

**Minutes
Transylvania County Board of Education
October 21, 2024**

INVOCATION/PLEDGE OF ALLEGIANCE

CALL TO ORDER/WELCOME

BUSINESS ITEMS (including amendments and rescissions):

1. Approval of Agenda
2. Public Comment
3. Good News Report
4. Update on Reopening of Schools
5. Consent Agenda:
 - A. Minutes
 - B. Personnel Report
6. Academic Performance 2023-2024
7. Arts Proficiency Endorsement
8. Policy: Spring 2024 Custom Updates & July 2024 Special Custom Update
9. Proposal for Bond Project Manager
10. Facilities Update
11. FY25 Budget Resolution
12. Voting Delegates for NCSBA 2024 Annual Conference
13. Important Dates
14. Other Items
15. Tax Certification for School Bonds (*addition*)

The Transylvania County Board of Education met in regular session on October 21, 2024 at 6:00 p.m. at the Morris Education Center. Chris Wiener led in a moment of silence and Bryan O'Neill led the Pledge of Allegiance. Chairman Jackson called the meeting to order and welcomed everyone. In addition to approximately seven guests, the individuals listed below were in attendance.

BOARD MEMBERS:

Kimsey Jackson, Chair
Tanya Dalton, Vice Chair
Tawny McCoy
Bryan O'Neill
Chris Wiener

BOARD ATTORNEY:

Chris Campbell, Campbell Shatley

MEDIA:

Laura Denon, Transylvania Times

STAFF:

Dr. Lisa Fletcher, Superintendent
Jenny Hunter, Administrative Assistant
Dr. Brian Weaver, Assistant Superintendent/HR
Carrie Norris, Chief Academic Officer
Courtney Owen, Director, Student Services
Kerry Putnam, Director, Facilities; CTE
Tom Sweet, Director, Testing; Student Information
Tessa Brown, Public Information Officer
Chris Whitlock, Director, Technology Services
Ray Owen, School Resource Officer

1. **Approval of Agenda**
Dr. Lisa Fletcher recommended adding Tax Certification for School Bonds as agenda item no. 15. MRS. MCCOY MOVED to approve the recommended addition. MRS. DALTON SECONDED and the agenda for October 21, 2024 was unanimously approved as amended.
2. **Public Comment**
Chairman Jackson reviewed the guidelines for public comment.

Jami Reese – I would like to bring attention to the teachers and staff who helped unite our community on the upper end of the county. They made a big difference for Rosman and the Lake Toxaway area. Mrs. Reese thanked School Resource Officers Ray Owen, Chris Wiener, Ashton Hughes, Alyssa Cook, Heather McNeely, Tyrea Allen, and many others for the way in which they and the community pulled together and for all they did for students and the county.

3. **Good News Report**

Dr. Fletcher reported the following good news:

Hurricane Recovery

On September 26, Western North Carolina was hit by a powerful hurricane that caused widespread damage to homes, businesses, schools, and infrastructure. Several towns and communities were totally devastated. While lives were lost in surrounding counties and many are missing, recovery efforts continue. We would like to thank the following for providing rescue, safety, shelter, food, water, resource distribution and delivery, utility restoration, cleanup, and more: Transylvania County Government, Sheriff's Department, DOT, Duke Electric, Haywood Electric, FEMA, first responders, fire departments, law enforcement, EMS, the health department, churches, nonprofits and a multitude of public servants, donors, and volunteers. Special recognition goes to our School Nutrition staff and Transportation staff, who came in as soon as they could to ensure that students had access to hot meals and that county emergency vehicles had access to diesel fuel. In our school system, athletics and extra-curricular activities were able to resume on October 8 and the schools reopened for students on October 14. We are grateful for the many ways in which our schools and the community pulled together to take care of students, families and each other, and we remain the stronger for it.

