

**Minutes  
Transylvania County Board of Education  
August 17, 2020**

INVOCATION/PLEDGE OF ALLEGIANCE

CALL TO ORDER/WELCOME

BUSINESS ITEMS:

1. Approval of Agenda
2. Public Comment
3. Good News Report
4. Former Students in the Military
5. Consent Agenda:
  - A. Minutes
  - B. Personnel Report
6. School Nutrition Procurement Plan & Digital Ordering Update
7. Bond Update
8. FY21 Budget Resolution
9. Request to County for Capital Outlay Budget Amendments
10. Policy:
  - A. Spring 2020 PLS Updates
  - B. Title IX Special Updates
11. Superintendent's Update
12. Important Dates
13. NCSBA Board of Directors
14. Other Items
15. Closed Session

The Transylvania County Board of Education met in regular session at 6:30 p.m. on August 17 2020 at the Morris Education Center. In accordance with the remote meetings statute from the General Assembly and the Governor's guidelines, the meeting was conducted remotely and public access was not permitted. The public was invited to view the meeting livestream at <https://www.facebook.com/transylvania.schools/live>. Persons wishing to make public comment were invited to email their comments by 1:00 p.m. in order to have their comments read aloud as appropriate within board guidelines. Ron Kiviniemi led in a moment of silence and Alice Wellborn led the Pledge of Allegiance. Chairman McCoy welcomed everyone and called the meeting to order. The following individuals were in attendance (\* indicates remote attendance). Social distancing was observed for in-person attendees.

**BOARD MEMBERS:**

Tawny McCoy, Chair  
Ron Kiviniemi, Vice Chair  
Courtney Domokur  
Marty Griffin  
Alice Wellborn

**BOARD ATTORNEY:**

Kris Caudle

**MEDIA:**

John Lanier, Transylvania Times\*

**STAFF:**

Dr. Jeff McDaris, Superintendent  
Jenny Hunter, Administrative Assistant  
Dr. Brian Weaver, Assistant Superintendent\*  
Norris Barger, Director, Business Services\*  
Missy Ellenberger, Director, 9-12 Curriculum/Instruction\*  
Carrie Norris, Director, K-8 Curriculum & Instruction\*  
Kevin Smith, School-Community Relations Coordinator\*  
Carolyn Barton, Director, School Nutrition Services\*  
Alan Justice, Director, Transportation, Safety, Athletics\*  
Chris Whitlock, Director, Technology Services  
Stephen Shields, Technology Specialist  
David Wright, School Resource Officer

1. **Approval of Agenda**

ON A MOTION BY MRS. DOMOKUR, SECONDED BY MRS. WELLBORN, the meeting agenda for August 17, 2020 was unanimously approved as presented.

2. **Public Comment**

Dr. McDaris read three public comments (see below). He reported that two other public comments had been received but could not be read aloud as they contained comments about a specific employee. Chairman McCoy reported that the board had received and reviewed all public comments and other correspondence.

#1

Dear Board Members:

As I write this, our county is at an 8% positive test rate, and we have a rolling average of a 14% increase in cases in our county. Covid Act Now, a website that partners with Georgetown and Stanford Universities, designates our county as a top threat and an “active or imminent” outbreak due to one of several factors they use. In our case, it is because our ICU is full.

FULL.

And that is before students return to buildings.

Lives are on the line here. Our students’. Their families’. Our staff’s lives. Their families’.

There are no easy solutions at a time like this. There is no best way. But there are worse ones. There are solutions that are harder to swallow but better for all, a bitter pill, if you will.

We need to stop students coming to school before they become a bigger part of the spread in our community.

Right now, 14% of our COVID cases are people, CHILDREN, aged 0-17. The under 24 demographic makes up MORE THAN 25% of our COVID cases.

What will that look like in a week? In two weeks after students return to school buildings?

That is a question I do not want an answer to. And, I think, you don’t want to know either.

You have the power to slow the spread. I know this is a pandemic. I know it will continue to creep and crawl its way into all the corners of our community. But we don’t have to help it. However, that is exactly what we will do--help the spread’s velocity--if we keep kids in buildings.

