

**Minutes
Transylvania County Board of Education
December 17, 2018**

OATHS OF OFFICE
INVOCATION/PLEDGE OF ALLEGIANCE
CALL TO ORDER/WELCOME
BUSINESS ITEMS:

1. Election of Officers
2. Approval of Agenda
3. Public Comment
4. Good News Report
5. Former Students in the Military
6. Consent Agenda:
 - A. Minutes
 - B. Personnel Report
7. Policy:
 - A. Fall 2018 Custom Policy Updates
8. Instructional Update
9. Proposed Memorandum of Understanding
10. Topics for Work Session
11. Superintendent's Update
12. Important Dates
13. Public Comment
14. Other Items
15. Closed Session

The Transylvania County Board of Education met in regular session at 6:30 p.m. on December 17, 2018 at the Morris Education Center. Kristi Brown, Clerk of Superior for Transylvania County, administered the oath of office to new member Courtney Domokur and re-elected board member Marty Griffin. Mr. Griffin led in a moment of silence and Ron Kiviniemi led the Pledge of Allegiance. Chairman McCoy welcomed everyone and called the meeting to order. In addition to approximately 15 guests, the following board members, staff, and others were in attendance:

BOARD MEMBERS:

Tawny McCoy, Chair
Ron Kiviniemi, Vice Chair
Courtney Domokur
Marty Griffin
Alice Wellborn

BOARD ATTORNEY:

Chad Donnahoo

STAFF:

Dr. Jeff McDaris, Superintendent
Jenny Hunter, Administrative Assistant
Dr. Jeremy Gibbs, Chief Academic Officer
Dr. Brian Weaver, Senior Director for Human Resources
Norris Barger, Director, Business Services
Arleca Chapman, Director, Career/Technical Education
Kevin Smith, School-Community Relations Coordinator
Sam Singleton, School Resource Officer

MEDIA:

John Lanier, *Transylvania Times*

1. Election of Officers

N.C.G.S. § 115C-41 requires all local boards of education to have an organizational meeting no later than 60 days after the swearing in of members following election or appointment. At the organizational meeting, the members of all boards shall elect one of their members as chairman for a period of one year, or until his successor is elected and

qualified. Chairman McCoy turned the meeting over to Mr. Donnahoo who opened the floor for nominations. Mr. Kiviniemi nominated Tawny McCoy as chairman for 2019. There were no other nominations, and ON A MOTION BY MR. GRIFFIN, SECONDED BY MRS. WELLBORN, the nominations for chairman were closed. ON A UNANIMOUS VOTE, Tawny McCoy was elected as board chairman for 2019. Mr. Donnahoo opened the floor for nominations for vice chair. Mrs. Wellborn nominated Ron Kiviniemi as vice chairman for 2019. ON A MOTION BY MR. GRIFFIN, SECONDED BY MRS. MCCOY, the nominations for vice chair were closed. ON A UNANIMOUS VOTE, Ron Kiviniemi was elected as board vice chairman for 2019. Mr. Donnahoo turned the meeting back over to Chairman McCoy.

2. **Approval of Agenda**

ON A MOTION BY MR. GRIFFIN, SECONDED BY MRS. WELLBORN, the meeting agenda for December 17, 2018 was approved as presented.

3. **Public Comment**

None

4. **Good News Report**

Dr. McDaris reported the following items:

TCS SCHOOL NUTRITION RANKS 2ND IN STATE

The Transylvania County School Nutrition Program ranks 2nd out of 100 counties in the estimated percent of need met through the 2018 Summer Nutrition Program.

Congratulations to Director Carolyn Barton and the school nutrition staff who work hard to feed children in our community year round.