House Bill 149

On October 11, the North Carolina General Assembly passed a \$273 million Hurricane Helene relief bill. The relief package, the first of several to come, addresses several financial and policy needs related to Hurricane Helene and Potential Tropical Cyclone #8. It also extends the statewide declaration of emergency issued by Governor Cooper until March 1, 2025. Part 8 of the bill lays out the education-related provisions, including school calendar flexibility, compensation for employees for missed days, and temporarily allows retired employees to return to work in certain capacities. Schools closed as result of Hurricane Helene may choose to make up any number of the instructional days or hours missed, deem as completed any number of the instructional days or hours missed up to a total of 20 days, or implement a combination of both. Schools impacted by Helene may use additional remote instruction days or hours up to a total of 30 remote days. School employees impacted by Helene will receive compensation for missed workdays that have been deemed completed in September and October. For more information on the bill's provisions, go to [House Bill 149](#).

4. **Update on Reopening of Schools**

Dr. Lisa Fletcher presented a slideshow with pictures and videos showing scenes from the schools and the county in the wake of Hurricane Helene. Her comments are listed below:

"I will dedicate a slide to thank everyone, but please know, words are not enough to express our gratitude.

Losses:

When you see the pictures and videos from the surrounding counties, you realize how

fortunate Transylvania County was. No one lost their life as a result of Hurricane Helene. While our schools did experience leaks, and some new leaks formed, the facilities themselves were not significantly damaged. In contrast, some districts around us have had schools destroyed and are unable to use them at the moment. Other than some damage to Rosman's baseball field, our athletic facilities were also spared.

Families Lost:

We have 47 families who have either completely lost their homes or had to relocate due to flood damage, affecting 60 students. Four of our staff members have also either lost their homes or had to relocate. The outpouring of support to help these families start their recovery has been overwhelming. Our counselors and social workers have worked tirelessly to meet the basic needs of these students and families during this difficult time.

Videos:

To give you a visual of the flooding, mudslides, and damaged roads, I reached out to Real Digital Productions and Steve O'Neil for permission to share their videos tonight. Due to time constraints, I won't be able to show the full videos, but I've included descriptions for each:

- Video 1: Beginning to 1:45
- Video 2: Beginning to 30 seconds
- Video 3: Beginning to 1 minute
- Video 4: Beginning to 30 seconds

Gains:

While I've spoken about some of the losses, I also want to talk about what we've gained. We have welcomed 17 new students, children who have had to move in with family or friends after losing everything. But we gained more than students—we gained family. We've always known how wonderful our community is here in Transylvania County. Today, these neighbors and strangers are now part of our family.

Attendance:

Our students missed 12 days of school, but on October 14, they returned. Some of them still didn't have power, but they showed up! Speaking as a former teacher, we love our families, and we love our own children. But those students who sit in front of us every day—they become our children too. You can't rest until you know they are safe. If you have or had teenagers, you know that you don't sleep until they are home. That doesn't change when they're 25 or 27, nor does it change when you get new students each year. Regardless of what our teachers, assistants, staff members, or directors were dealing with at home, they needed to see the students.

Here are a few stories shared at Mrs. Norris's Regional Curriculum Meeting that show how resilient we are:

1. In Henderson County, a student who lives near Lake Lure walks along a narrow path with a flashlight, is picked up by helicopter, and flown to school. The student is then taken back home with needed supplies.
2. In McDowell County, school bus drivers leave early to pick up plant workers from Baxters and take them to work before resuming their normal bus routes.
3. In Madison County, with Marshall and Hot Springs devastated, schools have functioned as temporary housing for bridge and road workers who've come from across the country, as well as displaced families.

These stories are just a few examples of the resilience in our region, and they don't even include those from Yancey, Buncombe, or Mitchell counties, which were also hit hard.

Transportation:

Our transportation department was hard at work as early as Saturday, September 28, assessing damage to buses and bus routes and delivering diesel to refuel county and first responder vehicles. Mr. Keith Wilmot worked closely with the sheriff's department to stay updated on road closures and one-lane roads.