Please, do the right thing. Change your mind. Change our plan. Change our approach. Keep kids at home.

Henry David Thoreau said in his classic book Walden, “Else if you would be a man speak what you think to-day in words as hard as cannon balls, and to-morrow speak what tomorrow thinks in hard words again, though it contradict every thing you said to-day.”

When we have new information, when we have new insight, we have to change to accommodate what is new. Please, change. Accommodate. Though it is hard, though it is difficult, though it seems contradictory. Please, do the right thing. Cancel in-person instruction before it becomes in-person destruction.

Lives are on the line.

Sincerely,

Meredith Licht  
President, TCAE  
Teacher, Parent, and Spouse, Brevard High School  
Concerned Citizen

#2

I wanted to share that I and many other teachers are very excited about the return of students to the classroom. Even though the school year is very different than normal, there is still that excitement that accompanies a new year of children entering our rooms. Many of us are thrilled about the small classes with A/B day and the amount of instruction we can cover with a small group. My hope and prayers are for safety for all students and staff throughout this year, but those are my thoughts every year.

Take care,

Melissa McKinnon  
M.A. Ed  
8th grade ELA  
Brevard Middle School

#3

I am contacting you as a concerned parent of two Brevard Middle School students. When you had your meeting last week everyone seemed to be feeling very confident as our percent positive was at 4%, today it is at 12%. There is no way it is a good idea to have these children back to in person schooling. I feel as a parent I need the Board of Education to draw a line at what the percent positive must stay at for a certain amount of days before we experiment on our children, and their families. For example maybe we need to be at 5% or below for 7 consecutive days? Please clarify what the school board is going to do about these rising cases.

Thank you,  
Margot Drennen

### 3. **Good News Report**

Dr. McDaris reported the following item:

#### *COMMUNITY SUPPORT*

As we head into this new and challenging school year, our community is reaching out to the schools in many ways. Mr. Jim Null of Brevard recently came by the Ed Center and dropped off a brand-new Kindle Paperwhite and cover. Dollar General Stores has offered a \$5,000 donation to Brevard Elementary School for literacy efforts. GO Grocery of Brevard is donating 300 masks to the schools. A group of dedicated Connestee Falls residents led by a retired educator from Connecticut has already found donors for 4,000 masks (and counting) to support students and staff. Child Nutrition expects to receive a donation of several thousand free individual bottles of Milo's tea. This will help our middle and high schools bridge the gap on ordering *a la carte* items until we roll out the new digital ordering system in September. Pastor Sisney of Brevard Community Church has offered labor and materials for cleaning, yard maintenance, and other assistance from the church family. Dogwood Health Trust, a private grant-making foundation, donated money to each of the western region school systems to purchase large-scale

screening devices and kiosks. Each unit costs approximately \$2300. Our system received eight units and we have purchased an additional four units. These new devices will facilitate temperature checks at a much faster rate and will be helpful as we move into flu season later on. These are just some examples of community backing that we know about—there are undoubtedly many more. Our thanks to everyone for their generosity and support.

Dr. McDaris thanked Attorney Caudle for attending and Officer Wright for securing the meeting.

4. **Former Students in the Military**

The board reviewed the list of former students from Brevard High School, Rosman High School, and Davidson River School who are currently serving or have previously served in the U.S. Military. There were no new names on the list.

5. **Consent Agenda**

ON A MOTION BY MR. KIVINIEMI, SECONDED BY MRS. DOMOKUR, the minutes of the July 20, 2020 meeting and the personnel report for August 17, 2020 (attached) were unanimously approved.

6. **School Nutrition Procurement Plan & Digital Ordering Update**

At the July 20 meeting, Director Carolyn Barton presented revisions to the school nutrition procurement plan as first-read information. She asked if there were any questions. Mr. Kiviniemi asked for an explanation of the \$90,000 purchasing threshold. Mrs. Barton explained that the threshold amount is set at the federal level. Purchases greater than \$90,000 require an Invitation to Bid (IFB). An RFP (Request for Proposal) is used for purchases below \$90,000. There were no further questions, and ON A MOTION BY MRS. WELLBORN, SECONDED BY MR. KIVINIEMI, the school nutrition procurement plan was unanimously approved as presented.

