# Minutes Transylvania County Board of Education May 7, 2012

INVOCATION/PLEDGE OF ALLEGIANCE CALL TO ORDER/WELCOME BUSINESS ITEMS

- 1. Approval of Agenda
- 2. Public Comment
- 3. Good News Report
- 4. Former Students in the Military
- 5. Federal Grants (change)
- 6. Closed Session (change)
- 7. 2012 Satisfaction Survey Results
- 8. FY12 Budget Amendments
- 9. Traffic Pattern at BMS
- 10. FY13 Budget
- 11. Local Board Training Credit
- 12. Timeline for Annual Superintendent Evaluation
- 13. Important Dates
- 14. Public Comment
- 15. Other Items
- 16. Closed Session
- 17. Consent Agenda (change)
  - A. Minutes
  - B. Personnel Report

The Transylvania County Board of Education met in regular session on May 7, 2012 at 6:30 p.m. at the Morris Education Center. Chris Whitmire, Chair; Tawny McCoy, Vice Chair; Sue Fox, Shelia Norman and Cindy Petit were present. Also present were Dr. Jeff McDaris, Superintendent; Jenny Hunter, Administrative Assistant; Norris Barger, Director of Business Services; Dr. Kim Elliott, Director of K-8 Curriculum & Instruction; Cathy Childress, Director of Federal Programs; David Sutton, Director of Human Resources; Chad Owen, School Resource Officer; Jeremiah Reed, *Transylvania Times;* Than Axtell, *Hendersonville Times-News;* and three guests. (Attorney Chris Campbell joined the meeting at approximately 7:45 p.m.) Mrs. Fox led a moment of silent prayer and Mr. Whitmire led the Pledge of Allegiance. Mr. Whitmire welcomed everyone and called the meeting to order.

### 1. Approval of Agenda

ON A MOTION BY MRS. FOX, SECONDED BY MRS. PETIT, the meeting agenda for May 7, 2012 was revised to move "Federal Grants" after "Former Students in the Military," and to add a closed session after "Federal Grants" in order to discuss a confidential personnel matter, pursuant to N.C.G.S. § 143-318.11(a)(1) and 115C-319-321.

### 2. Public Comment

There was no public comment.

# 3. Good News Report

Dr. McDaris reported the following good news items:

### NATIONAL TEACHER APPRECIATION WEEK

The week of May 7-11, 2012 is recognized as "National Teacher Appreciation Week." School organizations across the country will have activities throughout the week to honor and thank teachers for all that they do. As a part of the celebration, the TCAE "Friends of Education" banquet will be held on May 8, 2012 at 6:00 p.m. in the Rogow Room.

### SCHOOL BUS DRIVER APPRECIATION

The week of February 13-17, 2012 was School Bus Driver Appreciation Week in North Carolina. To honor our dedicated school bus drivers who safely transport children to and from schools each day, the annual TCS Bus Driver Appreciation Banquet will be held at 6:00 p.m. on May 24, 2012 at Twin Dragons Restaurant in Brevard.

### TCAEOP AWARDS RECEPTION

On May 2, 2012, the Transylvania County Association of Educational Office Professionals (TCAEOP) held its annual Administrators' and Awards Reception in the Rogow Room at the Transylvania County Library. TCAEOP President, Marinda Parris, gave the welcome, and NCAEOP District 1 President, Tonja Hall, shared news from the district. Tracie Owen presented a \$500 scholarship to RHS student, Devon McIntosh. Leigh Anne McJunkin was named EOP of the Year, and Dr. Scott Elliott was named Administrator of the Year. Dr. McDaris gave closing remarks.

#### REGIONAL SCIENCE OLYMPIAD

Last month, members of the Pisgah Forest Elementary School Science Olympiad Team traveled to Lenoir-Rhyne College in Hickory for the Regional Science Olympiad Competition. The PFES team competed against 17 other schools in eighteen different events ranging from creating a pasta tower to launching a water rocket. Students trained and practiced for months after school to prepare for the competition, learning about the laws of physics, dinosaurs, botany, landforms, outer space, and other areas of science. The team finished with medals in Circuits, Forces and Motion, and Biomes. Medalists were Jeremiah Shook, Chase Bishop, and Bain Brown. Money for materials was provided by the Transylvania County Schools Educational Foundation. The PFES Science Olympiad is open to fourth and fifth graders and is coached by teachers Bob Dinsdale and Keisha Dawalt.

