

**Minutes  
Transylvania County Board of Education  
August 5, 2014**

INVOCATION/PLEDGE OF ALLEGIANCE

CALL TO ORDER/WELCOME

BUSINESS ITEMS

1. Approval of Agenda
2. Personnel Report
3. Public Comment

The Transylvania County Board of Education met in special session at 7:15 a.m. on August 5, 2014 at the Morris Education Center. The purpose of the meeting was to take action on a personnel report. Mike Rogers led in a moment of silence and Cindy Petit led the Pledge of Allegiance. Chairman McCoy welcomed everyone and called the meeting to order. She expressed appreciation for the new administrative procedures regarding personnel recommendations. The following members and staff were in attendance:

*BOARD MEMBERS:* Tawny McCoy, Chair; Cindy Petit, Vice Chair; and Mike Rogers

*STAFF:* Dr. Jeff McDaris, Superintendent; Jenny Hunter, Administrative Assistant; Jeremy Gibbs, Director of Human Resources; Kevin Smith, School-Community Relations Coordinator; and Chad Owen, School Resource Officer

1. **Approval of Agenda**  
ON A MOTION BY MR. ROGERS, SECONDED BY MRS. PETIT, the meeting agenda for August 5, 2014 was approved as presented.
2. **Personnel Report**  
ON A MOTION BY MRS. PETIT, SECONDED BY MR. ROGERS, the personnel report for August 5, 2014 was unanimously approved (see attached). Dr. McDaris reported that the administration would have a recommendation for the RHS principal position very soon. Another special meeting may be scheduled to approve this and other recommendations before the next regular meeting on August 18.
3. **Public Comment**  
There was no public comment.

There was no further business, and ON A MOTION BY MR. ROGERS, SECONDED BY MRS. PETIT, the meeting was adjourned at 7:21 a.m.

Respectfully submitted,

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Chairman

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Secretary

**PERSONNEL REPORT**  
**August 5, 2014**

I. ACCEPT THE REPORT OF RESIGNATIONS/TERMINATIONS ACCEPTED/INITIATED BY THE SUPERINTENDENT FROM/FOR THE FOLLOWING PERSONS:

Licensed Personnel

Matthew Witt, Teacher, RHS, effective July 29, 2014

Classified Personnel

Pamela Owen, Food Service Worker, RHS, effective June 10, 2014

Sawauna Robinson, Food Service Worker, BHS, effective June 10, 2014

Linda Shipman, Custodian and Bus Driver, PFES, effective September 1, 2014

Patricia Snodgrass, Teacher Assistant and Job Coach for Exceptional Children, BES & BHS, effective July 29, 2014

Karen Warren, Food Service Worker, BES, effective June 10, 2014

II. APPROVE THE EMPLOYMENT RECOMMENDATIONS MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Monica Schultz, Teacher, BMS, effective August 18, 2014

Megan McGee, Interim Teacher, PFES, effective August 18, 2014 to June 12, 2015

Melissa Golden, Interim Teacher, RES, effective October 20, 2014 to November 14, 2014 (approximate end date)

Classified Personnel

Shannon Morris, Office Support Professional I, BHS, effective August 18, 2014

Tanya Rackley, Food Service Worker, RHS, effective August 18, 2014

III. ACCEPT THE REPORT OF TRANSFER OF ASSIGNMENT MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Catherine Zandeki, from Instructional Technology Facilitator, System-wide, to Instructional Technology Coordinator, System-wide, effective August 11, 2014

Classified Personnel

Sarah Wilson, from Teacher Assistant, BES, to Teacher Assistant, PFES

Angie Baney, from Food Service Manager, BES, to Food Service Assistant Manager, BHS, effective July 15, 2014

Anna Brown, from Bus Driver, RES, to Custodian, BHS, effective August 18, 2014

Sherry Brown, from Food Service Worker, BES, to Food Service Worker, BHS, effective July 15, 2014

Robin Ellis, from Food Service Assistant Manager, BHS, to Food Service Manager, BES, effective July 15, 2014

Angela Fore, from Food Service Worker, BHS, to Food Service Worker, BES, effective July 15, 2014

Becky Gant, from Food Service Manager, BHS, to Food Service Manager, DRS, effective July 15, 2014

Elise Keever, from Custodian, RES, to 35 Hour/Week Office Support Professional I, RMS & RES, effective August 18, 2014

Angela McCall, from Food Service Worker, BHS, to Food Service Worker, BES, effective July 15, 2014

Christy McCall, from Food Service Worker, BMS, to Food Service Worker, BHS, effective July 15, 2014

Kristen Roberts, from Food Service Manager, DRS, to Food Service Manager, BHS, effective July 15, 2014

Tammy Shuler, from Food Service Compliance Manager, BES, to Food Service Compliance Manager and Bookkeeper, MEC, effective July 15, 2014

- IV. APPROVE THE LEAVES OF ABSENCE RECOMMENDED BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

None

Classified Personnel

None

- V. APPROVE THE SUPERINTENDENT'S RECOMMENDATION FOR THE FOLLOWING SUBSTITUTE EMPLOYEES:

Substitute Teachers

None

Substitute Child Nutrition Workers

None