Mrs. Barton reported that a new digital ordering system will roll out on September 1. The new software will allow students, parents and teachers to order meals, *a la carte* items, or take-home meals from their classrooms or home. Remote learners may order weekly meal bundles for pickup or delivery. Users will be able to view meal nutrition information and monitor account balances.

Mrs. Barton reported that our free/reduced rate is up 7% from this time last year, and reduced meal numbers are almost double those seen during the economic recession of 2008. Mr. Kiviniemi thanked Mrs. Barton and the school nutrition staff for all they are doing to provide meals to students during these difficult times.

Mr. Griffin asked for an update on the Backpack Buddies program. Mrs. Barton reported that Backpack Buddies will start back up in September or October. Under the A/B schedule, students will take home two breakfasts and two lunches on or before their last day on campus each week (either Wednesday or Thursday).

7. **Bond Update**

Norris Barger gave an update on the school bond construction projects and a summary of budgeted and actual expenditures to date. He reported that design development and construction phasing plans will be ready to present to the board in September. Board members discussed whether to have the presentation at the next regular meeting on September 21 or at a separate meeting. There was a consensus agreement to schedule

a work session on September 14 and to invite members of the School Bond Construction Committee to attend. Possible venues and times were discussed.

**8. FY21 Budget Resolution**

Mr. Barger presented the budget resolution for the 2020-2021 fiscal year and reviewed budget highlights. He reported that the county commissioners voted to keep the school system's local current expense appropriation flat for FY21 except for an increase of \$54,182 for SRO contracted services. This increase is offset by a corresponding increase in the amount paid to the county for SROs. Because no other funding increase was provided for FY21, the state-mandated increases, charter school payment increase, and increase in teacher supplement must be covered in other ways. It was recommended to cut local instructional supply budgets by one-third; transfer two special needs teacher salaries to Fund 3; and appropriate approximately \$124,000 from fund balance. Mr. Kiviniemi stated that he hoped the cut to school supplies would be a one-time thing since teachers already spend too much of their own money for classroom supplies.

Mr. Barger reported that the federal grants fund budget increased 35.5% due to an increase of \$904,698 in CARES Act funding. These funds will be used to pay for online academy and digital learning expenses, cleaning and PPE expenses related to COVID-19, and planning and support salaries for school building administration. The federal grants budget also includes a significant cut of \$100,015 to Title I low income funding. This has been attributed to changes in poverty rates, but the administration is attempting to verify the data used to calculate this change.

The child nutrition budget will be greatly strained this year due to uncertainty about a full return to school. Meal sales will suffer as will supplemental sales due to fewer meetings and events. The restricted grants fund reflects a 5.6% decrease from last year due to many grants having expired or are no longer funded.

Mr. Kiviniemi asked if the county has legal authority to fund the local current expense by function and project as is done with capital outlay. Mr. Barger reported that they did so two years ago. Mr. Kiviniemi expressed hope that this practice will cease as the board of education is an elected body, not a department of the county government.

Mr. Griffin asked about the status of a proposed resolution or letter to the General Assembly urging a hold harmless stance on ADM this year. Dr. McDaris reported that this is in process. Mr. Kiviniemi suggested forming a collation with other groups on the hold harmless issue. ON A MOTION BY MR. KIVINIEMI, SECONDED BY MRS. WELLBORN, the budget resolution for the fiscal year beginning July 1, 2020 and ending June 30, 2021 was unanimously approved as presented (see attached).

**9. Request to County for C.O. Budget Amendments**

Mr. Barger reported that the commissioners provided \$1,561,886 in capital outlay funding for FY21. The appropriation was restricted by a combination of function (equipment and vehicles) and project. Funding for projects over \$50,000 was withheld pending submittal of appropriate documentation. Mr. Barger reported that certain critical line items were not approved, and some were approved that were either already funded or not as high a priority. He shared a list of capital outlay needs outlining the board's initial request, the amount funded by the commissioners, the difference, the prioritized amended request, other sources of funding, and the project/function difference. He stated that if the board approves, he would like to ask the county to move money from various line items to pay for critical needs that were not funded. After some discussion,

ON A MOTION BY MR. KIVINIEMI, SECONDED BY MRS. WELLBORN, the board unanimously approved the proposed request to the county commissioners to amend the FY21 capital outlay appropriation to reflect the board's priority projects and authorized the superintendent to request an agenda item at the next available meeting of the board of commissioners. Chairman McCoy directed Mr. Barger and Dr. McDaris to attend the commissioner meeting at which this item is discussed.

