

**Minutes
Transylvania County Board of Education
August 7, 2023**

INVOCATION/PLEDGE OF ALLEGIANCE

CALL TO ORDER/WELCOME

BUSINESS ITEMS (including amendments and rescissions):

1. Approval of Agenda
2. Public Comment
3. Good News Report
4. Former Students in the Military
5. Consent Agenda:
 - A. Minutes
 - B. Personnel Report
6. Update on School-Based Health Center
7. Budget Update
8. Change in Board Meeting Schedule
9. Important Dates
10. Other Items
11. Closed Session (*addition*)

The Transylvania County Board of Education met in regular session on August 7, 2023 at 6:30 p.m. at the Morris Education Center. Kimsey Jackson led in a moment of silence and Chris Wiener led the Pledge of Allegiance. Chairman McCoy called the meeting to order and welcomed everyone. In addition to approximately 11 guests, the individuals listed below were in attendance.

BOARD MEMBERS:

Tawny McCoy, Chair
Kimsey Jackson, Vice Chair
Tanya Dalton
Bryan O'Neill
Chris Wiener

STAFF:

Dr. Lisa Fletcher, Superintendent
Jenny Hunter, Administrative Assistant
Dr. Brian Weaver, Assistant Superintendent
Missy Ellenberger, Director, 9-12 Instruction
Gabi Juba, Chief Finance Officer
Chris Whitlock, Director, Technology Services
Greg Stroup, School Resource Officer

BOARD ATTORNEY:

Chris Campbell, Campbell Shatley

MEDIA:

Nick Haseloff, Transylvania Times

1. Approval of Agenda

CHAIRMAN MCCOY MOVED to add a closed session to the end of the agenda. MR. WIENER SECONDED and the motion passed unanimously. ON A MOTION BY MRS. DALTON, SECONDED BY MR. JACKSON, the meeting agenda for August 7, 2023 was unanimously approved as modified.

2. Public Comment

None

3. Good News Report

Dr. Lisa Fletcher shared the following good news:

Back to School Staff Kick-Off – Aug. 22

Transylvania County Schools will hold a “Back to School” Staff Kick-Off for the 2023-2024 school year on Tuesday, August 22, from 8am to 11am, at Brevard High School. The kick-off will feature breakfast, games, prizes, and comments from Dr. Lisa Fletcher.

Brevard Middle School

- Brevard Middle School held a Beginner’s Band Camp July 31-August 3 for any student interested in joining the BMS band. The school has an enthusiastic new band director who is excited to get started.
- Brevard Middle has enjoyed lots of fresh produce this summer from the raised bed gardens that the CTE and Art teachers created this spring.
- The BMS summer staff has been working hard to beautify the school and prepare the campus for the upcoming school year. They have painted the school a new color, repainted the gym, shined the floors, and completed many other projects.

RHS “Ambush Day” - July 29

Rosman High School hosted an “Ambush Day” community event and fundraiser to benefit Rosman Tigers Football on Saturday, July 29, from 10am to 3pm at the RHS Stadium. The event included a player showcase, food, games, vendor booths, mini golf, car smashing, Big Foot, Corn Hole, sprinkler/foam party, ax throwing contest, raffles and more. Thanks to the community volunteers who donated their time and to everyone who turned out to support the Tigers.

“Meet & Greet” Reception for New Superintendent - Aug. 10

Chairman McCoy gave a reminder of the “Meet & Greet” reception for Dr. Lisa Fletcher on Thursday, August 10, from 4-6 p.m. at the Mary C. Jenkins Community Center, 221 Mills Avenue, Brevard. Everyone is invited to come by and meet Dr. Fletcher, the new Superintendent of Schools.

4. Former Students in the Military

The board recognized the list of former students from Brevard High School, Rosman High School, and Davidson River School who are currently serving or have previously served in the U.S. Military. There was one new name, Chris Clark, on the list. Dr. Fletcher extended thanks to our veterans.

5. Consent Agenda

ON A MOTION BY MR. JACKSON, SECONDED BY MR. WIENER, the consent agenda consisting of the March 20, 2023 closed session minutes, June 5, 2023 meeting minutes, June 5, 2023 closed session minutes, and the personnel report for August 7, 2023 (see attached) were unanimously approved.