Child Nutrition:

Teachers often don't sleep unless they know their students are eating. After our students' last meal on Wednesday, September 25, Mrs. Janette Broda and her department sprang into action, planning to feed our high-risk students—those they typically feed during the summer. On the first day of cooking, eight workers showed up to help feed students, most of them without power in their own homes. What was expected to be 250 meals grew to 300, and the numbers kept climbing. In total, they served 5,079 meals, with 2,881 breakfasts and 2,598 lunches, and at least one meal each day was hot.

Maintenance:

Our maintenance department is always busy, and the hurricane only added to their load. Immediately, they were out checking our schools. I visited schools for damage as well, and even though I knew the schools didn't have power, I was unprepared for just how dark it was once the doors closed behind me. Like at home, I instinctively reached for a light switch that didn't work. Thankfully, Bruce Riddle and Dwayne Norman came with flashlights to help me out. They brought generators to power dehumidifiers at Rosman Elementary, where in addition to water under some of the doorways, we had the most leaks, aside from the Old Gym at Brevard High. Mr. Putnam also walked the roofs with the maintenance team to double-check everything.

Other Employees:

So much goes on behind the scenes. Directors were helping employees with their homes. Dr. Weaver was helping others with generators in the evenings. Principals checked on their teachers, and teachers, counselors, and social workers called students to check on them and offer supplies. SROs helped deliver those supplies, and schools with power opened their doors to employees for showers and laundry. Rosman High even housed a swift water rescue team until the school lost power, with Mr. Ormsby staying to assist the team while on campus.

Thank You:

We can never say thank you enough to those who helped our school family—social workers, counselors, principals, directors, transportation staff, child nutrition teams, SROs, custodians, maintenance workers and indeed every TCS employee.

From the start, the county manager and sheriff's office provided critical weather updates. I was included in all briefings and press conferences. Sheriff Owenby was very detailed about which roads were safe for buses. I am so thankful for the communication shared and the work accomplished to help our county.

Many community organizations reached out to offer help. TC Strong worked with Project Camp to provide a pop-up camp for families. Churches and individuals donated supplies, and food was always available, thanks to small businesses and community efforts. My pastor shared yesterday that workers from Kentucky mentioned how kind everyone in

Brevard was. They said that wherever they went, people wouldn't let them pay for their food.

To help repair Rosman's baseball field, Brevard High athletes came to assist. We all became family during this time.

This is what family is all about—making sure everyone has what they need. Whether it's a roof over their head, food on the table, or heat for their home, we are here for each other. The family in Transylvania County and the volunteers who have come to help have made sure we have what we need for our students, and we are deeply grateful.

I also want to thank our board members for your support. You asked what our needs were and let me know when and where supplies were coming. You volunteered your time to help the volunteers. Thank you for your unwavering support.”

5. **Consent Agenda**

ON A MOTION BY MR. O'NEILL, SECONDED BY MRS. DALTON, the following consent items were unanimously approved:

- A. Minutes of the July 22, 2024 meeting
- B. Minutes of the July 22, 2024 closed session
- C. Minutes of the August 5, 2024 meeting
- D. Minutes of the August 19, 2024 meeting
- E. Minutes of the August 19, 2024 closed session
- F. Personnel report for October 21, 2024 (see attached)

6. **Academic Performance 2023-2024**

Carrie Norris, Chief Academic Officer, and Tom Sweet, Director of Testing and Accountability, presented an update on school proficiency and growth for the 2023-2024 school year. Mrs. Norris gave a summary of what the scores measure and what they do not measure regarding overall school “grades” and growth measures. Transylvania County elementary schools and middle schools received “C” grades based on the state’s formula. The high schools and alternative school DRS received “B” grades. Mr. Wiener asked for more data regarding how proficiency and growth are measured. Mrs. Norris will send members a link to the accountability dashboard. Mr. Wiener discussed staying attentive to the needs of high performing students who may be underperforming due to boredom, trauma or other outside factors. Mr. Wiener asked for a comparison of metrics from 2014 to 2021. Mr. Sweet reported that the data shows a dip during COVID, then a steady incline. Mrs. Norris reported that teachers say this year finally feels like a normal year because these are the first kids that were not impacted by COVID. LETRS training has helped prepare our teachers for students performing at all different levels. Mrs. McCoy commended Mrs. Norris and Mr. Sweet for doing a great job and thanked them for their presentation.