#### 10. Policy

Dr. Brian Weaver presented one new policy and 34 revised policies from the NCSBA Spring 2020 PLS Updates as first-read information. He reported that many of the policies have only minor changes or technical revisions; while others have more substantive changes:

- **Policy 1320/3560, Title I Parent and Family Engagement:** new requirements for parental notice under ESSA
- **Policy 1610/7800, Professional and Staff Development:** sexual abuse and sex trafficking training requirements
- **Policy 2127, Board Member Technology Use:** new policy recommended to address key issues that arise when board members use school-issued or personal technological resources, including privacy expectations for the use of school system resources; compliance with public records requirements when using personal devices for school system business; and guidelines for the use of social media.
- **Policy 3410, Testing and Assessment Program:** new legislation that directs boards to review local standardized testing
- **Policy 3460, Graduation Requirements:** changes to graduation requirements for social studies credits. Also includes local revisions due to the temporary suspension of the Career and College Readiness portfolio
- **Policy 3620, Extracurricular Activities and Student Organizations:** clarification of the board's obligations to comply with the Equal Access Act. Also includes local revision to athletic participation requirements for home school students
- **Policy 4110, Immunization and Health Requirements for School Admission:** new vaccine requirement for students entering the 12th grade
- **Policy 4120, Domicile or Residence Requirements:** new federal requirement requiring the board to allow home school students to participate in JROTC
- **Policy 4270/6145, Concussion and Head Injury:** new rule from the NCHSAA regarding concussion education for student-athletes and their parents
- **Policy 7900, Resignation:** clarification of the notice period for resignation of classified employees

Dr. Weaver reviewed local changes to policy 3460 based on suspension of the Career and College Readiness Portfolio and local changes to policy 3620 regarding athletic participation requirements for home school students. Attorney Caudle addressed questions regarding non-school volunteers participating in non-curricular, student-initiated clubs (policy 3620); and privacy expectations for board members using personal devices to conduct school business (policy 2127). Dr. Weaver reported that the state has not provided any funding for the state-mandated sexual abuse and sex trafficking training for staff as required by policy 1610/7800; however, Ms. Susan Huter with the Transylvania Child Advocacy Center is developing local training materials for this fall.

ON A MOTION BY MRS. WELLBORN, SECONDED BY MRS. DOMOKUR, the board unanimously accepted the 35 policies listed below as first-read information. Approval of the policies will be requested at the next regular meeting.

Spring 2020 PLS Updates (first-read information)	
1310/4002	Parental Involvement
1320/3560	Title I Parent and Family Engagement
1600	Governing Principle - Professional Development
1610/7800	Professional and Staff Development
2127	<b>NEW</b> Board Member Technology Use
3102	Online Instruction
3227/7322	Web Page Development
3300	School Calendar and Time for Learning
3405	Students at Risk of Academic Failure
3410	Testing and Assessment Program
3420	Student Promotion and Accountability
3460	Graduation Requirements
3470/4305	Alternative Learning Programs/Schools
3610	Counseling Program
3620	Extracurricular Activities and Student Organizations
4110	Immunization and Health Requirements for School Admission
4120	Domicile or Residence Requirements
4152	Unsafe School Choice Transfer
4210	Release of Students from School
4270/6145	Concussion and Head Injury
4325	Drugs and Alcohol
4345	Student Discipline Records
5040	News Media Relations
6306	School Bus Idling
6325	Parking Areas for Students
7240	Drug-Free and Alcohol-Free Workplace
7241	Drug and Alcohol Testing of Commercial Motor Vehicle Operators
7360/8225	Crowdfunding on Behalf of the School System
7500	Workday and Overtime
7505	Compliance with State Board of Education Employment Policies
7510	Leave
7540	Voluntary Shared Leave
7805	Superintendent Evaluation
7900	Resignation
8350	Fixed Assets Inventory

Dr. Weaver reported that NCSBA issued a set of special policy updates in late July in response to new Title IX regulations from the U.S. Department of Education. The new regulations take effect on August 14, 2020, and will require significant modification to the way school officials respond to reports and complaints of sexual harassment. To accommodate these changes, NCSBA recommends deleting two existing policies; adding six new policies; updating four existing policies; and providing a new administrative regulation. NCSBA and the board attorneys recommend making these changes immediately.

