

DRAFT Minutes
Transylvania County Board of Education
August 17, 2009

INVOCATION/PLEDGE OF ALLEGIANCE

CALL TO ORDER/WELCOME

BUSINESS ITEMS

1. Approval of Agenda
2. Public Comment
3. Good News Report
4. Former Students in the Military
5. Consent Agenda:
 - A. Personnel Report
6. H1N1 Flu Update (*addition*)
7. Non-Faculty Coaches 2009-2010
8. Facilities Master Plan
9. Changes to Criteria for NC Scholars and TC Scholars
10. Graduation Task Force Report
11. Responsiveness to Instruction (RTI)
12. Important Dates
13. Other Items
14. Public Comment

The Transylvania County Board of Education met in regular session at 6:30 p.m. on August 17, 2009 at the Morris Education Center. Present were Chris Whitmire, Chairman; Tawny McCoy, Vice Chairman; Shelia Norman; Cindy Petit; and Sue Fox. Also present were Dr. Jeff McDaris, Superintendent; Jenny Hunter, Administrative Assistant; and approximately seven staff members, guests, and media. Mr. Whitmire gave the invocation and Mrs. McCoy led the Pledge of Allegiance. Chairman Whitmire welcomed everyone and called the meeting to order.

1. Approval of Agenda

ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. PETIT, Item 6, H1N1 Flu Update, was added to the agenda. ON A MOTION BY MRS. NORMAN, SECONDED BY MRS. MCCOY, the agenda was approved as amended.

2. Public Comment

Chairman Whitmire recommended that the Board consider changing the time allotted per speaker from 3 minutes to 3-5 minutes. He also recommended a maximum of 30 minutes for public comment at the beginning of the meeting and 30 minutes at the end of the meeting. Board members discussed the proposed changes. ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. PETIT, the Board voted unanimously to increase the time allotted for public comment to 5 minutes per speaker, except in the event there are more than six speakers per 30-minute session, at which time the chairman may limit the time allotted to 3-5 minutes per speaker.

There was no public comment.

3. Good News Report

Dr. McDaris presented the following items:

- *USDA Fresh Fruit and Vegetable Grant* - Transylvania County Child Nutrition has been awarded a USDA Fresh Fruit and Vegetable grant for BES and RES. The grant will provide a fresh fruit and vegetable snack for all students and teachers each day.
- *National Memorial Day Parade* - The Brevard High School Marching Band has been invited to represent the State of North Carolina in the 2010 National Memorial Day Parade in Washington, DC. The invitation was based on the recommendation of Mr. Ralph Caldwell of the NC Bandmaster Association.
- *Teen Trendsetters Reading Mentor Program* - Audrey Estep, student at Brevard High School, and Rosman High School student Leanna Hall are among the 30 students from across the southern United States selected as new Lead Teens for the Teen Trendsetters Reading Mentor Program. This prestigious youth mentoring program pairs high school students with second and third-graders who struggle with reading for weekly one-on-one tutoring sessions. The program's goal is to bring the joy of reading to all students, improve the basic reading skills of the younger students, and nurture the volunteer spirit among youth leaders. In July, the teens and their advisor, Betsy Langston with Communities-In-Schools of Transylvania County, received an all-expenses paid trip to Orlando, FL to attend the national training summit, which included a half-day of relaxation at Universal Orlando. In addition to training for the teens, the program provides a stipend for an adult advisor, curriculum for each mentor and mentee, over 15 take-home books for each mentee, and more. Lead Teens were selected based on teacher recommendations, personal essays and a passion for volunteerism.
- *Summer Feeding Program* - The TCS Department of Child Nutrition estimates that it will have served over 23,500 meals by the end of the 45-day summer feeding program on August 14, 2009. This includes breakfast and lunch as well as meals served to TCS academic summer school students. Meals were served at a total of 13 different sites at various times throughout the summer. Many thanks go to our community partners who volunteered their facilities as summer feeding sites.
- *Backpack Buddies* - The Backpack Buddies Program, sponsored by Manna Food Bank, Child Nutrition, School Counselors, and Plant Operations, delivered an average of 35 packs of food to children each Friday from mid-October through June of the 2008-2009 year. This program will continue for the 2009-2010 year.

4. **Former Students in the Military**

The Board reviewed the list of former students who are currently serving or have served in the U.S. Military. Chairman Whitmire expressed the Board's appreciation to all of the individuals and their families for their dedication and sacrifice. The list will be updated as more names are received.

5. **Consent Agenda**

ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. NORMAN, the revised personnel report for August 17, 2009 was approved as presented.

6. **H1N1 Flu Virus Update**

Mr. Steve Smith, Director of the Transylvania County Health Department, gave an update on the H1N1 flu virus. It is anticipated that the H1N1 virus will be present in the schools from Day 1. The goal of the school system and the Health Department will be to protect students and staff and minimize academic disruption as much as possible. The

Centers for Disease Control (CDC) recommend coordinated and frequent communication campaigns with parents in order to disseminate information about the virus, protective measures, and upcoming vaccine campaigns. The CDC does not recommend school closures at this time.

