

**Minutes
Transylvania County Board of Education
November 19, 2012**

INVOCATION/PLEDGE OF ALLEGIANCE

CALL TO ORDER/WELCOME

BUSINESS ITEMS

1. Approval of Agenda
2. Public Comment
3. Closed Session (*moved to end*)
4. Good News Report
5. Former Students in the Military
6. Consent Agenda:
 - A. Minutes
 - B. Personnel Report
7. Non-Faculty Coaches
8. Fall Curriculum Update
9. School Improvement Plans 2012-2014
10. Resolution Declaring Surplus Property
11. Special Recognition
12. Important Dates
13. Public Comment
14. Other Items

The Transylvania County Board of Education met in regular session on November 19, 2012 at 6:30 p.m. at the Morris Education Center. Chris Whitmire, Chair; Tawny McCoy, Vice Chair; Sue Fox; and Shelia Norman were present. Also present were Dr. Jeff McDaris; Jenny Hunter; Dr. Scott Elliott; Dr. Kim Elliott; Dr. David Sutton; Meredith Licht; SRO Desiree Abram; Jeremiah Reed, *Transylvania Times*; and four guests. Mr. Whitmire led in a moment of silence and Mrs. Norman led the Pledge of Allegiance. Mr. Whitmire welcomed everyone and called the meeting to order. He reported that Mrs. Petit was absent due to illness.

1. **Approval of Agenda**
ON A MOTION BY MRS. FOX, SECONDED BY MRS. NORMAN, the meeting agenda for November 19, 2012 was revised to place the closed session after "Other Items."
2. **Public Comment**
There was no public comment.
3. **Good News Report**
Dr. McDaris recognized the student artwork from Brevard Middle School that was on display in the board room. He reported the following good news items:

RHS FOODS LAB READIES FOR PRODUCTION

Billie Wilson's Family and Consumer Sciences class at Rosman High School has become the first in the state to develop a product (their famous salad dressing) for sale direct and wholesale to local stores. This has been a very large undertaking over a two-year period. Mrs. Wilson started the process by writing a grant for the RHS Foods Lab to become certified to bottle acidified foods. Next, they had the salad dressing testing by the Food Science Lab at NC State and filed paperwork with the FDA. In October, they passed their USDA/FDA inspection with flying colors to become a NC Inspected Kitchen. The school recently received a donation of three

reconditioned Vitamix blenders at no cost. The additional blenders will allow them to produce over a case of dressing at a time. Next on the list is a label applicator machine. Mrs. Wilson thanks everyone for their encouragement and support throughout this endeavor.

TCS CHILD NUTRITION

At the Child Nutrition Director's Fall Conference, TCS Child Nutrition received a Breakfast Champions Award in recognition of the system's accomplishments in expanding breakfast participation as well as participation in the No Kid Hungry mini-grants (awarded to RHS, BHS, and BMS last year). TCS celebrates 10 years of Universal Breakfast this year.

PFES Choir Selected for National Web Event

The Pisgah Forest Elementary School fourth-and fifth-grade afterschool choir has been selected to perform in the NAFME (National Association of Music Educators) "Music in Our Schools" Web Event to be broadcast in March 2013. In August, music teacher Sally Germanaro submitted a proposal for the 72-member choir to perform the song, "Cripple Creek," at a creek or riverside surrounded by beautiful western NC scenery and accompanied by local fiddlers. From the thousands of proposals that were received from schools nationwide, PFES was one of only 25 schools selected. Their performance will be digitally recorded this fall and sent off by January 11, 2013, where it will be combined with videos from the other 24 schools for "The World's Largest Concert."

DRS Teacher Named NCCTM Outstanding Secondary Math Teacher

Congratulations to Philip Fisher who was recently named Outstanding Secondary Mathematics Teacher for Transylvania County by the NC Council for Teachers of Mathematics (NCCTM). Mr. Fisher teaches high school math at Davidson River School; in fact, he is the *entire* math department, often teaching 4-5 different math courses in one instructional block. He is a master teacher who understands his content area and has converted online math courses into moodle-based instruction to maximize student learning. His students use their Chromebooks daily, and parents can access their child's academic progress through the one-to-one computer take-home initiative.

