

**Minutes
Transylvania County Board of Education
June 4, 2018**

INVOCATION/PLEDGE OF ALLEGIANCE
CALL TO ORDER/WELCOME
Community Input Session (6:00 - 7:00 p.m.)
BUSINESS ITEMS:

1. Approval of Agenda
2. Public Comment
3. Good News Report
4. Recognition of Retirees 2017-2018
5. Former Students in the Military
6. Consent Agenda:
 - A. Minutes
 - B. Personnel Report
7. CTE Plan 2018-2019
8. Proposal for BHS Band Storage Facility
9. School Nutrition Procurement Results 2018-2019
10. FY19 Budget Update
11. Bond Update
12. Superintendent's Update
13. Important Dates
14. Public Comment
15. Other Items
16. Closed Session (*addition*)

The Transylvania County Board of Education met in regular session at 6:00 p.m. on June 4, 2018 in the Brevard High School Media Center. Marty Griffin led in a moment of silence and Betty Scruggs McGaha led the Pledge of Allegiance. Chairman McCoy welcomed everyone and called the meeting to order. She apologized for the excessive heat, explaining that the chiller for the media center had broken down a couple of hours before the meeting. In addition to approximately 40 guests, the following board members and staff were in attendance:

BOARD MEMBERS:

Tawny McCoy, Chair
Marty Griffin
Betty Scruggs McGaha
Alice Wellborn

BOARD ATTORNEY:

Chad Donnahoo

MEDIA:

John Lanier, Transylvania Times

STAFF:

Dr. Jeff McDaris, Superintendent
Jenny Hunter, Administrative Assistant
Dr. Jeremy Gibbs, Chief Academic Officer
Dr. Brian Weaver, Senior Director, Human Resources
Norris Barger, Director, Business Services
Arleca Chapman, Director, Career/Technical Education
Carolyn Barton, Director, School Nutrition Services
Kevin Smith, School Community Relations Coordinator
Bryan Abernethy, Principal, BHS
Scott Strickler, Principal, RES
Mark Ellenberger, School Resource Officer

Community Input Session

Clark Nexsen architects Chad Roberson and Sara Melanson facilitated a community input session to get feedback on proposed improvements to Brevard High School. They asked attendees to participate in two exercises to determine (1) what makes BHS unique; and (2) what is important to BHS and its culture. In the first exercise, participants were asked to write down what they would like to keep; what they would like to get rid of, what they would like to see

created. In the second exercise, participants were asked to select photos that reflect the values they have for the school. The responses will be tabulated and incorporated into the advance planning process for creating a 21st century learning environment. Mr. Roberson reviewed the project schedule and reported that they expect to have concept designs in early September. Mr. Barger thanked the group for their input and invited everybody to attend future meetings to stay abreast of the progress.

The board took a 10-minute recess from 6:55 to 7:05 p.m.

1. **Approval of Agenda**

Chairman McCoy recommended adding a closed session as agenda item 16. ON A MOTION BY MR. GRIFFIN, SECONDED BY MRS. WELLBORN, the meeting agenda for June 4, 2018 was unanimously approved as revised.

2. **Public Comment**

None

3. **Good News Report**

Dr. McDaris reported the following items:

VOSO AND HUNT AWARDS, CLOSE UP WASHINGTON SCHOLARSHIPS

Thanks to the TCS Educational Foundation, one rising senior attends Close Up Washington each summer through the Richard Voso Leadership Award, and another student through the Cornelius Hunt Memorial Fund. Cullen Duval and Zipporah Waters will be traveling June 17-22 to Washington, DC, for workshops with students from around the country, to learn more about our nation's history and government, and to meet with our members of Congress. Congratulations to Cullen and Zipporah.

EDUCATORS OF THE YEAR 2018-2019

At the "Teacher of the Year" Awards Reception on May 31, Dr. Missy West, Rosman Middle School, was named as the Transylvania County Schools Teacher of the Year for 2018-2019, and Emily Webb, Pisgah Forest Elementary School, was named as the Transylvania County Schools Teacher Assistant of the Year for 2018-2019.