Mr. Smith reported that seasonal flu outbreaks will have impacts similar to the H1N1 outbreaks among high risk populations, so schools should be prepared for both. H1N1 vaccines may be delayed. Sick individuals should be segregated whenever possible; however, this may be difficult because H1N1 symptoms are not immediately apparent. He asked that the Board consider allowing schools to be vaccination sites when the vaccine becomes available. He feels this would be the most effective way to reach the most children. The Health Department does plan to offer the FluMist vaccine again this year. FluMist will not protect against H1N1.

Mr. Smith addressed questions from the Board. Dr. McDaris reported that schools are taking proactive measures to help protect students and staff. Custodians will have increased cleaning and disinfecting supplies. Additional units of hand sanitizer are being purchased; and computer labs, bus seats, and other communal areas will be wiped down more often. Serving utensils will be changed frequently. Letters will go home to parents on the first day of school informing them of ways they can help protect their families from H1N1 and seasonal flu. The Board thanked Mr. Smith for his informative presentation.

7. Non-Faculty Coaches 2009-2010

ON A MOTION BY MRS. FOX, SECONDED BY MRS. MCCOY, the Board approved the following non-faculty coaches for 2009-2010 fall/winter sports, contingent upon satisfactory background checks. Additional names may be presented at future meetings.

BHS Football

Tony Monteith, Equipment*

Rayshawn Winbush, Volunteer Assistant*

BHS Volleyball

Kenny Bryson, Volunteer Assistant*

Adam Hogsed, Volunteer Assistant*

Holly Krogman, V. Assistant*

Lindsay Phillips, JV*

BMS Volleyball

Amy Galloway, Volunteer Assistant*

Kas Galloway, Volunteer Assistant*

**first-year coach with TCS*

Note: Chan Raxter, RHS Cross-Country coach, has resigned

8. Facilities Master Plan

Dr. McDaris presented the facilities master plan cost estimates per school. The total anticipated cost is \$15,352,000. The Board will continue discussion of the plan on a school-by-school basis at future meetings.

9. Criteria for NC Scholars and TC Scholars

On July 27, Dr. Scott Elliott presented recommended changes to the Transylvania County Scholars criteria. The changes would go into effect with the 2009-2010 freshman class. Dr. Elliott reviewed the recommendations and addressed questions from the Board. ON A MOTION BY MRS. NORMAN, SECONDED BY MRS. FOX, the new

Transylvania County Scholars Program criteria were unanimously approved as presented.

10. Graduation Task Force Report

Dr. Scott Elliott gave a report from the 2009 Graduation Task Force. The report identified 1) the conditions supportive of a successful graduation for every student; 2) the conditions causing students to drop out of school; and 3) the spectrum of existing K-12 services supportive of success for every student. In addition, the report identified 14 recommendations for needed and doable systemic improvements given our current resources. Dr. Elliott reported that the task force will reconvene after school starts to begin developing specific action strategies. The Board commended the work of the graduation task force and Dr. Elliott.

Dr. Elliott also gave an update on the summer work program for students. Fifteen students completed the 2009 program with very positive results. It is hoped that the program will continue each summer.

11. Responsiveness to Instruction (RTI)

Lisa Anderson gave a report on the Responsiveness to Instruction (RTI) Program. RTI is a four-tiered, targeted instructional approach to providing intervention to students with learning difficulties within the general education classroom before special education services. It is a fluid, highly individualized process for each child. School CARE teams are closely involved in RTI. Brevard Elementary School was a pilot for RTI last year. T. C. Henderson would like to be trained in RTI in January.

12. Important Dates

Aug. 17-18	New Teacher Orientation, 9 am - 3 pm, Cradle of Forestry
Aug. 17-19	6 th Grade Academy, 8:30 - 11:30 am, RMS
Aug. 20-24	Teacher Workdays
Aug. 20	RMS Open House, 5:30 - 7:00 pm, RMS
Aug. 24	BMS Open House Gr. 6, 4:00 - 5:30 pm, BMS
Aug. 24	BES Open House, 4:30 - 6:00 pm, BES
Aug. 24	RES Open House, 4:30 - 6:00 pm, RES
Aug. 24	TCH "Meet the Teacher" Night, 5:00 - 6:30 pm, TCH
Aug. 25	First Day Students
Sept. 1	RHS Open House, 5:00 - 7:00 pm, RHS
Sept. 3	BMS Open House Gr. 7-8, 4:00 - 5:30 pm, BMS
Sept. 3	BHS Open House, 5:30 - 7:00 pm, BHS
Sept. 7	Labor Day Holiday
Sept. 15	TCH Open House, 6:00 pm, TCH
Sept. 21	REGULAR MEETING, 6:30 pm, TBD
Oct. 1	<i>NCSBA District 8 Meeting, 4:00 pm, Mitchell County</i>
Oct. 19	REGULAR MEETING, 6:30 pm, MEC
Oct. 21-23	<i>NCSBA School Law Conference, Asheville</i>
Oct. 22	RES Open House, 6:00 pm, RES

13. Other Items

Mrs. Norman requested more information on the NCSBA fall district meeting. Ms. Hunter indicated that she would forward the registration information as soon as it becomes available.

