

**Minutes
Transylvania County Board of Education
March 5, 2018**

INVOCATION/PLEDGE OF ALLEGIANCE

CALL TO ORDER/WELCOME

BUSINESS ITEMS:

1. Approval of Agenda
2. Public Comment
3. Good News Report
4. Former Students in the Military
5. Consent Agenda:
 - A. Minutes
 - B. Personnel Report
6. Policy:
 - A. Fall 2017 PLS Updates (Set 1)
 - B. Policy 7410: Teacher Contracts
 - C. Final Cleanup
7. FY19 Budget
8. Bond Update
9. Superintendent's Update
10. Central Services Summer Schedule 2018
11. Important Dates
12. Public Comment
13. Other Items

The Transylvania County Board of Education met in regular session at 6:30 p.m. on March 5, 2018 at the Morris Education Center. Marty Griffin led a moment of silence for the Bryson family and the Goins family. Alice Wellborn led the Pledge of Allegiance. Chairman McCoy welcomed everyone and called the meeting to order. She reported that Mr. Kiviniemi and Mrs. McGaha were out of town with family commitments. In addition to two guests, the following board members and staff were in attendance:

BOARD MEMBERS:

Tawny McCoy, Chair
Marty Griffin
Alice Wellborn

BOARD ATTORNEY:

Chad Donnahoo

MEDIA:

John Lanier, Transylvania Times

STAFF:

Dr. Jeff McDaris, Superintendent
Jenny Hunter, Administrative Assistant
Norris Barger, Director, Business Services
Dr. Brian Weaver, Senior Director, Human Resources
Kevin Smith, School Community Relations Coordinator
Joe Russo, President, TCAE
Mike Hall, School Resource Officer

1. **Approval of Agenda**
Chairman McCoy recommended that agenda item 6.B, Policy 7410, be tabled until the next regular meeting when the full board would be present. There were no objections, and ON A MOTION BY MR. GRIFFIN, SECONDED BY MRS. WELLBORN, the meeting agenda for March 5, 2018 was approved as modified.
2. **Public Comment**
None

3. **Good News Report**

Dr. McDaris reported the following items:

UNITED WAY

At the “Community Champions” breakfast on February 23, the United Way of Transylvania County presented awards to businesses and organizations for their efforts during the 2017-2018 campaign. The school system received the Gold Award (\$5,000 and up), Workplace Champion award (for efforts to distribute information about United Way programs in schools and the community), and the Highest Number of Donors award. Two schools were also singled out for recognition. School campaign coordinators Jennifer Worley at Rosman Elementary and Kim Moore at T. C. Henderson each conducted 100% campaign participation at their schools. Thanks to Scott Strickler, Kevin Smith, and everyone who participated.

NATIONAL SCHOOL BREAKFAST WEEK

The week of March 5-9, 2018 is “National School Breakfast Week.” This year’s theme, “I ♥ School Breakfast,” encourages parents, students, and school officials to raise awareness and get social over school breakfast. Much appreciation goes to our hard-working school nutrition staff for all they do to provide nutritious meals to hundreds of children every day.

SCHOOL SOCIAL WORKERS WEEK

This year’s School Social Workers Week is March 4-10, 2018, with the theme, “United to Make a Better World.” It is a great time to show support for the dedicated professionals whose unique knowledge and skills further the mission of the schools by addressing the many social forces that can negatively affect children and their role as students.

MUSIC IN OUR SCHOOLS MONTH

The month of March is designated by the National Association for Music Education as “Music in Our Schools Month” nationwide. This month-long celebration is an opportunity to share the many benefits that music brings to students of all ages and the community. Everyone is urged to support our music educators for all they do to bring music into our lives.

NATIONAL READ ACROSS AMERICA DAY

The National Education Association is building a nation of readers through its signature program, Read Across America. Now in its 20th year, this year-round program focuses on motivating children and teens to read through events, partnerships, and reading resources. On March 2 every year (Dr. Seuss’ birthday), educators and supporters are invited to elementary classrooms to read their favorite childhood books. “*You’re never too old, too wacky, too wild, to pick up a book and read with a child.*” (Dr. Seuss)

CONGRATULATIONS, DR. WEST AND DR. WEAVER

Congratulations to Rosman Middle School teacher, Missy West, and Human Resources Director, Brian Weaver, each of whom recently earned their doctorate in education. We are very proud of Dr. West and Dr. Weaver for their achievements and dedication to excellence.

Dr. McDaris recognized the artwork from Rosman Middle School that was on display in the board room and thanked Officer Hall for being in attendance.

4. Former Students in the Military

The board reviewed the list of former students from Brevard High School, Rosman High School, and Davidson River School who are currently serving or have previously served in the U.S. Military. There were no new names on the list.

5. Consent Agenda

ON A MOTION BY MRS. WELLBORN, SECONDED BY MR. GRIFFIN, the minutes of the February 5, February 19, February 26, and February 28, 2018 meetings and the personnel report for March 5, 2018 (attached) were unanimously approved.