### CONGRATULATIONS, DR. SUTTON

On May 3, David Sutton, Director of Human Resources, successfully defended his dissertation at Western Carolina University. Congratulations to Dr. Sutton for his outstanding achievement.

### LOCAL SPANISH STUDENTS SCORE WELL

Congratulations to students from Rosman High School who attained national recognition for excellent performance on the 2012 National Spanish Examinations. Five students from RHS earned honorable mentions: Megan Anders, Austin Curto, Logan Hogsed, Samuel Johnson, and Tiesha Pressley. Additionally, freshman Samantha Anders earned a bronze medal, scoring high enough to be eligible for a scholarship to attend Concordia's Language Village in Minnesota next summer. The National Spanish Examinations are administered each year in grades 6-12, and are sponsored by the American Association of Teachers of Spanish and Portuguese. The exams are the largest of their kind in the United States with 143,641 students participating in 2012. Julie Queen and Linda Carrillo are the RHS Spanish teachers.

### CALENDAR WAIVER APPROVED

The State Board of Education has officially approved the calendar waiver for Transylvania County Schools that will permit schools to begin before August 25. The first student day will be August 13, 2012.

### 4. Former Students in the Military

The Board reviewed the list of former students from Brevard High School, Rosman High School, and Davidson River School who are currently serving or have previously served in the U.S. Military. Additional names will be included as they are received.

### 5. Federal Grants

Cathy Childress reported that the following federal grants have been given public notice and will be submitted within the next 30 days:

IDEA Part B 611	Special education programs for qualified students ages 5-21
IDEA Part B 619	Special education programs for qualified students ages 3-5
Title I	Supplementary reading and math instruction for elementary students (based on poverty)
Title IIA: Improving	Funds for local school systems to use for staff
Teacher Quality	development, ensuring all professionals are highly
	qualified, and for class size reduction
Title IIB	Enhancing education through technology education
Rural Low Income Schools (RLIS)	Eligibility for RLIS if 20% or more of the children ages 5-17 years are from families with income below the poverty line. The performance goal is that schools make AYP after participating in the program for three years.
Carl Perkins Act Grant	Programs for Career Technical Education
Limited English Proficient Grant	Programs to promote English instruction
McKinney-Vento	Homeless education program to provide basic services and support to identified students as needed

Dr. Kim Elliott reported that the Title I program will have three new categories for elementary schools in 2012-2013. "Reward Schools" will designate Title I schools in the top categories in terms of AYP performance and achievement. "Focus Schools" will designate Title I schools that need improvement in areas of achievement. A third category, "Priority Schools," will designate the lowest performing Title I schools. Dr. Elliott reported that Brevard Elementary School and T. C. Henderson Elementary School will be Reward Schools for 2012-2013. Additionally, TCS has no elementary schools in either the Focus School or Priority School categories.

### 6. Closed Session

ON A MOTION BY MRS. FOX, SECONDED BY MRS. MCCOY, the Board went into closed session at 6:50 p.m. to discuss a confidential personnel matter, pursuant to N.C.G.S. § 143-318.11(a)(1) and 115C-319-321. At 6:55 p.m., the Board returned to open session. Chairman Whitmire reported that the closed session had been tabled to await the arrival of Attorney Chris Campbell, who had been delayed. ON A MOTION BY

MRS. MCCOY, SECONDED BY MRS. FOX, the agenda was further revised to move "Consent Agenda" after the closed session.

# 7. 2012 Satisfaction Survey Results

Dr. David Sutton presented a summary of the results of the 2012 Stakeholder Satisfaction Survey and Central Services Satisfaction Survey. Dr. Sutton reported that survey participation rates were high again this year, with 63.1% of parent, 90.6% of student, 85.6% of staff, and 79.2% of central services surveys returned. Dr. Sutton noted that the typical return rate is around 25% on surveys of this type. There were two notable changes among the stakeholder satisfaction composites:

Goal 4.3, "Decision making authority and control will reside at the most appropriate level closest to the classroom," decreased from 89.7 to 79.0 at the elementary level.