6. Update on School-Based Health Center

Director Missy Ellenberger gave an update on the Blue Ridge Health School-Based Health Center at Rosman High School. In 2019, the school system began exploring ways to provide a health care clinic on the campus of RHS/RMS. This had been a long-term need as there are no pediatric or other health care providers in the Rosman area. In 2020, the school system entered into an agreement with Blue Ridge Health to operate a school-based health center. With the coming bond construction, the timing was good to move forward. The plan was to eventually move from the temporary location at RHS that was only open during school hours to a new location at RMS that could be open after hours. Progress paused during the COVID pandemic.

Mrs. Ellenberger reported that the clinic provides the same services as other primary care providers (i.e., well-child visits, sports physicals, first aid, evaluating minor injuries, short-term counseling to encourage development of healthy coping skills, and brief interventions to help students manage symptoms). Parental consent is required for all services to students. During the 2022-2023 school year, the clinic logged 597 medical visits, 23 primary care visits, and 552 behavioral health visits. Mr. O'Neill asked where the funding comes from. Mrs. Ellenberger reported that the center is completely funded by Blue Ridge Health. There is no cost to the school system.

Mrs. Dalton reported that the principal and office staff at RMS are very stressed that they have to move their offices to make room for the clinic. Mrs. Ellenberger stated that she understands their concern and gave assurance that the new office spaces would be ready before school starts.

Mr. Wiener asked about access during school hours. Mrs. Ellenberger reported there would be no community access from the clinic to the school during or after school hours.

Mr. Wiener asked why Blue Ridge Health does not pay rent. Mrs. Ellenberger reported that was not part of the agreement since they are providing a free service. Blue Ridge Health is a non-profit organization. Mr. Wiener asked if the parent consent form includes blanket consent for mental health services and if the board could receive reports on the behavioral services being provided so they can track them. Mrs. Ellenberger stated that access to that information is doubtful due to HIPPA privacy laws.

Mrs. Dalton stated that she has concerns that Blue Ridge Health is not paying rent, they have displaced the middle school office, we are paying for the office to be redone, and the school is not a hospital. Chairman McCoy reported that when this was initially discussed, the school system was addressing a need in the community. At that time, the building changes were expected to be addressed by the bond. Mrs. Dalton stated that there are other buildings available. It was explained that the Blue Ridge Health funding is based on this being a school-based clinic. Funding would not be available if the clinic were not on campus.

Mr. Wiener asked if the school system could hire a school nurse outside of this program who would have control over those services. Chairman McCoy reported that our school nurses are employees of the Transylvania County Health Department and as such, have their own employment and consent requirements. Mr. Wiener asked if the school system can have a say in the Blue Ridge Health employees who work in the clinic. Board Attorney Campbell explained that the school system does not supervise physicians or health care providers and should never have supervisory duties over medical personnel. He stated that this is simply an update on a partnership that was approved by a former board. The same model is in place in many other school districts. Dr. Fletcher reported that this model is being used at her former school system and it provides a good option for students and families. Mr. Jackson stated that he believes this is a good program and the access issue has been resolved. Mr. Wiener requested more information on the parental permission form work flow.

7. Budget Update

Finance Officer Gabi Juba presented three budget amendments for the 2022-2023 fiscal year that reflected adjustments for actuals (no additional allotments). ON A MOTION BY MRS. MCCOY, SECONDED BY MR. WIENER, the budget amendments for the State

Public School Fund, the Local Current Expense Fund, and the Federal Grants Fund were unanimously approved as presented (see attached).

Ms. Juba reviewed an expenditure report for 2023-2024 and gave an update on FY24 funding from the county. Based on information received, the county manager will only provide a 2% increase in local funding. This 2% increase will not cover the following requests:

- MLL (multi-language learner) position
- 3 new counselors
- Increasing teacher supplements to 10%
- All employees to 2% supplement
- Increase to athletic supplement

Mr. Juba reported that the state budget is not expected before September/October at the earliest. Mr. O'Neill asked if the school system expects any budget cuts if the state approves the Opportunity Scholarship vouchers. Ms. Juba stated that it may not impact this year's allocation but could impact future years' allocations. Mr. Wiener asked if the finance officer's slide presentation could be received ahead of time with future agendas.