Dr. Weaver reported that he will be listed as the Title IX coordinator in the new policies. Mr. Caudle recommended that the board suspend the normal two-read adoption process and approve the new and revised policies at this time. There were no questions from the board. ON A MOTION BY MR. KIVINIEMI, SECONDED BY MRS. WELLBORN, the board unanimously suspended a second reading of the policies pursuant to policy 2450 and adopted the new and revised policies listed below as presented:

New policies (and administrative regulation):

- Policy 1710/4020/7230, Discrimination and Harassment Prohibited by Federal Law
- Policy 1720/4030/7235, Title IX Nondiscrimination on the Basis of Sex
- Policy 1725/4035/7236, Title IX Sexual Harassment - Prohibited Conduct and Reporting Process
- Administrative Regulation 1725/4035/7236-R, Title IX Sexual Harassment - Definitions (*information only; regulations do not require board approval*)
- Policy 1726/4036/7237, Title IX Sexual Harassment Grievance Process
- Policy 4329/7311, Bullying and Harassing Behavior Prohibited
- Policy 7232, Discrimination and Harassment in the Workplace

Revised policies:

- Policy 1730/4022/7231, Nondiscrimination on the Basis of Disabilities
- Policy 4040/7310, Staff-Student Relations
- Policy 4331, Assaults, Threats, and Harassment (renamed "Assaults and Threats")
- Policy 4340, School-Level Investigations

ON A MOTION BY MR. KIVINIEMI, SECONDED BY MRS. WELLBORN, the board unanimously rescinded the two policies listed below:

- Policy 1710/4021/7230, Prohibition Against Discrimination, Harassment, and Bullying
- Policy 1720/4015/7225, Discrimination, Harassment, and Bullying Complaint Procedure

Mr. Griffin asked whether athletic programs would be negatively impacted by NCHSAA's decision to postpone football to spring 2021. He stated that the community is concerned about having no football revenue this fall. Dr. McDaris reported that there should be enough money left from previous years' gate receipts and donations to operate this year, so no cuts are planned at this time. Mr. Justice reported that athletic directors typically hold a portion of funds in reserve each year. Should the pandemic last longer than a year, some hard choices could be necessary. Mr. Griffin asked about a potential strain on facilities this spring and coaches trying to cover two sports at the same time. Mr. Justice reported that most of our coaches serve as head coaches for only one sport (and may serve as assistants for others). He stated that he is more concerned about the strain on activity bus scheduling this spring.

*The board took a short recess from 8:32p to 8:39p.*

#### 11. **Superintendent's Update**

Dr. McDaris reported that he had attended the NC Chamber of Commerce's Education and Workforce (virtual) Conference. Topics included the future of jobs in North Carolina and the impact of COVID-19; protecting a future talent pipeline after COVID-19; third grade reading proficiency; aligning the skills needs of businesses with education post COVID-19; and increasing educational attainment after COVID-19. Trends are leading toward machinery and technology replacing some physical labor jobs and cognitive-based skills. The COVID-19 crisis has pushed the future forward—2020 is now 2030. Some lost jobs from COVID-19 are returning, but all won't, and not in the same form. Education will be under pressure to provide training that is fast, focused, affordable, adaptable, and flexible.

Dr. McDaris reported that the first day of school for Group A students went well, with many smiling faces (wearing masks) happy to see classmates and teachers. Students liked the automated temperature scanners. Buses routes went well. Tomorrow will be



the first day for students in Group B. Dr. McDaris commended everyone for their work in getting the school year off to a good start.