Congratulations to Dr. West, Ms. Webb, and all of the educators listed below who were selected as the "best of the best" by their colleagues for 2018-2019. The Teacher of the Year award is sponsored by First Citizens Bank of Brevard.

STUDENT SERVICES PERSON OF THE YEAR: Denise Reese (RMS)

MEDIA/TECHNOLOGY PERSON OF THE YEAR: Dawn Brookshire (TCH)

PRINCIPAL OF THE YEAR: Audrey Reneau (TCH)

ROOKIE OF THE YEAR: Katerina Canter (RHS)

TEACHER ASSISTANTS OF THE YEAR: Nancy Lawing (BES), Patti Lance (BHS), Karen Britt (BMS), Jason Janco (DRS), Emily Webb (PFES), Forrest Johnson (RES), Sandy O'Rourke (RHS), and Renee Avirett (TCH)

TEACHERS OF THE YEAR: Nancy Frady (BES), Kathryn Bailey (BHS), Jeffrey Micchelli (BMS), Susanne Pritchett (DRS), Carolyn Smith (PFES), Anna Poteat (RES), Laura Smith (RHS), Dr. Missy West (RMS), and Nichole Cash (TCH)

GRADUATION 2018

Congratulations to all of the 2018 graduates. Everyone is invited to watch the graduation ceremonies live or online, and view the archive after the ceremonies, at the link on our TCS YouTube channel, <http://youtube.com/tcsnc>.

Dr. McDaris thanked Officer Ellenberger for being in attendance.

4. Recognition of Retirees 2017-2018

Each June, the Transylvania County Board of Education recognizes the employees of Transylvania County Schools who have retired or will be retiring during the current school year. Dr. McDaris reported that the 10 individuals being recognized this year represent a combined total of 228 years in public education. The board presented crystal apples to the individuals named below in gratitude for their years of dedicated service to public education and the students of Transylvania County Schools.

Transylvania County Schools Retirees 2017-2018			
Peggy Bayne	Media Coordinator	RES	33 years
Marlene Cronin	Teacher	BES	17 years
Claire Fenner	Speech-Language Pathologist	TCS	27 years
Deborah Masengill	Teacher	RES	26 years
Jackie Miller	Teacher	BES	13 years
Phyllis Norman	Custodian	PFES	19 years
Melissa Robinson	Office Support	BES	18 years
Bob Shoemaker	Teacher	RMS	28 years
Barbara Stewart	Teacher Assistant	BHS	23 years
Billie Wilson	Teacher	RHS	24 years

5. Former Students in the Military

The board reviewed the list of former students from Brevard High School, Rosman High School, and Davidson River School who are currently serving or have previously served in the U.S. Military. There was one new name, Drew Walinski, on the list.

6. Consent Agenda

ON A MOTION BY MRS. MCGAHA, SECONDED BY MRS. WELLBORN, the minutes of the May 21, 2018 meeting and the personnel report for June 4, 2018 (attached) were unanimously approved. Dr. McDaris announced that Bob Dinsdale has been named as the new principal at Rosman Elementary School.

7. CTE Plan 2018-2019

Arlca Chapman presented the Career and Technical Education (CTE) plan for 2018-2019 for second-read approval. There were no questions, and ON A MOTION BY MR. GRIFFIN, SECONDED BY MRS. MCGAHA, the Career/Technical Education Plan for 2018-2019 was unanimously approved.

8. Proposal for BHS Band Storage Facility

Mr. Jim Leatherwood presented a proposal for the Brevard High School Band Association to build a storage facility on the BHS band practice field. He reported that the marching band currently uses three trailers to store its equipment. Each band practice requires the equipment to be hauled from the trailers to the practice field, unloaded, and reloaded at the end. A building would provide needed storage, save rehearsal time, and reduce wear and tear on the instruments. The facility would be located on the practice field near the CTE barn. Estimated total cost would be \$96,759.