Goal 5.2, "Support processes within the education system are aligned to achieve high performance," increased from 86.6 to 89.8 at the secondary level.

Reviewing the central services satisfaction composites, Dr. Sutton pointed out that all process variations were stable, which means that overall satisfaction with central services is at a high enough level that it would be mathematically impossible to score higher. Systemic variations from the system averages were noted in the following areas:

### Below

- CS17 "I am satisfied with the quality of food and food choices available to me in my school's cafeteria."
- CS28 "As it plans for the future, the school system asks for my ideas and input."
- CS29 "District leaders encourage me to develop my job skills so I can advance in my career."
- CS30 "The school system recognizes me for my work."
- CS34 "The school system eliminates obsolete and ineffective processes."

### Above

- CS22 "Staff development activities are aligned with my School Improvement Plan."
- CS23 "Information, analysis, and related tools support strategic planning at the district and school levels."
- CS26 "Decisions made by the superintendent reflect the priorities and goals of the district's strategic plan."
- CS27 "Decisions made by the Board of Education reflect the priorities and goals of the district's strategic plan."
- CS35 "The school system obeys laws and regulations."
- CS37 "The school system helps me help my community."

Dr. Sutton reported that individual school-level survey results could be viewed online at <a href="http://info.tcsnc.org/search/ss-survey.html">http://info.tcsnc.org/search/ss-survey.html</a>.

# 8. <u>FY12 Budget Amendments</u>

Norris Barger presented two budget amendments for the 2011-2012 fiscal year. He explained that the amendment for the state fund reflected an additional fuel allotment. He noted that even with the allotment, the school system's fuel budget would wind up in the red. The amendment for the local fund reflected changes to salary codes in order to maximize state dollars and minimize local expenditures. ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. NORMAN, Budget Amendment No. 2 for the State

Public School Fund and Budget Amendment No. 1 for the Local Current Expense Fund were unanimously approved (see attached).

### 9. Traffic Pattern at BMS

Norris Barger presented revisions to the plan for a new traffic pattern at Brevard Middle School. The revised plan reduces the traffic island and requires less fill, paving, and a smaller retaining wall. Mr. Barger believes that the new revisions will more closely align projected costs with the budget for the project. Mr. Barger reported that he had learned that a tree currently situated on the traffic island had been a given as a gift. Mr. Barger stated that because the tree is too large to relocate, an attempt will be made to graft a part of the tree to another area or perhaps leave enough of the island in place to maintain the tree in its current position.

### 10. FY13 Budget

Norris Barger reviewed revisions to the Lottery Balance and Fund Balance report. He reported that the County had requested projections for unassigned fund balances through June 30, 2013. Chairman Whitmire explained the purpose of fund balance and why it is important. Mr. Barger reported that the Title I planning allotment for FY13 had come in slightly below last year's amount. He recommended that the Board not include this as a need in the FY13 budget request since there is enough in federal reserves to cover the difference. Mr. Barger reported that the school system would be out be out of state transportation money after its bus drivers are paid in May. He anticipates cutting a \$26,000 purchase order from local funds for fuel to get through the end of the school year.

Mrs. McCoy gave a report from the last 2/2 meeting. She stated that the 2.4% projected increase in necessary county appropriation did not seem to be a surprise to anyone. Chairman Whitmire stated that he feels it is important for the two boards to hold a joint meeting to communicate issues and budget needs to the public. Dr. McDaris reported that the Commissioners have indicated they would not be in favor of having a joint meeting this year. Mrs. McCoy stated that she thinks the Board should request a joint meeting or at least time to present at one of the county budget workshops, which are scheduled for June 7, 11, 12, and 14. Mrs. Norman recommended an arrangement that would give the school board time to present without being rushed due to other departments' presentations. Board members discussed several possible dates for a joint meeting. It was agreed that the best options would be June 4, 5 or 6. Due to the number of items slated for the June 4 agenda, it was noted that the June 4 business meeting may need to begin earlier, should the commissioners select that date for a joint meeting. ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. FOX, the FY13 Local Current Expense budget request was unanimously approved.