7. **Arts Proficiency Endorsement**

Carrie Norris gave an update on the Arts Proficiency Endorsement (seal on diploma). She reported that the Arts Proficiency Endorsement passed in June 2024 and was revised in September 2024. Students must complete a minimum of 40 hours of approved activities outside of their normal coursework to be eligible for the arts endorsement. The activities must be recorded on the documentation form and signed off by a school official. Approved activities for the 40-hour requirement may include:

- rehearsing for an upcoming performance at home

- creating personal art or responding to art
- participate in community-organized art activities such as community theater or community band
- participating in all-state arts activities
- attending a concert or performance
- interviewing a local artist
- visiting a museum

ON A MOTION BY MR. WIENER, SECONDED BY MRS. DALTON, the Arts Proficiency Endorsement was unanimously approved.

8. **Policy: Spring 2024 Custom Updates & July Special Custom Update**

Dr. Brian Weaver presented the 19 policies listed below from the NCSBA Spring 2024 PLS Custom Updates and the July 2024 Special Custom Updates for second-read approval. The 19 updates contain revisions to 17 existing policies and two new policies. Mr. Wiener asked to postpone all of the policies for another month due to his lack of time to review and his concerns regarding certain policies. Chairman Jackson asked him to list the specific policies with which he had concerns in order for the board to move forward on the other policies. Mr. Wiener noted no specific policies.

Dr. Weaver informed the board that he would like to move forward with four policies due to their connection to student safety and/or time-sensitive nature. ON A MOTION BY MR. WIENER, SECONDED BY MRS. MCCOY, new policy 5023/6128/7268, Emergency Administration of Naloxone, was adopted unanimously. Dr. Weaver reported that policy 1510/4200/7270, School Safety, has been revised to address statutorily required threat assessment teams in schools. The administration has already received training and is implementing required protocols. Board Attorney Chris Campbell recommended approval of the policy at this time. ON A MOTION BY MR. WIENER, SECONDED BY MRS. MCCOY, policy 1510/4200/7270 was unanimously approved as presented. ON A MOTION BY MR. WIENER, SECONDED BY MRS. MCCOY, policy 7130, Licensure, and policy 8340, Insurance, were unanimously approved as presented.

It was recommended that Mr. Wiener schedule a time to meet with Dr. Weaver to discuss his specific policy concerns before the next board meeting. The remaining 15 policies were postponed to the November 18 meeting.

- **1310/4002, Parental Involvement.** Adds language from SBE policy PRNT-002 in subsection C.2.e. In subsection C.3., adds a reference to the notifications required by law when a school and/or school system is identified as low-performing. Clarifies language in subsection C.4.g. In Section H, references the reporting requirements of SBE policy PRNT-002. Corrects minor errors in Section D. Updates the legal references.
- **1510/4200/7270, School Safety.** Provision added to Section D.3 regarding training on recognizing and reporting threats. New Section E added to address statutorily required threat assessment teams. Legal references, cross references, and other resources were updated.
- **1760/7280, Prohibition Against Retaliation.** Clarifies language.
- **2127, Board Member Technology Use.** Changes Twitter to X. Revises the language in subsection C.3.c to reflect the new legal standard established in a recent U.S. Supreme Court case. Updates legal references.