DRS Partners with Camp Greenville

Davidson River School would like to thank the United Way of Transylvania County and the Transylvania Youth Association for their generous donation of \$1,000 to fund team building, collaborative problem solving and diversity education activities for DRS students this year. Susan Huter and staff members from Camp Greenville are working with students in small group activities at the school and off-site at the camp. The next on-site activities are scheduled for December 3-4 at 9:45 a.m. All are invited to stop by and experience the fun-filled learning activities with our new partners from Camp Greenville.

BHS State Tennis Champs

Emma McLeod and Taylor Snowdon became the first tennis players from Brevard High School to win the women's doubles state championship in more than 20 years. In doing so, they defeated the top four players from Salisbury, a team that has won the state championship four years in a row and holds 15 state championships overall. Congratulations to Emma, Taylor and their coach, Mike Vandergrift.

Muddy Sneakers on PBS

Recently, UNC-TV sent a crew to film the students at Brevard Elementary School during their Muddy Sneakers expedition to DuPont State Recreational Forest. Teacher Deanna Campbell was showcased in an interview about the Muddy Sneakers program that aired on Friday, November 16.

41st Annual Christmas Parade

Transylvania County Schools will lead the 41st Annual Brevard Christmas Parade this year as one of the grand marshals. This year's theme is "Toyland in Transylvania," a toy and food drive for our county. The Chamber of Commerce has invited all TCS students, teachers, clubs and teams to enter floats in the parade for free. The Christmas parade is scheduled for Saturday, December 1, at 3:00 p.m.

4. Former Students in the Military

In honor of Veteran's Day, the Board read aloud the list of former students from Brevard High School, Rosman High School, and Davidson River School who are currently serving or have previously served in the U.S. Military.

5. Consent Agenda

ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. FOX, the minutes from the October 15, 2012 meeting and the personnel report for November 19, 2012 (attached) were unanimously approved.

6. Non-Faculty Coaches

ON A MOTION BY MRS. NORMAN, SECONDED BY MRS. FOX, the following non-faculty coaches for winter sports 2012-2013 were unanimously approved.

ROSMAN HIGH SCHOOL

Nathan Owens, Asst., Men's Varsity Basketball
Lester Fox, Head, Men's JV Basketball
Thomas Moman, Vol. Asst., Men's JV Basketball

ROSMAN MIDDLE SCHOOL

Shannon Whitmire, Head, Girls' Basketball
Ricky Reid, Asst., Girls' Basketball
Chris Thomas, Head, Boys' Basketball
Justin Whitman, Head, Wrestling
Amanda Chapman, Basketball Cheerleading

BREVARD HIGH SCHOOL

Chad Owenby, Head, Men's JV Basketball
Norris Barger, Asst., Men's JV Basketball
Corey Cunningham*, Head, Women's Basketball
Laura Gaurdin, Asst., Women's Basketball
Mary Ramey, Head, Women's JV Basketball
Bill Baldwin, Indoor Track
Wesley Whitman*, Asst., Wrestling
Jimmy Jones, Weight Certification

BREVARD MIDDLE SCHOOL

Stoney Norris, Head, Boys' Basketball
Marty Burgess, Vol. Asst., Boys' Basketball
Kyle Justice, Head, Wrestling
Mark Ellenberger, Vol. Asst., Wrestling

**first time coach, TCS*

7. Fall Curriculum Update

Dr. Kim Elliott and Dr. Scott Elliott presented a comprehensive update on K-12 curriculum and instruction. The three major topics discussed were dropout rate, educator effectiveness, and elementary literacy. Dr. Scott Elliott reported that the TCS dropout rate for 2011-2012 was 2.72% (32 dropouts). This represents the school system's lowest dropout rate in its history. Dr. Elliott attributed the improvement in numbers to a concerted effort to make students feel connected in our schools and also the 1:1 computer initiative in high schools. Providing a laptop to every student allows teachers to better individualize instruction, and having a laptop of his/her own to use can be incentive for a student to stay in school.