**12. Important Dates**

Sept. 7	Labor Day holiday
Sept. 21	REGULAR MEETING, 6:30 p.m., MEC
Sept. 25	Noon dismissal for students
Oct. 19	REGULAR MEETING, 6:30 p.m., MEC
Oct. 19, 20	Remote learning days
Nov. 11	Veterans' Day holiday
Nov. 16	REGULAR MEETING, 6:30 p.m., MEC
Nov. 25	Annual leave day (no students)
Nov. 26-27	Thanksgiving holidays

**13. NCSBA Board of Directors**

Dr. McDaris reported that nominations are being sought for possible vacancies on the North Carolina School Boards Association Board of Directors for this region. The term of service is two years, and members are eligible to serve for two terms. The board of directors meets in November, March, June, and September, and nominees must be able to attend all regularly scheduled meetings. Meetings may be virtual for the coming year. Nominations must be made by official board action and sent to the NCSBA offices by October 1, 2020. Chairman McCoy asked if anyone was interested in serving. Vice Chairman Kiviniemi stated that he had served in the past and would like to do so again unless another member is interested. Mr. Griffin indicated that he would like to think about it. The board will further discuss this topic at the September 21 meeting.

**14. Other Items**

Mr. Griffin asked to add a separate personnel matter to the closed session. There were no objections from the other board members.

Chairman McCoy asked for an update on the first day for students in the online learning path. Dr. McDaris reported that there were a couple of minor hiccups; otherwise all went well.

**15. Closed Session**

*Postponed from July 20:* Board members will meet in closed session to prepare the superintendent's annual consensus evaluation.

ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. DOMOKUR, the board went into closed session at 8:53 p.m. pursuant to N.C.G.S. § 143-318.11(a)(1) to discuss confidential personnel information protected under N.C.G.S. § 115C-319-321 and N.C.G.S. § 143-318.11(a)(6); and pursuant to N.C.G.S. § 143-318.11(a)(3) to preserve the attorney-client privilege. Present in the closed session were all five board members and Kris Caudle, board attorney. Dr. Jeff McDaris was present for a part of the closed session. No action was taken, and ON A MOTION BY MRS. WELLBORN, SECONDED BY MR. KIVINIEMI, the board returned to open session at 9:55 p.m.

There was no further business, and ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. WELLBORN, the meeting was adjourned at 9:56 p.m.

August 17, 2020

10

Respectfully submitted,

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Chairman

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Secretary

**PERSONNEL REPORT**  
**August 17, 2020**

I. ACCEPT THE REPORT OF RESIGNATIONS/TERMINATIONS ACCEPTED/INITIATED BY THE SUPERINTENDENT FROM/FOR THE FOLLOWING PERSONS:

Licensed Personnel

Kathy Bailey, Part-time Reading Specialist, PFES, effective August 7, 2020  
Rhonda Michelle Cabe, Teacher, RES, effective August 6, 2020  
Toni Haley, Compliance Coordinator, MEC, effective September 18, 2020  
Thomas Hall, JROTC Instructor, BHS, effective November 1, 2020  
Shellah McCall, Teacher, BHS, effective August 10, 2020  
Donna Millis, Teacher, RMS, effective August 6, 2020  
Lauren Wyatt, Teacher, BES, effective August 20, 2020

Classified Personnel

Katie Kiser, Teacher Assistant, TCH, effective July 20, 2020  
Sandra O'Rourke, Teacher Assistant, RHS, effective August 7, 2020

II. APPROVE THE EMPLOYMENT RECOMMENDATIONS MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Heather Bibbee, Teacher, RHS, effective August 10, 2020  
Amanda Przywara, Teacher, BMS, effective August 10, 2020  
Emily Shaw, Teacher, BMS, effective August 13, 2020  
Rachel Vandegrift, Speech Language Pathologist, BES, effective August 10, 2020  
Susan Leah Worley, Teacher, BES, effective August 20, 2020

Classified Personnel

Diana Collins, Teacher Assistant, BES, effective August 13, 2020  
Alexandria Galloway, Teacher Assistant, RMS, effective August 14, 2020  
Teresa Kinsey, Bus Driver, TCS, effective August 4, 2020  
Walter Norman, Custodian & Bus Driver, PFES, effective August 10, 2020  
Sophia Prantera, Teacher Assistant, BHS, effective August 13, 2020  
Christine Sentell, Teacher Assistant, TCH, effective August 13, 2020