PARENTS KNOWMORE PRESENTATION

On December 5, Susan Wind, cybercrimes professor and founder of *Parents Know More*, gave a presentation at Brevard High School on social media awareness and cyberbullying. The seminar covered the latest programs/apps that adolescents are using to communicate online; terminology; how to locate the apps on phones, iPads and computers; the laws that apply to cyberbullying; methods of cyberbullying online; social media websites and their dangers; how parents can track their children online; technology used to monitor devices; legal ramifications for parents and adolescents; and resources for parents and children. Ms. Wind spoke at different times through the day with the students, teachers/staff, and parents. The presentation was well received and timely.

CONGRATULATIONS BLUE DEVILS FOOTBALL

The Brevard High School Blue Devils football team advanced into the 4th round of the NCHSAA 2A state playoffs, playing Reidsville in the West Region Final and state semifinal. Before falling 24-21 on December 7, the Devils defeated Eastern Randolph, Randleman, and Wheatmore, earning their second and third wins on the road versus higher-ranked teams. Congratulations to Coach Craig Pritchett, his staff, and the players – and to all the members of the community who poured out their support on the roadsides and in the stands – on the longest playoff run by BHS football since 2005.

Dr. McDaris recognized the student artwork from Pisgah Forest Elementary School that was on display in the board room and thanked Officer Singleton for attending.

5. Former Students in the Military

The board reviewed the list of former students from Brevard High School, Rosman High School, and Davidson River School who are currently serving or have previously served in the U.S. Military. There were no new names on the list.

6. Consent Agenda

ON A MOTION BY MRS. WELLBORN, SECONDED BY MR. GRIFFIN, the minutes of the November 19 and December 4, 2018 meetings and the personnel report for December 17, 2018 (attached) were unanimously approved.

7. Policy

Thirty-one revised policies were presented as first-read information at the November board meeting. Dr. Brian Weaver reported a minor change for consistency to policy 5030. There was no other discussion, and ON A MOTION BY MR. GRIFFIN, SECONDED BY MR. KIVINIEMI, the 31 policies listed below were unanimously approved as presented.

Fall 2018 Custom Policy Updates	
1310/4002	Parental Involvement
1510/4200/7270	School Safety
1720/4015/7225	Discrimination, Harassment, and Bullying Complaint Procedure
2121	Board Member Conflict of Interest
3410	Testing and Assessment Program
3420	Student Promotion and Accountability
3430	School Improvement Plan
3470/4305	Alternative Learning Programs/Schools
4125	Homeless Students
4152	Unsafe School Choice Transfer
4333	Weapons, Bomb Threats, Terrorist Threats, and Clear Threats to Safety
5020	Visitors to the Schools
5025	Prohibition of Alcoholic Beverages
5030	Community Use of Facilities
6125	Administering Medicines to Students
6140	Student Wellness
6220	Operation of School Nutrition Services
6305	Safety and Student Transportation Services
6315	Drivers
6401	Ethics and the Purchasing Function
6450	Purchase of Services
6560	Disposal of Surplus Property
7130	Licensure
7300	Staff Responsibilities
7405	Extracurricular and Non-Instructional Duties
7610	Defense of Board Employees
7730	Employee Conflict of Interest
7920	Reduction in Force: Teachers and School Administrators
8305	Federal Grant Administration
9110	Use and Selection of Architects, Engineers, Surveyors, and Construction Managers at Risk
9120	Bidding for Construction Work

8. Instructional Update

Dr. Jeremy Gibbs reported that North Carolina's Every Student Succeeds Act (ESSA) State Plan identifies schools for targeted support and improvement when schools have student subgroups that are underperforming. Starting in 2018-2019, schools will be identified as Comprehensive Support and Improvement (CSI) and Targeted Support and Improvement (TSI). There are three subcategories of CSI schools and two subcategories of TSI schools:

- CSI - Low Performing (CSI-LP)
- CSI - Low Graduation Rate (CSI-LG)
- CSI - Additional Targeted Support Not Exiting Such Status (CSI-AT)
- TSI - Consistently Underperforming (TSI-CU)
- TSI - Additional Targeted Support (TSI-AT)

Dr. Gibbs reported that no schools in our district are low performing. Four schools (DRS, BMS, PFES, and RMS) are identified as TSI-AT based on their qualifying subgroup data (Economically Disadvantaged Students, English Learners, and Students with Disabilities). Dr. Gibbs noted that 60 percent of schools in the state fall into the TSI-AT category. Davidson River School is classified as CSI-LG based on graduation rate. Identification of schools will take place every three years and may change based on growth and performance.

