RESOLVED BY THE TRANSYLVANIA COUNTY BOARD OF EDUCATION:

Section I. The following amounts are hereby appropriated for the operation of the school administrative unit in the State Public School Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

<u>Instructional</u>	
Regular	\$ 12,385,326
Special	2,192,778
Alternative	585,701
School Leadership	996,540
School-based Support	1,291,652
<u>Support</u>	
Support and Development	137,900
Special Population Support and Development	20,584
Technology Support	129,208
Operational	1,492,295
Financial and Human Resource	309,529
Policy, Leadership, and Public Relations	125,681
Child Nutrition	88,298
Total State Public School Fund Appropriation	<u>\$ 19,755,492</u>

Section II. The following revenues are estimated to be available to the State Public School Fund for the fiscal year beginning July 1, 2012, and ending June 30, 2013:

State Funds	\$ 19,755,492
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Section III. The following amounts are hereby appropriated for the operation of the school administrative unit in the Local Current Expense Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

<u>Instructional</u>	
Regular	\$ 3,935,278
Special	335,664
Alternative	35,032
School Leadership	1,089,712
Co-curricular	351,124
School-based Support	808,536
<u>Support</u>	
Support and Development	380,833
Special Population Support and Development	2,972

Transylvania County Schools
Budget Resolution
For the Fiscal Year Beginning July 1, 2012 and Ending June 30, 2013

Operational	2,482,629
Financial and Human Resource	347,430
Accountability	15,532
Policy, Leadership, and Public Relations	383,379
Community Services	8,057
Payments To Other Governmental Units	<u>538,000</u>
Total Local Current Expense Fund Appropriation	\$ 10,714,178

Section IV. The following revenues are estimated to be available to the Local Current Expense Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

State Funds	\$ -
Federal Funds	-
Local Funds	9,423,383
Fund Balance Appropriated	<u>1,290,795</u>
Total Local Current Expense Fund Revenue	\$ 10,714,178

Section V. The following amounts are hereby appropriated for the operation of the school administrative unit in the Federal Grants Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

Instructional

Regular	\$ 347,864
Special	769,560
Alternative	2,044,701
School-based Support	56,595

Support

Support and Development	-
Special Population Support and Development	101,888
Alternative Support and Development	71,392
Operational	7,000
Financial and Human Resource	4,000
Payments To Other Governmental Units	84,719
Unbudgeted Federal Grants	<u>405,419</u>
Total Federal Grants Fund Appropriation	\$ 3,893,138

Transylvania County Schools
Budget Resolution
For the Fiscal Year Beginning July 1, 2012 and Ending June 30, 2013

Section VI. The following revenues are estimated to be available to the Federal Grants Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

Federal Funds	\$	3,893,138
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Section VII. The following amounts are hereby appropriated for the operation of the school administrative unit in the Capital Outlay Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

<u>Instructional</u>		
Regular	\$	89,085
Co-curricular		76,858
School-based Support		403,575
<u>Support</u>		
Operational		939,966
Financial and Human Resources		21,000
Policy, Leadership, and Public Relations		1,650
Debt Service		65,376
Contingency		10,000
Total Capital Outlay Fund Appropriation	\$	1,607,510

Section VIII. The following revenues are estimated to be available to the Capital Outlay Fund for the fiscal year beginning July 1, 2012, and ending June 30, 2013:

State Funds	\$	443,000
Local Funds		1,019,000
Fund Balance Appropriated		145,510
Total Capital Outlay Fund Revenues	\$	1,607,510

Section IX. The following amounts are hereby appropriated for the operation of the school administrative unit in the Child Nutrition Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

Child Nutrition	\$	2,250,621
Total Child Nutrition Fund Appropriation	\$	2,250,621

Section X. The following revenues are estimated to be available to the Child Nutrition Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

State Funds	\$	869
Federal Funds	\$	1,567,298
Local Funds		682,454

Transylvania County Schools
Budget Resolution
For the Fiscal Year Beginning July 1, 2012 and Ending June 30, 2013

Total Child Nutrition Fund Revenue. \$ 2,250,621

Section XI. The following amounts are hereby appropriated for the operation of the school administrative unit in the Restricted Grants Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

Instructional

Regular	\$	-
Special		-
Alternative		47,450
School Leadership		112,440

Support

Support and Development		75,000
Operational		25,000
Community Services		113,400
Total Local Current Expense Fund Appropriation	\$	373,290

Section XII. The following revenues are estimated to be available to the Restricted Grants Fund for the fiscal year beginning July 1, 2012 and ending June 30, 2013:

State Funds	\$	122,450
Federal Funds		84,651
Local Funds		166,189
Fund Balance Appropriated		-
Total Restricted Grants Fund Revenue	\$	373,290

**Transylvania County Schools
Budget Resolution
For the Fiscal Year Beginning July 1, 2012 and Ending June 30, 2013**

Section XIII. The Board hereby authorizes the Superintendent to transfer appropriations within a fund under the following conditions

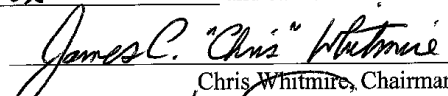
- A. Amounts transferred do not exceed a cumulative total of plus or minus ten percent (10%) in any function.
- B. Amounts transferred from the Contingency Fund to a specific line item not previously provided for in this resolution do not exceed twenty thousand dollars (\$20,000) for any line item.

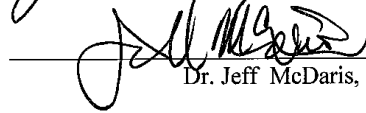
Any such transfer shall be reported to the Board at its next regular meeting and recorded in the minutes.

Section XIV. Copies of the Budget Resolution shall be furnished immediately to the Superintendent and Finance Officer for direction in carrying out their duties.

READ, APPROVED, AND ADOPTED this 17th day of September, 2012 on motion of

Tawny McCoy, seconded by Sue Fox and carried.


Chris Whitmire, Chairman


Dr. Jeff McDaris, Secretary