- **3220, Technology in the Educational Program.** Adds new Section D to address the use of generative artificial intelligence (AI). Adds information on training on the use of generative AI in Section E. Updates the other resources.
- **3225/4312/7320, Technology Responsible Use.** In Section G, references generative AI guidelines as described in policy 3220. Adds other resources.
- **3420, Student Promotion and Accountability.** Creates new Section K to address students receiving high school credit for courses taken while studying abroad. Adds a reference to three-year high school graduation in Section L. Updates the legal references. (See lines 220-223 for revisions based on recommendations from September 16.)
- **3460, Graduation Requirements.** Adds new student notice requirements in the paragraph preceding Section A. Reorganizes information from the paragraph preceding Section A into other parts of the policy. Adds a reference in Section A to policy 3420 in regard to credit for courses taken abroad. Changes the local graduation “requirements” to local graduation “recommendations.” Adds information in C.4 regarding graduation high school in three years. Updates the diploma endorsements language. Includes various other minor changes. Updates the legal references. Custom language in c.7 has been removed for consistency with G.S.115C-83.31(c).
- **3620, Extracurricular Activities and Student Organizations.** Removes the local attendance standard for interscholastic athletics participation in light of the new SBE attendance standard effective July 1, 2024. Removes language referencing NCHSAA eligibility rules and adds a reference to applicable eligibility standards of law in B.1.a. Adds a new subsection B.1.c to grant students who transfer schools within the school system immediate eligibility to participate in interscholastic athletics. Adds a new subsection B.1.d to address the participation of home school students in interscholastic athletics (**The board must select one of the three options. The county athletic director, high school principals, and school athletic directors recommend Option 2 with local modifications**). Removes C.3. Includes other minor editorial changes. Updates the legal references.
- **4040/7310, Staff-Student Relations.** Revises language in subsection C.4 to reference policy 7130, which now contains the reporting requirements from new 16 N.C.A.C.6C .0608. Updates legal references and cross references.
- **4140, Foreign Exchange Students (NEW).** Addresses the admission of foreign exchange students with J-1 visa status.
- **4240/7312, Child Abuse and Related Threats to Child Safety.** Revises language in Section D to reference policy 7130, which now contains the reporting requirements from new 16 N.C.A.C.6C .0608. In Section H, adds a new statutory requirement that applies with the beginning of the 2024-2025 school year. Updates legal references and cross references.

- **4270/6145, Concussion and Head Injury.** Updates statutory references throughout the policy. Includes other minor changes. Updates legal references and other resources.
- **5023/6128/7268, Emergency Administration of Naloxone (NEW).** Addresses the emergency use of naloxone on school property.
- **5071/7351, Electronically Stored Information Retention.** Updates legal references.
- **6125, Administering Medicines to Students.** Updates the division names of N.C. Department of Health and Human Services. Updates the other resources.
- **7130, Licensure.** Adds new Section F regarding mandatory reporting of misconduct. Updates legal references.
- **8340, Insurance.** Amends the language to include not just insurance but also other types of liability coverage.
- **8510, School Finance Officer.** Updates the duties of the school finance officer based on the information in State Board of Education Policy FINO-000. Adds new Section C regarding continuing professional education. Updates legal references and cross references.

9. **Proposal for Bond Project Manager**

Dr. Fletcher gave an update on the proposal for a bond project manager to oversee the bond-funded capital projects. She reported that she and the county manager were not able to meet until September 24 (right before Hurricane Helene hit the area), and they hope to get back to negotiations within the next week or so. Dr. Fletcher reported that the bonds were sold last Wednesday. Closing will take place the second week of November. The Bank of American bought the bonds. The commissioners have agreed to extend and apply them for the next 10 years.

10. **Facilities Update**

Facilities Director Kerry Putman reported that both new boilers at Brevard Middle School are on site, installed, and ready for startup. One boiler is in at Pisgah Forest and ready for startup on November 1. The second PFES boiler is in route. The new boiler for Rosman is scheduled for mid-November.

Mr. Putnam reported that GeoSurfaces Southeast, Inc., was the low bidder for the Rosman High School football field and drainage improvements project with a bid of \$1,985,000. He reviewed the bid tabulation, contract and other documents and answered questions from the board. ON A MOTION BY MR. WIENER, SECONDED BY MR. O'NEILL, the board unanimously approved the notice of award to GeoSurfaces Southeast and approval of contract in the amount of \$1,985,000 for the Rosman High School football field and drainage improvements project subject to final legal review and reallocation of \$85,000 for another capital project from the County of Transylvania.