9. Proposed Memorandum of Understanding

The board reviewed a draft Memorandum of Understanding (MOU) between the board of education and the board of commissioners that outlines the levels of involvement and roles for each board regarding the bond construction/renovation projects for the Brevard High School, Rosman High School, and Rosman Middle School campuses. The MOU also includes a lease agreement and an interlocal agency agreement. Mr. Donnahoo recommended that the board make any changes to the MOU and approach the county to see if a committee comprised of the two board chairs, county manager, superintendent, two finance officers, and two attorneys could meet to talk about the documents and work through any issues that may arise. Assuming an agreement can be brokered with the committee, the documents would then be brought back before both boards for final approval.

After discussion and questions, Mr. Griffin recommended revising the committee make-up to include two board members and two commissioners (instead of one of each). The rest of the board were in agreement with that change. It was agreed by consensus to have the board chair and vice chair arrange a meeting with the committee, then bring all three documents back for further review or approval at the January meeting.

10. Topics for Work Session

The board will hold its annual work session/planning retreat on February 4, 2019 at the Morris Education Center beginning at 5:30 p.m. A light supper will be provided. Board members suggested potential topics for discussion: teacher retention and recruitment, teacher supplement, budget, NCHSAA 2020 realignment, district strategic plan, opioid epidemic, vaping, social-emotional learning, and digital learning. Members were invited to submit any other suggested topics to the superintendent.

11. Superintendent's Update

Dr. McDaris gave the following updates:

- Although leaders in the N.C. General Assembly shot down the idea of a statewide school bond this summer, they now appear to have changed their minds. House Speaker Tim Moore announced his plans to support a \$1.9 billion education bond next year. If it passes the legislature in 2019, it would be on the general ballot in 2020 for voters to decide. Under the speaker's proposal, most of the money would go toward building new schools, while about \$600 million would go to the state's university and community college systems.
- North Carolina continues to lead the U.S. in what is considered to be the "gold standard" for teacher excellence with the most number of educators certified by the National Board for Professional Teaching Standards (NBPTS). The state now has 21,985 of the 122,034 nationally certified teachers in the U.S., according to new results released this week. Statewide, 22.1 percent of teachers have gone through the rigorous process to earn NBPTS certification. We currently have 40 teachers in our system who have achieved national board status.
- Rosman High School will host their senior project presentations tomorrow from 3:30 to 6:00 p.m. Brevard's presentations were today. The senior project presentations had to be rescheduled due to the recent winter storm that dumped 15-24 inches of snow, closing schools and businesses and creating multi-day power outages across the county.
- Results for some exams in the North Carolina state testing program will be delayed. Tests that include constructed response (CR) questions, which require students to produce a written response, take longer to score than the traditional multiple-choice questions. End-of-Course tests for English II and the North Carolina Final Exam for English III are the exams that will be affected. The delays mean that students taking these exams may not know right away if they passed or not.
- Rosman High School and Rosman Middle School will present their band and choir holiday celebration on the morning of December 19. Brevard Middle will present its choral concert on December 18 at 7:00 p.m. Other holiday performances are taking place this evening.
- A bus accident earlier today in Alexander County highlighted not only the importance of our drivers, but also the way in which school buses are built for safety.

12. Important Dates

Dr. McDaris reported that board will resume its twice-a-month meeting schedule in February 2019. Meetings will be held on the first and third Mondays of the month at 6:30 p.m. unless otherwise noted. Next month's meeting will be held on Tuesday, January 22, in support of Martin Luther King Jr. day on January 21.