FY1	3 Anticipated Budget Changes	
1	Retirement increase (13.12% to 14.31%)	\$48,820
2	Health insurance increase (\$4,929 to \$5,192)	21,537
3	EduJobs funding (14.46 teachers)	781,462
4	LEA adjustment (negative reserve)	163,921
5	ADM drop from 3,570 to 3,555	85,436
6	Absorb ADM drop	(85,436)
7	Stat budget cuts	?
8	Appropriated fund balance	(781,462)

TOTAL	\$234,278
Necessary increase in county appropriation	2.4%

# 11. <u>Local Board Training Credit</u>

N.C.G.S. § 115C-50 requires all local board members to receive a minimum of 12 clock hours of training annually. Members may earn CEU hours through NCSBA-sponsored activities or other state or local activities. Applications for non-sponsored CEU credit hours require board approval. ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. FOX, the following applications for CEU credit were unanimously approved:

- 1. Shelia Norman, 10 clock hours, "NC CAP Mayoral Summit on Afterschool", April 16-17, 2012, Charlotte
- 2. Cindy Petit, 10 clock hours, NC CAP Mayoral Summit on Afterschool", April16-17, 2012, Charlotte
- 3. Cindy Petit, 2 clock hours, "Public Records Law Webinar: General Topics and Overview", March 29, 2012, Brevard City Hall

# 12. <u>Timeline for Annual Superintendent Evaluation</u>

Flection Day

Dr. McDaris reported that Policy CBBC provides for an annual evaluation of the superintendent by the Board of Education. The following timeline was presented for the 2011-2012 evaluation:

June 18	Superintendent provides self-evaluation to the Board. Board members receive individual evaluation forms to complete.
Prior to July 16	Board members return evaluation forms to chair or vice chair.
July 16 (closed session)	Board chair and vice chair meet with superintendent to discuss self-evaluation.
July 16 (closed session)	Board members reach consensus on evaluation.
August 20	Board chair and vice chair meet with superintendent to share results of consensus evaluation.

# 13. Important Dates May 8 Flee

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May 8	RHS Senior Project Presentations, 3:30 p.m., RHS
May 8	TCAE "Friends of Education" Banquet, 6:00 p.m., Rogow Room
May 10	Transylvania Scholars' Recognition Evening, 5:30 p.m., BHS
May 15	DRS Senior Projects, 3:30 p.m., DRS
May 21	REGULAR MEETING, 6:30 p.m., MEC
May 23	Early Dismissal; Last Student Day
May 23	DRS Graduation, 11:00 a.m., DRS
May 24	Bus Driver's Banquet, 6:00 p.m., Twin Dragons
May 25	BHS Graduation, 6:00 p.m., Brevard Music Center
May 26	RHS Graduation, 4:00 p.m., Brevard Music Center
June 4	Begin 4-day weeks
June 4	REGULAR MEETING, 6:30 p.m., MEC
June 18	REGULAR MEETING, 6:30 p.m., MEC
June 25-29	NCSBA Special Issue Seminars/Policy Conference, Carolina Beach

### 14. Public Comment

There was no public comment.

# 15. Other Items

No other items were discussed.

### 16. Closed Session

ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. FOX, the closed session was removed from the table. The Board re-entered closed session at 7:57 p.m. Present in the closed session were Mr. Whitmire, Mrs. Norman, Mrs. Petit, Mrs. McCoy, Mrs. Fox, Dr. McDaris, Dr. Sutton, and Attorney Campbell. The Board discussed a confidential personnel matter. No action was taken, and ON A MOTION BY MR. MCCOY, SECONDED BY MRS. FOX, the Board reconvened in open session at 9:06 p.m.

### 17. Consent Agenda

ON A MOTION BY MRS. FOX, SECONDED BY MRS. MCCOY, the minutes from the April 23, 2012 meeting and the personnel report for May 7, 2012 (attached) were unanimously approved as presented.

There was no further business, and ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. FOX, the meeting was adjourned at 9:10 p.m.