III. ACCEPT THE REPORT OF TRANSFER OF ASSIGNMENT MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Heather Corn, from Teacher Assistant, BES, to Interim Teacher, TCHES, effective August 10, 2020 through January 4, 2020

Classified Personnel

None

IV. APPROVE THE LEAVES OF ABSENCE RECOMMENDED BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Alissa Cook, Teacher, RMS, Discretionary Leave of Absence Without Pay (BOE Policy 7510) effective August 10, 2020, through January 4, 2021  
Holly Jones, Teacher, RHS, Discretionary Leave of Absence Without Pay (BOE Policy 7510) effective August 10, 2020, through January 4, 2021

Margaret Joseph, Teacher, TCH, Discretionary Leave of Absence Without Pay (BOE Policy 7510) effective August 10, 2020, through January 4, 2021  
Heather McNeely, Teacher, RHS, Discretionary Leave of Absence Without Pay (BOE Policy 7510) effective August 10, 2020, through January 4, 2021  
Stephanie Ramsey, Teacher, RHS, Discretionary Leave of Absence Without Pay (BOE Policy 7510) effective August 10, 2020, through January 4, 2021  
Hannah Souther, Teacher, PFES, Family Leave (BOE Policy 7510), effective August 10, 2020 through November 29, 2020  
Ann Stone, Teacher, BMS, Discretionary Leave of Absence Without Pay (BOE Policy 7510) effective August 10, 2020, through October 16, 2020

Classified Personnel

Caitlin Coffey, Teacher Assistant, BHS, Discretionary Leave of Absence Without Pay (BOE Policy 7510) effective August 10, 2020, through January 6, 2021

- V. APPROVE THE SUPERINTENDENT'S RECOMMENDATION FOR THE FOLLOWING SUBSTITUTE EMPLOYEES:

Substitute Teachers

Jennifer Bellmund  
Nicole Marlowe  
Chazney West

Substitute School Nutrition Workers

Maria Leopard

**Transylvania County Schools  
Budget Resolution  
For the Fiscal Year Beginning July 1, 2020 and Ending June 30, 2021**

**BE IT RESOLVED BY THE TRANSYLVANIA COUNTY BOARD OF EDUCATION:**

Section I. The following amounts are hereby appropriated for the operation of the school administrative unit in the State Public School Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

<b><u>Instructional</u></b>	
Regular	\$ 14,775,444
Special	2,667,138
Alternative	709,959
School Leadership	1,338,028
School-based Support	1,535,035
<b><u>Support</u></b>	
Support and Development	238,062
Special Population Support and Development	32,000
Technology Support	4,000
Operational	1,950,337
Financial and Human Resource	160,984
Policy, Leadership, and Public Relations	193,580
Child Nutrition	103,738
Total State Public School Fund Appropriation	<u>\$ 23,708,305</u>

Section II. The following revenues are estimated to be available to the State Public School Fund for the fiscal year beginning July 1, 2020, and ending June 30, 2021:

State Funds	\$ 23,708,305
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Section III. The following amounts are hereby appropriated for the operation of the school administrative unit in the Local Current Expense Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

<b><u>Instructional</u></b>	
Regular	\$ 4,249,109
Special	279,089
Alternative	81,737
School Leadership	1,279,258
Co-curricular	372,609
School-based Support	1,114,909

**Transylvania County Schools**  
**Budget Resolution**  
**For the Fiscal Year Beginning July 1, 2020 and Ending June 30, 2021**

<b><u>Support</u></b>	
Support and Development	614,878
Special Population Support and Development	58,258
Technology Support	-
Operational	2,661,665
Financial and Human Resource	553,971
Accountability	8,770
Policy, Leadership, and Public Relations	360,744
Community Services	7,737
Child Nutrition	3,880
Payments To Other Governmental Units	<u>1,381,600</u>
Total Local Current Expense Fund Appropriation	\$ 13,028,214