Ms. Juba reported that the county manager has stated that she intends to give the board \$3.1 million of the \$10.1 million that was requested for FY24 capital needs. Ms. Juba and others met to determine which projects could be done within that limit. The board reviewed a spreadsheet reflecting the capital projects based on priority needs and the \$3.1 million cap. MR. WIENER MADE A MOTION, SECONDED BY MRS. DALTON, to approve the proposed capital outlay list as presented for submission to the county manager. The board discussed capital funding appropriations from recent years. Ms. Juba reported that the county decides how much to give the schools based on what they expect to get in sales tax each year. Mr. Jackson asked for an update on ESSER funds. Ms. Juba reported that ESSER invoices can be paid through the end of December. There was no further discussion, and the motion passed unanimously.

8. Change in Board Meeting Schedule

The board discussed changing its monthly meeting schedule as described below:

- The first Monday of the month would be a work session. Work sessions would have presentation and discussion items only. No action would be taken. Public comment is typically not scheduled at work sessions.
- The third Monday of the month would be a regular business meeting. Public comment would be available and the board would take action on business items as required.
- Meetings and work sessions would begin at **6:00 p.m.** instead of 6:30 p.m.
- Changes to be effective October 2023.

During discussion, Attorney Campbell explained how the work session sets the agenda for the business meeting. An attorney typically does not need to attend the regular meeting, which saves the district money. Mr. Campbell recommended that due to the number of other work sessions that his firm covers on first Mondays, our board may want to consider holding work sessions on third Mondays and business meetings on the first Mondays to help with scheduling constraints.

Board members suggested the following other ideas:

- Mr. Wiener proposed having two public comment sessions per work session--one at the beginning and one at the end. *Attorney Campbell advised that most boards do not provide public comment at work sessions; however, should the board choose to do so, the public comments should be pertinent to work session items only.*
- Mr. Jackson proposed meeting on a night other than Monday. *It was explained that Mondays typically have fewer school activities and conflicts.*
- Mr. Jackson proposed holding the work sessions at schools and community centers. *Chairman McCoy and Dr. Fletcher reported that moving meetings off the Education Center campus creates a great deal of extra work for district staff and the hosting schools. Livestream failures and other equipment problems are common off campus. Hearing assistance devices may not be available.*
- Mr. Jackson suggested having a different seating configuration in the board room for work sessions. *Audience seating could be limited and hearing assistance devices may not be available.*
- Mr. Jackson expressed concern about the months with holidays on Mondays. *In the event of a holiday or conflict, meetings may be canceled or rescheduled. Special called meetings or emergency meetings may be scheduled as needed.*
- Mr. Wiener suggested upgrading the livestreaming equipment to project the overhead screens and a wider room view. *Mr. Whitlock reported that additional staff and equipment would be needed. No funds have been encumbered for this purpose in the capital outlay budget request.*

The board will further discuss the proposed scheduling changes at the next regular meeting on August 21.

9. Important Dates

Aug. 10	TCS Administrators' Retreat	7:30am – 3:30pm	BHS Media Center
Aug. 10	"Meet & Greet" Reception for Dr. Lisa Fletcher	4:00 – 6:00 p.m.	Mary C. Jenkins Community Center
Aug. 21	Regular 5-day schedule resumes		
Aug. 21-25	Teacher workdays		
Aug. 21	New Employee Orientation	8:00 a.m.	Rogow Room, Trans. Co. Library
Aug. 21	REGULAR MEETING	6:30 p.m.	MEC
Aug. 22	TCS Staff Kick-Off for 2023-2024	7:30 – 10:30 a.m.	BHS
Aug. 28	First pupil day		
Sept. 4	Labor Day holiday		
Sept. 4	NO MEETING		
Sept. 18	REGULAR MEETING	6:30 p.m.	MEC

10. **Other Items**
None

11. **Closed Session**

ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. DALTON, the board voted unanimously to go into closed session pursuant to N.C.G.S. § 143-318.11(a)(1) to discuss student matters that are confidential pursuant to FERPA and G.S. § 115C-402. Following a brief recess, the closed session convened at approximately 7:43 p.m. Present in the closed session were board members Tawny McCoy, Chair; Kimsey Jackson, Vice Chair; Tanya Dalton; Bryan O'Neill; and Chris Wiener. Dr. Lisa Fletcher, Superintendent; and Attorney Chris Campbell were also present. No action was taken in the closed session, and at approximately 8:03 p.m., BY MOTION MADE BY MRS. MCCOY and SECONDED BY MR. JACKSON, the board adjourned closed session and returned to open session.