Much of the labor and materials are being donated or provided at cost. Over half of the funding has already been raised, and community donations for the rest will be solicited this fall. The estimated completion date is March 2019. Board members asked about the potential impact on other programs, flood zone issues, and security. Arleca Chapman stated that the storage building should not interfere with the BHS agriculture program, and Mr. Leatherwood reported no concerns regarding flooding or security. Mrs. Wellborn noted that the board has in the past required similar projects to have all necessary funds in hand so the board does not have to assume responsibility if fundraising efforts fall short. Mr. Donnahoo recommended that a memorandum of agreement be enacted between the school system and the band association authorizing acceptance of donations and setting the terms of insurance and funding. ON A MOTION BY MR. GRIFFIN, SECONDED BY MRS. WELLBORN, the board unanimously authorized the superintendent to enter into an MOA with the BHS Band Association for the construction of a band storage facility on the campus of Brevard High School.

9. School Nutrition Procurement Results 2018-2019

The School Nutrition Procurement Plan calls for a list of goods and services that go out for bid to be provided to the board of education each year. Carolyn Barton presented the bid results for the 2018-2019 school year. She reported that her department has been able to save tens of thousands of dollars over the last four years by using a rolling bid process and weekly pricing procedures with produce suppliers. Because this the last year of the four-year rolling bids, they will go out for new bids next year. Board members commended Mrs. Barton for a great job keeping costs down. ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. MCGAHA, the board unanimously approved the school nutrition bid results for the 2018-2019 school year.

10. FY19 Budget Update

Dr. McDaris reported that the state and local budgets for 2018-2019 have not been finalized. Mr. Barger presented a revised list of FY19 local current expense changes based on state changes to date. He reported that the amount recommended by the county manager would include \$250,000 for child nutrition, which she did not take into account when she was recommending \$106,000 more than the board requested. Her total of \$12,429,623 less \$250,000 for child nutrition would leave \$12,179,623 for local current expense. Taking into account the changes from the state would leave a manageable deficit of \$6,016.

Chairman McCoy reported that during the May 21st commissioners' meeting, the board learned for the first time that a new capital funding formula has been recommended. The board requested, but was not granted, an opportunity for input. The board assumes that the new method will go into effect with the new fiscal year. The proposed change would require the school system to go to the county for approval of every capital project over \$50,000. Effectively, this will mean that every time a chiller or other piece of equipment breaks down, repairs will be held up until the commissioners meet and take action to authorize the expenditure.

Mrs. McGaha stated that one of the leaders in Raleigh was recently quoted as saying it is better to be efficient rather than transparent. Mrs. McGaha stated she believes transparency is important and should include input from the groups that will be affected by decisions. She reported that several board members and school administrators attended the commissioners' budget workshop on May 31, but were given no opportunity to speak. The board of education's budget is 30% of the county budget. The school board is an elected body. She remarked that this lack of transparency and dialogue is being noted in the community.

11. Bond Update

Dr. McDaris thanked everyone for their feedback during the community input session earlier in the evening. A second community input session will be held on June 18 at 6:00 p.m. in the Rosman High School media center. Architects will be present to share information and answer questions.

12. Superintendent's Update

Dr. McDaris reported the following items:

- Transylvania County Schools will be part of a state pilot program to provide trauma kits and training for all teachers in the system. Roughly 30-40% of victims bleed to death from otherwise survivable wounds that can be treated in the first minutes of an active shooter situation. During the recent Stoneman-Douglas tragedy in Florida, police saved lives with the same basic bleeding control kits (tourniquets, hemostatic gauze, and chest seals) that will be provided to Transylvania County Schools. It is our fervent hope that these kits will never have to be used, but we also know as educators that having another tool to save lives is important and appreciated.
- There is a provision in the proposed state budget that allows municipalities to use property tax for school-related funding needs, including, in essence, having their own town or city operated school system. This will bear watching.