Dec. 19	Early dismissal (students), 12:00 p.m.
Dec. 20-Jan. 1	Christmas break
Jan. 2	Teacher workday
Jan. 7-8	NCSBA New Board Member Core Training, Raleigh
Jan. 10	School Board Ethics Training, 11am -1pm, WRESA
Jan. 17	End of first semester
Jan. 18, 21	Teacher workdays
Jan. 22	REGULAR MEETING, 6:30 p.m., MEC
Jan. 29-31	District Science Fair & Expo, Transylvania Co. Library
Feb. 4	WORK SESSION/PLANNING RETREAT, 5:30 p.m., MEC

Feb. 18 Makeup day for Dec. 10
Feb. 18 REGULAR MEETING, 6:30 p.m., MEC

13. **Public Comment**

None

14. **Other Items**

Chairman McCoy shared some positive feedback on virtual days that she had received and wished everyone a Merry Christmas.

15. **Closed Session**

ON A MOTION BY MRS. MCCOY, SECONDED BY MR. KIVINIEMI, the board went into closed session at 8:05 p.m. to discuss a confidential personnel matter, pursuant to N.C.G.S. § 115C-319 and 143-318.11(a)(1). Present in the closed session were Mrs. McCoy, Mr. Kiviniemi, Mrs. Domokur, Mr. Griffin, Mrs. Wellborn, Dr. McDaris, Dr. Weaver, and Mr. Donnahoo. The board discussed an employee situation and outcomes. ON A MOTION BY MR. KIVINIEMI, SECONDED BY MR. GRIFFIN, the board voted unanimously to support the superintendent's recommendation. There was no further discussion, and ON A MOTION BY MRS. MCCOY, SECONDED BY MR. KIVINIEMI, the board came back into open session at 8:37 p.m.

There was no further business, and ON A MOTION BY MRS. MCCOY, SECONDED BY MR. GRIFFIN, the meeting was adjourned at 8:42 p.m.

Respectfully submitted,

Chairman

Secretary

**PERSONNEL REPORT
December 17, 2018**

I. ACCEPT THE REPORT OF RESIGNATIONS/TERMINATIONS ACCEPTED/INITIATED BY THE SUPERINTENDENT FROM/FOR THE FOLLOWING PERSONS:

Licensed Personnel

Taylor Evans, Teacher, PFES, effective December 31, 2018
Emily Griffin, Teacher, RES, effective December 31, 2018

Classified Personnel

None

II. APPROVE THE EMPLOYMENT RECOMMENDATIONS MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Tammy Bellefeuille, Interim Instructional Coach, TCH, effective January 2, 2019 through June 28, 2019
Sarah Hughes, Interim Teacher, RES, effective January 2, 2019 through June 12, 2019

Classified Personnel

Tren Alford, Part-Time After-School Program Worker, RES, effective December 3, 2018
Steven Long, Custodian & Bus Driver, BHS, effective December 3, 2018
Samantha Matamoros, Teacher Assistant, TCH, effective November 28, 2018

III. ACCEPT THE REPORT OF TRANSFER OF ASSIGNMENT MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Kimberly Moore, from Instructional Coach, TCH, to Instructional Coach, BES, effective January 2, 2019 through June 28, 2019

Classified Personnel

None

IV. APPROVE THE LEAVES OF ABSENCE RECOMMENDED BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

None

Classified Personnel

None

V. APPROVE THE SUPERINTENDENT'S RECOMMENDATION FOR THE FOLLOWING SUBSTITUTE EMPLOYEES:

Substitute Teachers

Claire Bagwell
Jeff Brookshire
Heather Corn
Marlene Cronin
Rachael Duffy
Katharine Tynan
Kiersten Wilber

Substitute School Nutrition Workers

None