There was no further business, and ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. DALTON, the meeting was adjourned at 8:03 p.m.

Respectfully submitted,

Chairman

Secretary

PERSONNEL REPORT
August 7, 2023

I. ACCEPT THE REPORT OF RESIGNATIONS/TERMINATIONS ACCEPTED/INITIATED BY THE SUPERINTENDENT FROM/FOR THE FOLLOWING PERSONS:

Licensed Personnel

Emily Avery, Teacher, BMS, effective August 1, 2023
Connor Heitzmann, Teacher, BMS, effective July 19, 2023
Margaret Joseph, Instructional Coach & Reading Specialist, TCH, effective July 27, 2023
Courtney Morgan, Teacher, BES & BMS, effective August 1, 2023
Christie Sentell, Teacher, RMS, effective July 28, 2023

Classified Personnel

Tabaitha Travis, Teacher Assistant, PFES, effective July 24, 2023

II. APPROVE THE EMPLOYMENT RECOMMENDATIONS MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Elizabeth Bailey, Teacher, RMS, effective August 21, 2023
Heidi Jordan, Teacher & Coach, BHS, effective August 21, 2023
Suzanne Margolin, Teacher, DRS, effective August 21, 2023
Kyndal Norman, Teacher, BMS, effective August 21, 2023
Brenda Thomas, Teacher, PFES, effective August 21, 2023
Alexander Williams, Teacher, RHS, effective August 21, 2023

Classified Personnel

Montana Owen, Custodian & Bus Driver, PFES, effective August 21, 2023
Joy Rider, Teacher Assistant, BES, effective August 22, 2023
Jeanne Washburn, Teacher Assistant, PFES, August 22, 2023

III. ACCEPT THE REPORT OF TRANSFER OF ASSIGNMENT MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Nichole Cash, from Media Coordinator, TCH, to Assistant Principal, BES, effective August 9, 2023
Joshua Galloway, from Teacher, RMS & RHS, to Assistant Principal & Athletic Director, BHS, effective August 1, 2023
Laurie Kleppe, from Assistant Principal, BES, to Assistant Principal, RMS & RHS, effective August 9, 2023
Jessica McCall, from Assistant Principal, RMS & RHS, to Assistant Principal, BHS, effective August 2, 2023
Ramonique Puryear, from Teacher Assistant, BES, to School Social Worker, BES, effective August 21, 2023
Claire Sikes, from Teacher Assistant, RES, to Teacher, TCH, effective August 21, 2023

Classified Personnel

Joshua Caleb Gilbert, from Teacher Assistant, BMS, to Teacher Assistant, BHS, effective August 22, 2023

IV. APPROVE THE LEAVES OF ABSENCE RECOMMENDED BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

None

Classified Personnel

None

- V. APPROVE THE SUPERINTENDENT'S RECOMMENDATION FOR THE FOLLOWING SUBSTITUTE EMPLOYEES:

Substitute Teachers

Angela Elliott
Michael Jordan
Jordan Ramey

Substitute School Nutrition Workers

None

Budget Amendment - State Public School Fund

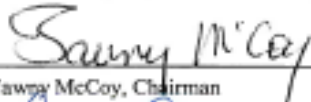
Amendment no. 8

Function Code	Description	Current Budget	Increase (Decrease)	Amended Budget
	REVENUES			
	Revenues	\$27,342,183	\$0	\$27,342,183
	EXPENDITURES			
5100	Regular Instructional	16,045,715	(174,773)	\$15,870,941.22
5200	Special Instructional	3,682,782	(44,023)	\$3,638,758.48
5300	Alternative Programs	548,708	(61,723)	\$486,984.75
5400	School Leadership	1,826,439	(55,457)	\$1,770,981.84
5800	School-Based Support	1,711,257	43,202	\$1,754,459.05
6100	Support And Development	273,668	21,645	\$295,313.44
6200	Special Population Support And Dev	0	0	\$0.00
6300	Alternative S & D	0	0	
6400	Technology Support	70,032	(2,042)	\$67,989.11
6500	Operational Support	2,397,609	252,119	\$2,649,728.49
6600	Financial And Human Resources	412,822	(41,918)	\$370,904.39
6900	Policy And Leadership	266,538	61,863	\$328,401.54
7100	Regular Community Service	0	114,743	\$114,743.48
7200	Ancillary Services	106,613	(113,635)	(\$7,022.27)
8100	Pay To Oth Govt & Tfrs Of			
8400	Interfund Transfers			
TOTAL EXPENDITURE BUDGET		\$27,342,183	\$0	\$27,342,183

EXPLANATION:

To reflect actual (see attached for additional allotment).

Passed by majority vote of the Transylvania County Board of Education this 7th day of August, 2023.



 Tawny McCoy, Chairman



 Lisa Fletcher, Secretary

PRC	Description	Amount	Reason
001	Classroom Teachers		
002	Central Office Administration		
003	Non-Instructional Support Personnel		
004	K-5 Program Enhancement Teachers		
005	School Building Administration		
006	School Psychologist - Position		
007	Instructional Support		
008	School Psychologist Conversion to Dollars		
012	Driver Training		
013	CTE-Months Of Employment		
014	CTE-Program Support		
015	School Technology Fund		
016	Summer Reading Camp		
019	Small County		
024	Disadvantaged Student Supp		
027	Teacher Assistants		
029	Behavioral Support		
032	Exceptional Children		
034	Academic/Intellectually Gifted		
039	School Safety Grant		
045	Compensation Bonus		
046	Test Result Bonus		
048	Test Result Bonus - (Ap/Ib, CTE, Principal)		
054	Limited English (LEP)		
056	Transportation		
061	Classroom Material, Instr Supplies, Equipment		
063	Special Program Funds - Ec		
064	CTE Grade Expansion Program Grant		
067	Assistant Principal Interns-MSA		
069	At-Risk Student Ser/Alternative Schools		
071	Supplemental Funds for Teacher Compensation		
073	School Connectivity		
085	Early Grade Reading Proficiency		
120	LEA Financed Purchase Of School Buses		
121	CRF Summer Learning Program		
122	CRF-School Health Support		
123	CRF - Nondigital Resources		
124	CRF-Student Computers And Devices		
125	CRF-Student Devices		
126	CRF-Personnel Computers And Devices		
127	CRF-Connectivity School Buses		
128	CRF-Home And Community Wifi		
130	Textbooks		
131	Textbook & Digital Resources (Dollar Transfer)		
132	CRF-Exceptional Children		
135	CRF-Cybersecurity		
137	CRF-Personal Protective Equipment		
141	ARRA - Title I		
154	Covid-19 Supplemental Funds		

Budget Amendment - Local Current Expense Fund

Amendment no. 4


Function Code	Description	Current Budget	Increase (Decrease)	Amended Budget
	REVENUES			
	Revenues	\$ 13,199,152	\$0	\$ 13,199,152
	Appropriated Fund Balance	123,720		123,720
	EXPENDITURES		0	
5100	Regular Instructional	\$ 4,524,329	(3,809)	\$4,520,519.71
5200	Special Instructional	298,773	53,234	\$352,006.73
5300	Alternative Programs	234,199	(22,945)	\$211,253.81
5400	School Leadership	1,190,449	43,540	\$1,233,988.44
5500	Co-Curricular	328,922	547	\$329,468.71
5800	School-Based Support	1,064,180	30,177	\$1,094,357.47
6100	Support and Development	481,283	(24,058)	\$457,225.69
6200	Special Population Support and Development	61,752	4,710	\$66,461.99
6400	Technology Support	169,563	13,253	\$182,815.04
6500	Operational Support	2,644,309	(41,001)	\$2,603,307.86
6600	Financial And Human Resources	551,818	(78,846)	\$472,972.54
6700	Accountability S & D	673	0	\$673.06
6900	Policy And Leadership	354,161	25,198	\$379,358.15
7100	Regular Community Service	1,953	0	\$1,953.00
7200	Ancillary Services	4,339	0	\$4,338.80
8100	Pay To Oth Govt & Tfrs Of	1,412,171	0	\$1,412,171.00
	TOTAL EXPENDITURE BUDGET	\$13,322,872	(\$0)	\$13,322,872

EXPLANATION:

To reflect actual expenditures.