Section IV. The following revenues are estimated to be available to the Local Current Expense Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Local Funds	\$ 12,904,494
Fund Balance Appropriated	<u>123,720</u>
Total Local Current Expense Fund Revenue	\$ 13,028,214

Section V. The following amounts are hereby appropriated for the operation of the school administrative unit in the Federal Grants Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

<b><u>Instructional</u></b>	
Regular	\$ 284,532
Special	689,467
Alternative	1,073,785
School Leadership	163,564
School-based Support	330,158
<b><u>Support</u></b>	
Special Population Support and Development	67,100
Alternative Support and Development	-
Operational	70,000
Child Nutrition	32,152
Payments to Other Governmental Units	79,306
Unbudgeted Federal Grants	<u>255,352</u>
Total Federal Grants Fund Appropriation	\$ 3,045,416

**Transylvania County Schools  
Budget Resolution  
For the Fiscal Year Beginning July 1, 2020 and Ending June 30, 2021**

Section VI. The following revenues are estimated to be available to the Federal Grants Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Federal Funds	\$ 3,045,416
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Section VII. The following amounts are hereby appropriated for the operation of the school administrative unit in the Capital Outlay Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

<b><u>Instructional</u></b>	
Regular	\$ 115,876
Co-curricular	108,085
School-based Support	436,890
 <b><u>Support</u></b>	
Operational	3,751,855
Policy, Leadership, and Public Relations	3,000
Child Nutrition	<u>\$ 49,500</u>
Total Capital Outlay Fund Appropriation	\$ 4,465,206

Section VIII. The following revenues are estimated to be available to the Capital Outlay Fund for the fiscal year beginning July 1, 2020, and ending June 30, 2021:

State Funds	\$ 628,336
Local Funds	3,809,486
Fund Balance Appropriated	<u>27,384</u>
Total Capital Outlay Fund Revenues	\$ 4,465,206

Section IX. The following amounts are hereby appropriated for the operation of the school administrative unit in the Child Nutrition Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Child Nutrition	<u>\$ 2,475,621</u>
Total Child Nutrition Fund Appropriation	\$ 2,475,621

Section X. The following revenues are estimated to be available to the Child Nutrition Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

State Funds	\$ 869
Federal Funds	\$ 1,642,298
Local Funds	<u>832,454</u>
Total Child Nutrition Fund Revenue	\$ 2,475,621

**Transylvania County Schools**  
**Budget Resolution**  
**For the Fiscal Year Beginning July 1, 2020 and Ending June 30, 2021**

Section XI. The following amounts are hereby appropriated for the operation of the school administrative unit in the Restricted Grants Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

**Instructional**

Regular	\$ 5,000
Special	361,674
Alternative	396,249
School-based Support	43,200

**Support**

Technology Support	-
Special Population Support and Development	28,094
Technology Support	9,063
Operational	-
Community Services	<u>75,684</u>
Total Restricted Grants Fund Appropriation	\$ 918,964

Section XII. The following revenues are estimated to be available to the Restricted Grants Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

State Funds	\$ 338,822
Federal Funds	185,000
Local Funds	197,054
Fund Balance Appropriated	<u>198,088</u>
Total Restricted Grants Fund Revenue	\$ 918,964



**Transylvania County Schools**  
**Budget Resolution**  
**For the Fiscal Year Beginning July 1, 2020 and Ending June 30, 2021**

Section XIII. The Board hereby authorizes the Superintendent to transfer appropriations within a fund under the following conditions

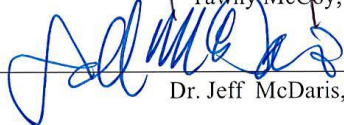
- A. Amounts transferred do not exceed a cumulative total of plus or minus ten percent (10%) between functions.

Any such transfer shall be reported to the Board at its next regular meeting and recorded in the minutes.

Section XIV. Copies of the Budget Resolution shall be furnished immediately to the Superintendent and Finance Officer for direction in carrying out their duties.

READ, APPROVED, AND ADOPTED this 17th day of August, 2020 on motion of Ron Kiviniemi, seconded by Alice Wellborn and carried.

  
\_\_\_\_\_  
Tawny McCoy, Chairman

  
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Dr. Jeff McDaris, Secretary