6. Policy

Dr. Brian Weaver presented for second read approval 40 revised policies from the Fall 2017 PLS Updates (Set 1) and one policy to be rescinded. There were no questions, and ON A MOTION BY MRS. MCCOY, SECONDED BY MR. GRIFFIN, the board unanimously approved the 40 policies listed below as presented and rescinded policy 6440, Local Purchasing Requirements for Equipment, Materials, and Supplies.

APPROVED	
1310/4002	Parental Involvement
1510/4200/7270	School Safety
2310	Public Participation at Board Meetings
2400	Board Policies
3000	Goals and Objectives of the Educational Program
3100	Curriculum Development
3110	Innovation in Curriculum and Instruction
3220	Technology in the Educational Program
3230/7330	Copyright Compliance
3300	School Calendar and Time for Learning
3460	Graduation Requirements
3530	Citizenship and Character Education
3540	Comprehensive Health Education Program
4040/7310	Staff-Student Relations
4155	Assignment to Classes
4240/7312	Child Abuse - Reports and Investigations
4600	Student Fees
6125	Administering Medicines to Students
6321	Bus Routes
6340	Transportation Service/Vehicle Contracts
6420	Contracts with the Board
6430	State Purchasing Requirements for Equipment, Materials, and Supplies
6442	Vendor Lists
6450	Purchase of Services
6520	Use of Equipment, Materials, and Supplies
6560	Disposal of Surplus Property
7130	Licensure
7240	Drug-Free and Alcohol-Free Workplace
7510	Leave
7530	Military Leave
7810	Evaluation of Licensed Employees
7900	Resignation
7930	Professional Employees: Demotion and Dismissal
7940	Classified Employees: Suspension and Dismissal
8210	Grants and Funding for Special Projects

8510	School Finance Officer
9110	Use and Selection of Architects, Engineers, Surveyors, and Construction Managers At Risk
9115	Prequalification of Bidders for Construction Projects
9120	Bidding for Construction Work
9400	Sale, Disposal, and Lease of Board-Owned Real Property

Policy 7410, Teacher Contracts, was tabled earlier in the meeting.

Dr. Weaver presented 8 new policies and 13 old policies as first-read information. He reported that this group represents the final clean-up of the custom policy manual project. The board thanked Dr. Weaver, Dr. Gibbs, and Ms. Hunter for all their work on the two-year conversion project, and Mr. Donnahoo and the NCSBA attorneys for keeping everyone up to date. ON A MOTION BY MR. GRIFFIN, SECONDED BY MRS. WELLBORN, the board accepted the 21 policies listed below as first-read information. Action on the policies will be requested at the next regular meeting.

Final Cleanup			
New Policies (first read; adoption 3/19)		Old Policies (first read; rescission 3/19)	
1200	Governing Principle - Student Success	BCFA	Community-Schools Advisory Council
1300	Governing Principle - Parental Involvement	CBBA	Recruitment and Appointment of Superintendent/Confidentiality
1400	Governing Principle - School Initiatives	CBBB	Recruitment and Appointment of Superintendent/Public Participation
1500	Governing Principle - Safe, Orderly, and Inviting Environment	DO	Medicaid Funding for Eligible Services
1600	Governing Principle - Professional Development	EBC; EBC-R	Emergency Plans
1700	Governing Principle - Removal of Barriers	EDBA/GC	Allocation of Personnel and Supplies
1800	Governing Principle - Stewardship of Resources	EEBA	Vehicle Usage
		IHI	Contracted Services
		JGB	Student Seclusion/Restraint/Isolation (replaced by 4302-R)
3103 (custom)	Dual Enrollment of Private and Home School Students	JECA; JECA-R; JECA-E(1)	Private/Home Schools - Enrollment

7. FY19 Budget

Dr. McDaris reported that he has seen no indications of major changes to the state's biennial budget at this time. Mr. Barger reported no new updates. Mr. Griffin asked about the state's proposal to change or eliminate health insurance and retirement benefits for new employees. Mr. Donnahoo reported that the health insurance changes did pass the legislature, but the retirement changes did not. Chairman McCoy gave a reminder that the board needs to meet with the commissioners to discuss making changes to the local funding formula.

8. Bond Update

Dr. McDaris reported that the board of education attended the county commissioner meeting on February 26 and asked the commissioners to place a \$68 million bond referendum for renovations/construction at BHS, RHS and RMS on the November 2018 general election ballot. Chairman McCoy reported there is ongoing conversation between the boards and staffs to move the process forward.