Passed by majority vote of the Transylvania County Board of Education this 7th day of August, 2023.


 Tawny McCoy, Chairman


 Lisa Fletcher, Secretary

Budget Amendment - Federal Grants Fund

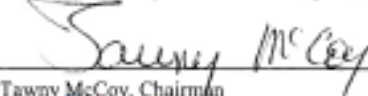
Amendment no. 6

Function Code	Description	Current Budget	Increase (Decrease)	Amended Budget
	REVENUES			
	Revenues	\$10,125,979	(\$1)	\$10,125,978
	EXPENDITURES			
5100	Regular Instructional	2,249,739	(941)	\$2,248,797.83
5200	Special Instructional	1,437,583	368	\$1,437,951.08
5300	Alternative Programs	1,901,447	986	\$1,902,433.53
5400	School Leadership	28,427	49	\$28,475.45
5500	Co-Curricular	0	0	
5800	School-Based Support	960,263	(829)	959,434
6100	Support and Development Services	4,850	24	4,874
6200	Special Population Support And Dev	1,097	(7)	1,090
6300	Alternative S & D	0	0	
6400	Technology Support	1,625	0	1,625
6500	Operational Support	2,462,398	379	2,462,777
6600	Financial And Human Resources	4,874	(15)	4,859
6700	Accountability S & D	0	0	
6900	Policy And Leadership	3,656	(23)	3,633
7100	Community Services	1,300	(8)	1,292
7200	Ancillary Services	48,463	112	48,575
8100	Pay To Oth Govt & Tfns Of	1,020,208	(95)	1,020,113
8200	Unbudgeted Reserves	50	0	50
	TOTAL EXPENDITURE BUDGET	\$10,125,979	(\$1)	\$10,125,978

EXPLANATION:

To reflect actual (see attached for additional allotment).

Passed by majority vote of the Transylvania County Board of Education this 7th day of August, 2023.



 Tawny McCoy, Chairman



 Lisa Fletcher, Secretary

PRC	Description	Amount	Reason
017	Vocational Ed - Program Improvement		
026	Homeless Grant		
049	IDEA Pre-School Handicapped Grant		
050	IASA Title I - LEA Basic Program		
053	Sch Improvement		
060	IDEA VI-B Handicapped		
102	Sch Repair & Renovation - Tech		
103	Improving Teacher Quality		
104	Title III Language Acquisition		
105	Title I - School Improvement		
108	Student Support and Academic Enrichment		
109	Rural and Low Income Schools		
111	Title III Language Acquisition Increase		
115	TSI School Improvement		
118	IDEA Preschool Targeted Assistance		
119	IDEA VI B Special Needs		
163	Cares Act 2020		
167	ESSER I EC Grant		
169	GEER-Student Health Support		
170	GEER-Supplemental Instructional Services		
171	ESSER II - K-12 Emergency Relief Fund		
173	ESSER II - Supplemental Contracted Instructional Support		
174	ESSER II - School Nutrition COVID Support		
176	ESSER II - Learning Loss Funding		
177	ESSER II - Cummmer Career Accelerator Program		
178	ESSER II - Competency-Based Assessment		
181	ESSER III - K-12 Emergency Relief Fund		
183	ESSER III - Homeless I		
184	ESSER III - Homeless II		
185	ESSRT III - ARP IDEA Grant to States		
186	ESSER III - IDEA Preschool		
192	Cyberbullying & Suicide Prevention Grant		
193	Gaggle Grant		
194	ESSER III - CTE - Hospitality		
203	ESSER III - Teacher Bonuses		
205	ESSER III - Driver Training		
		-	