Respectfully submitted,		
Chairman	Secretary	

# PERSONNEL REPORT May 7, 2012

I. ACCEPT THE REPORT OF RESIGNATIONS/TERMINATIONS ACCEPTED/INITIATED BY THE SUPERINTENDENT FROM/FOR THE FOLLOWING PERSONS:

### Licensed Personnel

Dawn Brookshire, Media Coordinator, PFES, effective July 1, 2012 Debbie Cooper, Part-Time Teacher, TCH, effective June 5, 2012 Erin Keane, Teacher, BMS, effective June 5, 2012

### Classified Personnel

Lana Rhymer, Teacher Assistant, RES, effective July 1, 2012 Judy Thomas, Teacher Assistant, TCH, effective July 1, 2012

II. APPROVE THE EMPLOYMENT RECOMMENDATIONS MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

### Licensed Personnel

None

### Classified Personnel

None

III. ACCEPT THE REPORT OF TRANSFER OF ASSIGNMENT MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

### Licensed Personnel

None

### Classified Personnel

None

IV. APPROVE THE LEAVES OF ABSENCE RECOMMENDED BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

### Licensed Personnel

None

### Classified Personnel

None

V. APPROVE THE SUPERINTENDENT'S RECOMMENDATION FOR THE FOLLOWING SUBSTITUTE EMPLOYEES:

### Substitute Teachers

None

### Substitute Child Nutrition Workers

None

### FOR INFORMATION

The administrators named here are eligible for renewal of their contracts:

Megan Silvey, one-year contract, effective July 1, 2012, through June 30, 2013 Scott Strickler, four-year contract, effective July 1, 2012, through June 30, 2016 David Sutton, four-year contract, effective July 1, 2012, through June 30, 2016 Brian Weaver, four-year contract, effective July 1, 2012, through June 30, 2016 David Williams, four-year contract, effective July 1, 2012, through June 30, 2016

The licensed employees named here are eligible for election to career status:

Kathryn Bailey, Teacher, BHS & BMS Peggy Bayne, Media Coordinator, RES Beth Branagan, Social Worker, DRS Doyle Chambers, Teacher, RES Clare Desmelik, Teacher, BHS Kelley Eyster, Teacher, BMS Kristy Hasman, Teacher, RMS Tina Hawk, Media Coordinator, TCH Kate Lalor, Lead Teacher, BMS Cissie Lewis, Teacher, BMS Dustin Morgan, Teacher, RMS Tammy Morris, Teacher, BES Dusty Robinson, Teacher & Coach, RHS Sarah Shawver, Counselor, RHS Angela Shiflet, Teacher, PFES Debora Smith, Teacher, PFES Lisa Smith, Teacher, BMS Brooke Snipes, Teacher, PFES Heidi Spradlin, Teacher, BMS Kevin Spradlin, Teacher, BHS Matthew Witt, Teacher & Coach, RHS

The licensed employees named here are eligible for a one-year renewal of their probationary contracts:

Leesa Anderson, Teacher & Coach, BHS
Ashton Barton, Teacher, RMS
Allison Baum, Teacher, BMS
Christy Bryson, Teacher, RHS
Jessica Buhrman, Teacher, BHS & DRS
Erica Byrd, Teacher, BHS
Tamira Carbuhn, Teacher, BES & PFES
Katherine Carr, Teacher, RHS
Luanna Carter, Career Development Coordinator, BHS
Kristi Clark, Teacher, PFES
Keisha Dawalt, Teacher, PFES
Hale Durant, Media Coordinator, BHS
Carrie Elmore, Teacher, BHS
Cori Emory, Teacher, BMS
Ami Fish, Counselor, RES