Dr. Scott Elliott gave an update on the state's Educator Effectiveness model. Face to face school-based meetings are underway locally. A Work Group is being formed to draft a local implementation guide. Much discussion centered on concerns regarding about how a year's growth would be determined for high performers, low performers and others in a manner consistent across the state. Also of concern is how the state's new model will determine letter grades for schools.

Dr. Kim Elliott gave an update on elementary literacy. Next year will see a big focus on third grade reading. Reading 3-D will replace AIMSweb as the reading diagnostic tool. (TCS will continue to use AIMSweb for math K-8.) A student who does not pass the third grade reading EOG may be required to attend summer reading camp. The new state legislation takes away a principal's authority to promote a student who does not pass the EOG, but the principal can recommend promotion to the superintendent. Numbers of students who are promoted by the superintendent without passing the EOC must be reported to the legislature. In 2014-2015, a KEA (kindergarten enrollment assessment) will be given.

Additional updates were given for high school math, common core and essential standards, mastery learning, priority school status, testing and accountability, science fair, RTI, textbook adoptions, CTE, the Viz student leadership development program, and TCS cycling. Dr. Elliott also presented a bottle of Rosman High School's student-produced salad dressing, *Transylvania's Finest*. The salad dressing is being carried by several local vendors. All profits will go toward a student scholarship in Family and Consumer Science.

8. School Improvement Plans 2012-2014

Dr. David Sutton presented the school improvement plans for 2012-2014. Live versions of each school's plan are available online. Dr. Sutton reported that the plans reflect a tremendous investment of time, effort and collaboration on the part of the school improvement teams, who began working on the plans in February 2012. Dr. Sutton pointed out that each of the plans follows a uniform format with six major components. Each plan includes a class size waiver and a section to allow the school to spend textbook money to purchase other types of instructional supplies, as permitted by state law. Members commended the hard work that went into the plans. Approval of the 2012-2014 school improvement plans will be requested at the next regular meeting. Mrs. Norman observed that Transylvania is fortunate to be able to produce such excellent plans in house; She noted that many school systems pay top dollar hiring outside consultants to write their school improvement plans.

9. Resolution Declaring Surplus Property

Dr. Scott Elliott presented a proposal to place the completed Live Project House No. 14 on the real estate market. To take advantage of an upswing in housing prices, Dr. Elliott recommended that the Board sell the property using the negotiated bid process rather than the sealed bid method that has been used for Live Projects in the past. He reported that the first step would be to declare the house as surplus property. Next would be for the Board to set an asking price, advertise, evaluate offers, negotiate (if desired), establish a contract price, advertise for upset bids, and then close. Board members were in agreement with using the negotiated bid method. ON A MOTION BY MRS. NORMAN, SECONDED BY MRS. MCCOY, the Board unanimously approved a resolution declaring the property located at 72 Memory Lane as surplus property and authorizing and directing the disposal of said property in accordance with statutory requirements (see attached).

10. Special Recognition

The Board gave a special recognition to Mrs. Shelia Norman, whose term on the Board concludes at the end of the month. Mrs. Norman was initially appointed to the Transylvania County Board of Education in November 2004 to fill the seat that was vacated by board member Jason Chappell following his election to the Transylvania County Board of Commissioners. She served on the Board from 2004 until 2006. In 2008, Mrs. Norman was elected to the Board for a four-year term. In addition to her duties at the local level, Mrs. Norman has been an active member of the state board of directors for the North Carolina School Boards Association. Board members presented Mrs. Norman with an engraved plaque and offered their individual thanks and appreciation for her years of outstanding service and dedication to the students and staff of Transylvania County Schools. Mrs. Norman expressed her thanks and stated that she would very much like to be considered for appointment to the seat that will be vacated by Chairman Chris Whitmire. Earlier this month, Mr. Whitmire won election to the North Carolina House of Representatives.