13. Important Dates

Dr. McDaris reported that the board will resume its once-a-month meeting schedule in July. Meetings will be held at 6:30 p.m. on the third Monday of the month unless otherwise noted.

June 7	Last student day; early release, 12:00 p.m.
June 7	DRS Graduation, 10:00 a.m., DRS Pavilion
June 8	BHS Graduation, 6:00 p.m., Brevard Music Center
June 8-13	Teacher workdays
June 9	RHS Graduation, 10:00 a.m., Brevard Music Center
June 13	"Step It Up" Digital Learning Showcase, 8 a.m. - 3 p.m., BHS
June 18	4-day summer schedule begins
June 18	REGULAR MEETING & Community Input Session, 6:00 p.m., RHS Media Center
July 4	Holiday
July 16	REGULAR MEETING, 6:30 p.m., MEC
Aug. 1-2	TCS Administrators' Retreat, 2 days, TCH
Aug. 13	Regular 5-day schedule resumes
Aug. 16-21	Teacher workdays
Aug. 16	New Teacher Orientation, TBD, Blue Ridge Community College
Aug. 20	REGULAR MEETING, 6:30 p.m., MEC
Aug. 22	First student day

14. Public Comment

Mr. Sam Edney stated that he is going on the record as supporting the school bond. He noted that what we call the "new gym" was built 30 years ago when he was on the school board. He stated that the money that is spent on our schools lasts a long time, and we as a county should not be cutting corners or putting this off.

15. Other Items

None

16. Closed Session

ON A MOTION BY MRS. MCCOY, SECONDED BY MR. GRIFFIN, the board went into closed session at 8:06 p.m. to discuss a legal matter with the board attorney, pursuant to N.C.G.S. § 115C-319 and 143-318.11(a)(1). Present in the closed session were Mrs. McCoy, Mr. Griffin, Mrs. McGaha, Mrs. Wellborn, Mr. Donnahoo, Dr. McDaris, and Mr. Kevin Smith. No action was taken in the closed session, and ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. WELLBORN, the board reconvened in open session at 8:44 p.m.

There was no further business, and ON A MOTION BY MRS. MCCOY, SECONDED BY MR. GRIFFIN, the meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Chairman

Secretary

**PERSONNEL REPORT
June 4, 2018**

- I. ACCEPT THE REPORT OF RESIGNATIONS/TERMINATIONS ACCEPTED/INITIATED BY THE SUPERINTENDENT FROM/FOR THE FOLLOWING PERSONS:

Licensed Personnel

Kristy Ontko, Teacher, RMS, effective June 13, 2018

Classified Personnel

Ryan Smith, Teacher Assistant, BMS, effective June 11, 2018

- II. APPROVE THE EMPLOYMENT RECOMMENDATIONS MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Sydney Bryant, Teacher, RMS & RHS, effective August 16, 2018

Robert Dinsdale, Principal, RES, effective June 27, 2018

Taylor Evans, Teacher, PFES, effective August 16, 2018

Emily Griffin, Teacher, RES, effective August 16, 2018

Alana Hokans, Teacher, RES, effective August 16, 2018

Lauren Koons, Teacher, BES, effective August 16, 2018

Nancy MacDonald, Teacher, TCHES, effective August 16, 2018

Parker Swaringen, Teacher & Coach, RHS, effective August 16, 2018

Classified Personnel

None

- III. ACCEPT THE REPORT OF TRANSFER OF ASSIGNMENT MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Melissa Ellenberger, from Assistant Principal, PFES, to Assistant Principal, BHS, effective July 2, 2018

Andrew Michael Healy, from Teacher, BHS, to Assistant Principal, BMS, effective August 1, 2018