May 7, 2012

Katie Gray, Teacher, BMS Amanda Griffin, Teacher, RMS Mary Griffin, Teacher, BMS Meredith Guice, Teacher, BES Crystal Gustin, Teacher & Coach, BMS Jane Hamilton, Teacher, RES Adria Hardy, Teacher, BHS Dan Harris, Teacher, BHS Sharon Hedgepeth, Teacher, BES Trina Hendricks, Teacher, BHS Alyse Hollingsworth, Teacher, BHS Terry Holt, Social Worker, RHS Kelly Hooper, Teacher & Coach, RMS & RHS Tammi Humphreys, Teacher, TCH Emilie Johnson, Teacher, RES Andrew Jones, Teacher, BMS Holly Jones, Teacher, RHS Sarah Kipp, Teacher, BHS Janna Laughridge, Part-time Counselor, TCH Courtney Mackey, Teacher, PFES Jennifer McCall, Teacher, RMS Dolly McCall, Teacher, BHS Stephanie McCall, Teacher, RES John McDaris, Teacher & Coach, BHS Connie McGaha, Teacher, BES Jackie Miller, Teacher, BES John Moore, Part-time Teacher, DRS Candice Owen, Teacher, BHS Brooks Owenby, Teacher, BHS Lisa Pauer, Teacher, BES Sarah Reid, Teacher, RMS Katrina Ronneburger, Teacher, BHS Christine Schwab, Speech-Language Pathologist, BES Amber Scott, School Psychologist, RES Betty Scruggs, Part-time Teacher, BES Sara Seagraves, Teacher, BHS Chelsea Shew, Teacher, BHS Rivers Smith, Teacher, BMS Katherine Swinney, Teacher, RMS & RHS Aaron Whitmire, Teacher, RMS & RHS

Ashley Witt, Counselor, PFES Lena Zaludek, Teacher, RMS

Function		Current	Increase	Amended
Code	Description	Budget	(Decrease)	Budget
	REVENUES		*	
	Revenues	\$20,237,195	\$15,955	\$20,253,150
	EXPENDITURES	;		
5100	Regular Instructional	12,962,376	2,798	12,965,174
5200	Special Instructional	2,303,195	0	2,303,195
5300	Alternative Programs	621,573	0	621,573
5400	School Leadership	755,198	0	755,198
5800	School-Based Support	1,314,041	0	1,314,041
6100	Support And Development	150,507	0	150,507
6200	Special Population Support And Dev	20,584	0	20,584
6300	Alternative S & D	0	0	C
6400	Technology Support	143,539	0	143,539
6500	Operational Support	1,511,628	13,157	1,524,785
6600	Financial And Human Resources	276,704	0	276,704
6900	Policy And Leadership	173,770	0	173,770
7100	Regular Community Service	0	0	C
7200	Ancillary Services	86,246	0	86,246
8100	Pay To Oth Govt & Tfrs Of	0	0	(
	TOTAL EXPENDITURE BUDGET	\$20,319,361	\$15,955	\$20,335,316

# **EXPLANATION:**

5100 - Additional substitute allotment	
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6500 - Additional fuel allotment

Passed by majority vote of the Transylvania County Board of Education this 7th day of May, 2012

2hris Whitmire, Chairman

Jeff McDaris, Secretary

Function	D	Current	Increase	Amended
Code	Description	Budget	(Decrease)	Budget
	REVENUES			
	Revenues	\$9,805,873	\$0	\$9,805,87
	Appropriated Fund Balance	0	~	
	EXPENDITURES			
5100	Regular Instructional	3,684,781	(14,000)	3,670,78
5200	Special Instructional	403,112		403,11
5300	Alternative Programs	192,315	14,000	206,31
5400	School Leadership	805,137		805,13
5500	Co-Curricular	337,209		337,20
5800	School-Based Support	690,409		690,40
6100	Support And Development	222,995		222,99
6200	Special Population Support And Dev	0	35,000	35,00
6300	Alternative S & D	30,102	6,000	36,10
6400	Technology Support	0	5,000	5,00
6500	Operational Support	2,198,085	86,000	2,284,08
6600	Financial And Human Resources	281,163		281,16
6700	Accountability S & D	10,542		10,54
6900	Policy And Leadership	526,966	(132,000)	394,96
7100	Regular Community Service	8,057		8,05
8100	Pay To Oth Govt & Tfrs Of	415,000		415,00
	TOTAL EXPENDITURE BUDGET	\$9,805,873	\$0	\$9,805,87

# **EXPLANATION:**

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Passed by majority vote of the Transylvania County Board of Education this 7th day of May, 2012

hris Whitmire, Chairman

Jeff McDaris, Secretary