11. Important Dates

Nov. 21	Leave Day
Nov. 22-23	Thanksgiving Holidays
Dec. 4	Campbell Shatley: "School Law Basics for Board Members," 9 am, WRESA
Dec. 4	Campbell Shatley: "Ethics Over Lunch," 11:30 a.m., WRESA
Dec. 4	NCSBA Webinar: "Public Records and Personnel Records," 1-2 p.m.
Dec. 6	Superintendent's Communication Council, 3:45 p.m., MEC
Dec. 7	BHS Madrigal Dinner, 6:45 p.m., Lutheran Church
Dec. 10	Parent Advisory Council, 7:30 a.m., MEC
Dec. 11	BHS Senior Projects, 3:30-5:00 pm, BHS
Dec. 11	RHS Senior Projects, 3:30-5:00 pm, RHS
Dec. 12	Student Advisory Council, 7:30 a.m., MEC
Dec. 13	DRS Senior Projects, 3:30-5:30 pm, DRS
Dec. 13	BHS Band/Chorus Holiday Concert, 7:00 p.m.
Dec. 17	REGULAR MEETING, 6:30 p.m., MEC
Dec. 20	Early Dismissal
Dec. 21	Teacher Workday
Dec 21-Jan 4	Christmas Break
Jan. 3-4	Teacher Workdays
Jan. 7-8	NCSBA "School Board 101," Raleigh

Jan. 16 NCSBA "Understanding the Role of the School Board Chair," Raleigh
 Jan. 17-18 NCSBA "School Board 101," Raleigh
 Jan. 21 Leave Day
 Jan. 21 Miss Bengal Pageant, 6:00 p.m., RHS Auditorium
 Jan. 21 REGULAR MEETING, 6:30 p.m., MEC
 Feb. 4 PLANNING RETREAT, 5:30 p.m., MEC
 Feb. 5 NCSBA Webinar: "Ethics for School Board Members," 3-5 p.m.
 Feb. 18 Leave Day
 Feb. 18 REGULAR MEETING, 6:30 p.m., MEC
 Feb. 21-22 NCSBA "Special Issue Seminars," Raleigh

12. Public Comment

There was no public comment.

13. Other Items

Mrs. Norman inquired about additional graduation requirements that the state may require in the future. Dr. McDaris reported that the state may consider adding CPR, the second part of U.S. History, and perhaps other requirements.

Chairman Whitmire gave a report from the Republican Caucus.

14. Closed Session

ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. NORMAN, the Board went into closed session at 8:35 p.m. to consult with the board attorney regarding a legal matter, pursuant to N.C.G.S. § 143-318.11(a)(3). Present in the closed session were Mr. Whitmire, Mrs. McCoy, Mrs. Norman, Mrs. Fox, Dr. McDaris, Dr. Sutton, and Board Attorney Dean Shatley. The Board discussed a student legal matter. ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. NORMAN, the Board reconvened in open session at 9:20 p.m., and ON A MOTION BY MR. WHITMIRE, SECONDED BY MRS. FOX, voted unanimously to authorize payment of a medical consultant fee in the amount of \$250 plus up to \$5,000 in oral surgeon fees, and to turn the claim over to the North Carolina School Boards Insurance Trust.

There was no further business, and ON A MOTION BY MRS. NORMAN, SECONDED BY MRS. FOX, the meeting was adjourned at 9:20 p.m.