9. Superintendent's Update

Dr. McDaris gave the following updates:

- According to the NC Institute of Medicine and the child advocacy group, NC Child, North Carolina does not have enough school nurses or counselors, and it is impacting child health across the state. The groups gave the state a "D" for school health and mental health on its Child Health Report Card. Dr. Adam Zolotor, president of the Institute, says the number of high school students who have attempted suicide has almost doubled in the past year. In addition, there has been a nearly 50% increase in the number of students diagnosed with major depression. The report card also gave North Carolina an "F" on housing and economic security.
- The school system will partner with the Transylvania County Sheriff's Department in hosting two community meetings on school safety. The first meeting will be held on March 12 at Rosman High School and the second will be held on March 20 at Brevard High School. Both meetings will begin at 6:00 p.m. Sheriff Mahoney, Dr. McDaris, and school resource officers will be present to answer questions.
- MyFutureNC, a statewide education commission focusing on educational attainment for all North Carolinians, will hold a series of listening sessions throughout the state, beginning at the Joint School of Nanoscience and Nanoengineering in Greensboro on February 28. The listening sessions are designed to hear from communities what they perceive as their region's economic strengths and what is most needed to capitalize on those strengths. There will be one session for each of the state's eight educational regions. Our region's session (region 8) will take place this summer.

The board discussed how fortunate our system is to have school resource officers in all schools and the positive impact that SROs have on children's lives, sometimes forging positive relationships that can extend beyond graduation. Mrs. Wellborn discussed the connection between children's emotional needs and school safety. Lack of resources to address mental health issues in schools and homes is a growing concern. Mrs. Wellborn requested a report at the next meeting on the numbers and ratios of student support staff (school nurses, counselors, social workers, and psychologists) in our district.

10. Central Services Summer Schedule 2018

Dr. McDaris presented the 2018 summer schedule for central services and other administrative offices. Forty-hour work weeks consisting of four 10-hour days will begin on Monday, June 18 and end on Friday, August 10. Office hours will be 7:00 a.m. to 5:00 p.m. Monday through Thursday. Offices will be closed on Fridays. Offices also will be closed on Wednesday, July 4, for the Independence Day holiday. The regular five-day schedule will resume on Monday, August 13.

11. Important Dates

March 7	Early release - students, 12:00 p.m.
March 12	Community Meeting on School Safety, 6:00 p.m., RHS

March 19	REGULAR MEETING, 6:30 p.m., MEC
March 20	Community Meeting on School Safety, 6:00 p.m., BHS
March 23	Teacher workday
March 30	Annual leave day (no students)
April 2-6	Spring break
April 16	REGULAR MEETING, 6:30 p.m., MEC
May 1	TCSEF "Taste of Transylvania," 6:00 p.m., Brevard Lumberyard
May 2	Early release - students, 12:00 p.m.
May 7	REGULAR MEETING, 6:30 p.m., MEC
May 10	TCAE "Friends of Education" Banquet, 6:00 p.m., Rogow Room
May 17	TC Scholars Banquet & Awards Presentation, 5:00 p.m. BHS
May 21	REGULAR MEETING, 6:30 p.m., MEC
May 28	Holiday (no school)

Dr. McDaris encouraged everyone to attend the "Taste of Transylvania" on May 1. The event offers great food and is a big fundraiser for our teachers and classrooms. Tickets may be purchased online at www.tcsef.org/events/tasteoftransylvania/.

12. **Public Comment**
None

13. **Other Items**
Mr. Griffin urged everyone to get out and support spring sports and other events.

Chairman McCoy expressed appreciation for the opportunity to explore building needs and interact with students during the board's recent school facility tours.

There was no further business, and ON A MOTION BY MR. GRIFFIN, SECONDED BY MRS. WELLBORN, the meeting was adjourned at 7:13 p.m.

Respectfully submitted,

Chairman

Secretary

**PERSONNEL REPORT
March 5, 2018**

- I. ACCEPT THE REPORT OF RESIGNATIONS/TERMINATIONS ACCEPTED/INITIATED BY THE SUPERINTENDENT FROM/FOR THE FOLLOWING PERSONS:

Licensed Personnel

Lauralee Brunvand, Teacher, TCHES, effective June 13, 2018
April Knight, Occupational Therapist, BES, effective March 30, 2018
Kasey Shook, Teacher, RES, effective March 30, 2018

Classified Personnel

None

- II. APPROVE THE EMPLOYMENT RECOMMENDATIONS MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Donna Millis, Teacher, BMS, effective March 1, 2018

Classified Personnel

None

- III. ACCEPT THE REPORT OF TRANSFER OF ASSIGNMENT MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

None

Classified Personnel

None

- IV. APPROVE THE LEAVES OF ABSENCE RECOMMENDED BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Luanna Carter, Career Development Coordinator, BHS, Short-term Disability, effective April 30, 2018 through April 29, 2019

Classified Personnel

None

- V. APPROVE THE SUPERINTENDENT'S RECOMMENDATION FOR THE FOLLOWING SUBSTITUTE EMPLOYEES:

Substitute Teachers

Tyler Beam
Lindsay Phillips
Mary Poteat

Substitute School Nutrition Workers

None