Chairman Whitmire expressed his appreciation to the board members for their teamwork and contributions.

Mrs. Fox reported that she had received a great deal of valuable and timely information at the TCS Administrators' Retreat last week.

Mrs. Norman asked about cuts to school bus routes. Dr. McDaris reported that some routes have been changed to eliminate redundancies and improve efficiency. Approximately 3,000 miles were identified for possible cuts by the Transportation Information Management System (TIMS). The changes are necessary due to state budget cuts. Changes have been communicated to drivers and supervisors, and routes will be monitored to see if additional changes are needed. The new bus routes for 2009-2010 will be published in the next edition of the *Transylvania Times*.

14. Public Comment

There was no public comment.

There was no further business, and ON A MOTION BY MRS. NORMAN, SECONDED BY MRS. MCCOY, the meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Chairman

Secretary

PERSONNEL REPORT
August 17, 2009

I. ACCEPT THE REPORT OF RESIGNATIONS/TERMINATIONS ACCEPTED/INITIATED BY THE SUPERINTENDENT FROM/FOR THE FOLLOWING PERSONS:

Licensed Personnel

Stephanie Caracci, Teacher, RES, effective September 11, 2009
Angela Sherman, Teacher, RMS, effective September 5, 2009
Adam Westhouse, Teacher, RMS, effective August 7, 2009

Classified Personnel

Mildred Dobbins, Courier, TCS, effective September 30, 2009
William Griffin, Diesel Mechanic, Bus Garage, effective August 3, 2009
Kathy McCall, Cafeteria Worker, RES, effective July 22, 2009
Amanda Meyer, Teacher Assistant, TCH, effective July 28, 2009
Jennifer Petrey, Cafeteria Worker, PFES, effective July 22, 2009
Regina Wells, Cafeteria Worker, BES, effective July 22, 2009

II. APPROVE THE EMPLOYMENT RECOMMENDATIONS MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Ashton Barton, Teacher, RMS, effective August 20, 2009
Allison Baum, Teacher, BMS, effective August 20, 2009
Suzanne Bice, Teacher, BHS, effective August 20, 2009
Betty Kendrick, Interim School Counselor, BES, effective August 20, 2009
Terry Lewis, Teacher and Coach, BHS, effective August 20, 2009
Jennifer McCall, Teacher, RMS, effective August 20, 2009
Jackie Miller, Teacher, BES, effective August 20, 2009
Amanda O'Shields, Teacher RMS, effective August 20, 2009
Megan Robertson, Teacher, RES, effective August 20, 2009

Classified Personnel

Angela Connor, Teacher Assistant & After-School Worker, TCH, effective August 20, 2009
Edwin Daniel Davis, Bus Driver, effective August 18, 2009
Tina Hawk, Teacher Assistant, TCH, effective August 20, 2009
Kelly Rice Hooper, Teacher Assistant, TCH, effective August 20, 2009
Tommy Parris, Diesel Mechanic, TCS, effective August 18, 2009

III. ACCEPT THE REPORT OF TRANSFER OF ASSIGNMENT MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

None

Classified Personnel

Patricia Daves, from Cafeteria Worker, RHS, to Cafeteria Worker, RES, effective August 21, 2009
Freda Lowe, from Cafeteria Worker, RHS, to Cafeteria Manager, RES, effective July 13, 2009

Rhonda Mason, from Cafeteria Manager, RES, to Cafeteria Worker, BES, effective July 13, 2009

Pam Owen, from Cafeteria Worker, RES, to Cafeteria Worker, RHS, effective August 21, 2009

Brenda Whitmire, from Cafeteria Worker, RHS, to Cafeteria Worker, RES, effective July 13, 2009

IV. APPROVE THE LEAVES OF ABSENCE RECOMMENDED BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Amy Brubaker, Part-Time Teacher, BES, leave of absence under local BOE policy GCBDB, effective October 26, 2009, through November 27, 2009

Adria Hardy, Teacher, BHS, leave of absence under local BOE policy GCBDB, effective November 9, 2009, through November 27, 2009

Janna Laughridge, Counselor, BES, leave of absence under local BOE policy GCBDB, effective for the 2009-10 school year

Classified Personnel

Amy Owen, Teacher Assistant, RES, short-term disability leave, effective August 25, 2009, through November 30, 2009

V. APPROVE THE SUPERINTENDENT'S RECOMMENDATION FOR THE FOLLOWING SUBSTITUTE EMPLOYEES:

Substitute Teachers

Amanda Meyer, licensed and experienced teacher

Substitute Child Nutrition Workers

None