Respectfully submitted,

Chairman

Secretary

**PERSONNEL REPORT
November 19, 2012**

I. ACCEPT THE REPORT OF RESIGNATIONS/TERMINATIONS ACCEPTED/INITIATED BY THE SUPERINTENDENT FROM/FOR THE FOLLOWING PERSONS:

Licensed Personnel

None

Classified Personnel

Mark Curtis, Custodian, BMS, effective November 9, 2012
Ann Gerlach, Office Support, BMS, effective January 1, 2013
Rebekah Watts-Mandelli, Teacher Assistant, BES, effective November 17, 2012

II. APPROVE THE EMPLOYMENT RECOMMENDATIONS MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

None

Classified Personnel

Mary Baynard, Part-time Teacher Assistant and After-School Program Worker, RES, effective November 13, 2012
Henry Bracken, WIA Student Worker, effective November 20, 2012
Jeffrey Breedlove, WIA Student Worker, effective November 20, 2012
Karol Clayton, Temporary, Part-time Instructional Coach, RES, effective November 5, 2012
Jessica Gallagher, Part-time After-School Assistant, PFES, effective October 24, 2012
Melony Hipp, Teacher Assistant, PFES, effective November 26, 2012
Randall James, Bus Driver, TCS, effective November 20, 2012
Beth Landreth, Bus Driver, TCS, effective November 20, 2012
Vanessa McCoy, Teacher Assistant, BMS, effective November 26, 2012
Kyle Musgrove, Interim Custodian, BMS, effective December 3, 2012 through October 11, 2013
James Myers, Teacher Assistant, PFES, effective October 22, 2012
Randy Salter, Custodian, BMS, effective November 26, 2012
Scott Saulsbury, Bus Driver, TCS, effective November 20, 2012
Cameron Sexton, Bus Driver, TCS, effective November 20, 2012
Asa Sizemore, WIA Student Worker, effective November 5, 2012
Terri Upton, Teacher Assistant, BES, effective November 26, 2012
Larry Wiggins, Bus Driver, TCS, effective November 20, 2012

III. ACCEPT THE REPORT OF TRANSFER OF ASSIGNMENT MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

None

Classified Personnel

None

- IV. APPROVE THE LEAVES OF ABSENCE RECOMMENDED BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

None

Classified Personnel

None

- V. APPROVE THE SUPERINTENDENT'S RECOMMENDATION FOR THE FOLLOWING SUBSTITUTE EMPLOYEES:

Substitute Teachers

Christy Hendrix

Jessica Levesque

Lauré Miller

Martha Snow

Substitute Child Nutrition Workers

Tanya Rackley

A RESOLUTION DECLARING THE PROPERTY LOCATED AT
72 MEMORY LANE, BREVARD, NC 28712, AS SURPLUS PROPERTY AND
AUTHORIZING AND DIRECTING THE DISPOSAL OF SAID PROPERTY IN
ACCORDANCE WITH STATUTORY REQUIREMENTS

WHEREAS, Chapter 160A, Article 12 of N.C. General Statutes authorizes the Board to dispose of surplus property; and

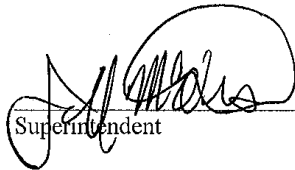
WHEREAS, the Board desires to dispose of the real property and all improvements located at 72 Memory Lane, Brevard, North Carolina;

NOW, THEREFORE, BE IT RESOLVED by the Transylvania County Board of Education that said property is hereby declared surplus; and

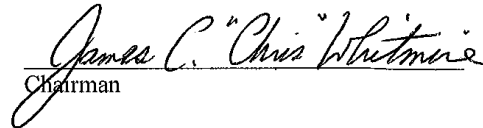
BE IT FURTHER RESOLVED that the Superintendent shall be and is hereby authorized to dispose of said surplus property in accordance with statutory requirements and the following terms:

- The sale shall be to the highest bidder for cash or other forms of cash equivalents acceptable to the Superintendent. The Board reserves the right to accept or reject any and all bids.
- This item shall be sold on an "as is" and "where is" basis, and the Board makes no guarantees nor assumes any responsibility for said property.

Adopted this 19th day of November 2012.



Superintendent



Chairman