Classified Personnel

None

- IV. APPROVE THE LEAVES OF ABSENCE RECOMMENDED BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

None

Classified Personnel

None

- V. APPROVE THE SUPERINTENDENT'S RECOMMENDATION FOR THE FOLLOWING SUBSTITUTE EMPLOYEES:

Substitute Teachers

None

Substitute School Nutrition Workers

None

The administrators named here are recommended for renewal of their contracts:

Jason Ormsby, four-year contract, effective July 1, 2018, through June 30, 2022
Christopher Whitlock, four-year contract, effective July 1, 2018, through June 30, 2022

The licensed employees named here are recommended for a one-year renewal of their probationary contracts:

Alana Anderson, Teacher, PFES
Marissa Angradi, Teacher, PFES
Brittney Becker, Teacher, PFES
Mandy Blake, School Counselor, DRS
Kristina Blankenship, Speech-Language Pathologist, BES
Mary Browning, Teacher, BHS
Christy Bryson, Teacher, RMS
Margaret Buchanan, Teacher, BMS
Kristin Burton, Teacher, BHS
Katerina Canter, Teacher, RMS/RHS
Melanie Carrick, Teacher, BHS
Loretta Childress, Teacher, TCHES
David Cornett, Teacher, BHS
Cary Crawford, School Counselor, BES
Gary DeHaven, Teacher, BMS
Roman Evans, Teacher, BHS
Taylor Evans, Teacher, PFES
Paul Fedorczyk, Teacher, BMS
Noelle Fehn, Teacher, DRS
Nancy Frady, Teacher, BES
Barbara Grimm, Instructional Coach, BES
Kerianne Hartell, Teacher, PFES
Samuel Head, Teacher, RMS
Laura Hendrix, Teacher, BES
Leigh Hyett, Teacher, BES
Verna Jenkins, Teacher, DRS
Margaret Joseph, Teacher, TCHES
Sarah Kennedy, Teacher, BMS
Alicia LaDow, Teacher, PFES
Hayley Leland, Teacher, BES
Andrew Lindsey, Teacher, BHS
Timothy Masterson, Teacher, RES
John McCarson, Teacher, RHS
Heather McCracken, Teacher, BES
Melissa McKinnon, Teacher, BMS
Jenae Merkle, Teacher, PFES
Katie Messmer, Teacher, BMS
Catherine Metcalf-Shaw, School Psychologist, PFES
Donna Millis, Teacher, BMS
Kimberly Moore, Instructional Coach, TCHES
Caroline Morrison, Teacher, BHS
Breana Murfin, Teacher, BES
April Nelson, Teacher, BMS
Claire O'Connor, Teacher, PFES
Samantha Osteen, Teacher, BES
Jacob Osteen, Teacher, RES
Brian Owens, Teacher & Coach, BMS
Haley Patton, Teacher, PFES
Kelsey Perley, Teacher, BES
Janet Powell, Teacher & Coach, RES

Shanaia Powell, Social Worker, RHS
Melinda Reed, Teacher, RES
Patricia Roman, Teacher, RES
Richard Ronneburger, Teacher, BHS
Cassandra Smatana, Teacher & Coach, BHS
Jennifer Speckman, Teacher, DRS
Matthew Stack, Teacher & Coach, RHS
Laura Stack, Teacher, RHS
Lauren Townley, Teacher, BES
Lynn Turner, Teacher, RMS
Bradley Warfield, Teacher, BHS
Lauren Wyatt, Teacher, BES
Kimberly Wynn, Teacher, RHS

The licensed employees named here are recommended for a two-year renewal of their probationary contracts:

Angela Adcock, Teacher, TCHES
Emily Atkinson, Teacher, BMS
Justin Ausburn, Teacher, BMS
Bethany Bagwell, Teacher, BHS
Stephanie Bell, Teacher, RES
Monica Bickford, Teacher, RES
Alexis Brigman, Teacher, BES
Ellen Brown, Teacher, PFES
Cori Bryson, Teacher, BMS
Candice Burchill, Teacher, BHS
Laura Burgess, Teacher, PFES
Paige Capps, Teacher, PFES
Nichole Cash, Media Coordinator, TCHES
Amanda Chapman, Teacher, BHS
Anne Childs, Teacher, BES
Kristi Clark, Teacher, PFES
Renee Compton, Teacher, BES
Meredith Copeland, Teacher, BHS
Megan Crewe, Teacher, BES
Rebecca Dinsdale, Teacher, PFES
Michael Drake, Teacher, BMS
Hale Durant, Media Coordinator, BHS
Joshua Galloway, Teacher, RHS
Barton Gilleland, Teacher, BHS
Christine Glance, Teacher, RES
Whitney Gordon, Teacher, PFES
Mary Griffin, Teacher, BMS
Colby Guice, Teacher, BHS
Courtney Hagenau, Teacher, BES
Baylee Hale, Teacher, PFES
Laura Hall, Teacher, PFES
Thomas Hall, Teacher, BHS
Maureen Hankala, Teacher, BHS
Adria Hardy, Teacher, BHS
Anne Hardy, Instructional Coach, PFES
Anna Harris, Teacher, BES
Dan Harris, Teacher, BHS
Melony Hipp, Teacher, PFES
Alyse Hollingsworth, Instructional Technology Facilitator, BES
Megan Hoots, Teacher, PFES
Susan Hoxit, Teacher, RMS

Jodi Huggins, Teacher, BMS
Tonya James, Teacher, BHS
Emilie Johnson, Teacher, BES
Holly Jones, Teacher, RHS
Tammy Kiser, Teacher, RES
Chelsea Lambert, Teacher, BMS
James Leatherwood, Teacher, BHS
Amanda Lewis, Teacher, RMS
Jessica McCall, Teacher, BES
Carrie McCall, Teacher, BMS
Emily McGraw, School Counselor, BMS
Megan McLaughlin, Teacher, BES
Charles Megown, Teacher, BHS
Tanya Melton, Career Development & Instructional Management Coordinator, BHS
Jeffrey Micchelli, Teacher, BMS
Shelly Miller, School Social Worker, BES
Alyssa Miller, Teacher, RES
Tamera Moman, Teacher, BHS
Nicole Moman, School Counselor, RES
Jacob Montgomery, Teacher, RHS
Hallie Moore, School Counselor, BHS
Kelly Muse, Teacher, BMS
James Myers, Teacher, BMS
Andrea Odom, Teacher, RHS
Anthony Owen, Teacher, RHS
Courtney Owen, School Counselor, BHS
Jonathan Owen, Teacher & Coach, BHS
Lisa Pauer, Teacher, BES
Sara Plum, Teacher, BHS
Craig Pritchett, Teacher & Coach, BHS
Susanne Pritchett, Teacher, DRS
Jacob Raines, Teacher, RHS
Stephanie Ramsey, Teacher, RHS
Sarah Reid, Teacher, RMS
Katherine Reinhart, Teacher, BHS
Sarah Rhymer, Teacher, BHS
Scott Russell, Teacher, BHS
Thaddeus Sanders, Teacher, BHS
Monica Schultz, Teacher, BMS
Christine Schwab, Speech-Language Pathologist, BMS
Amber Scott, School Psychologist, BES
Carolyn Smith, Teacher, PFES
Hannah Souther, Teacher, PFES
John Stokes, Teacher & Coach, BHS
Joshua Thaxton, Teacher, PFES
Erica Thompson, Teacher, BHS
Stefanie Tomlin, Teacher, PFES
Matthew Tuckey, Teacher, BHS
Vincent Warren, Teacher, BHS
Jessica Webb, Teacher, DRS
Lewis Whiteside, Teacher, BMS
Jessica Whitmire, Teacher, BHS
Ashley Witt, School Counselor, PFES
James Worley, Teacher, BHS
Lena Zaludek, Teacher, BMS