11. **FY25 Budget Resolution**

Dr. Brian Weaver presented the Transylvania County Schools Budget Resolution and the budget message for the 2024-2025 fiscal year. He thanked retired finance officer Deborah Frisby for her assistance one day a week and NCASBO for providing a part-

time Interim Finance Officer for TCS as we search for a new finance officer. Dr. Weaver noted that upcoming budget amendments will reflect allocations that have not yet arrived. He also commended the School Nutrition department for an outstanding job. ON A MOTION BY MRS. MCCOY, SECONDED BY MR. WIENER, the Transylvania County Schools Budget Resolution for the fiscal year beginning July 1, 2024 and ending June 30, 2025 was unanimously approved. The FY25 Budget Message and Budget Resolution are attached.

12. Voting Delegates for NCSBA 2024 Annual Conference

The North Carolina School Boards Association 2024 Annual Conference for Board Member Development is scheduled for November 18-20, 2024 in Greensboro. This year boards may appoint up to four primary voting delegates for the delegates assembly. Names must be submitted by 5pm on Friday, November 8. The board discussed which, if any, any members would like to attend the conference and serve as voting delegates. Mr. Wiener and Mr. O’Neill indicated that they would attend the conference pending review of the as-yet unpublished agenda. They would plan to attend the November 18 board of education meeting remotely. ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. DALTON, the board unanimously appointed Chris Wiener and Bryan O’Neill as voting delegates for the 2024 Annual Conference.

13. Important Dates

Oct. 31, Nov. 1	Teacher workdays. Nov. 1 will be a staff wellness day		
Nov. 5	Election Day		
Nov. 11	Veterans’ Day holiday		
Nov. 18	REGULAR MEETING	6:00 p.m.	MEC
Nov. 19-20	NCSBA Annual Conference for Board Member Development	3 days	Greensboro
Nov. 27-29	Thanksgiving break		
Dec. 16	REGULAR MEETING	6:00 p.m.	MEC
Dec. 20	Noon dismissal - students		
Dec. 23 – Jan. 3	Winter break		
Jan. 6	Students return from break		
Jan. 20	MLK Day (teacher workday)		
Jan. 21 (Tues.)*	REGULAR MEETING	6:00 p.m.	MEC

*The January board meeting will be held on Tuesday, 1/21/25 due to the Martin Luther King Jr. holiday on Monday, 1/20/25.

Dr. Fletcher reported that the teacher workday on November 1 will be a staff wellness day. Schools will have activities to help reduce employee stress and promote good health.

14. Other Items

Dr. Fletcher recognized the student artwork from Brevard Elementary School that was on display in the boardroom and thanked School Resource Officer Ray Owen for securing the meeting.

Dr. Fletcher reported that she had shared something with the board that she would now like to share with everyone. “The lady sitting to my left, Ms. Jenny Hunter, has been with Transylvania County Schools for nearly 36 years! I remember when I first started working here, Ms. Hunter told me that she had worked with six different superintendents. As much as I would love to hear her say she has worked with seven, Ms. Hunter has announced her retirement. I can honestly say I couldn’t do my job without her. Her knowledge of our school system and community is invaluable. She will be with us until January 31, 2025, so please be sure to let he know how much she will be missed.”

Mrs. McCoy and Mr. Jackson echoed Dr. Fletcher’s appreciation of Jenny’s knowledge and experience. Mr. Jackson expressed appreciation to Dr. Fletcher for all that she has done to lead the school system. Dr. Fletcher stated that appreciation goes to all of the directors.

15. Tax Certification for School Bonds

Dr. Fletcher reported that County Manager Jaime Laughter needs a tax certificate to be signed by the school board chairman as part of the proceedings for the issuance of the school bonds. ON A MOTION BY MR. O’NEILL, SECONDED MRS. DALTON, the board unanimously delegated authority to allow the board chairman to sign the tax certificate on behalf of the board of education after review by the attorney and superintendent and unanimous consent between the board chairman and the board attorney.

There was no further business, and ON A MOTION BY MR. WIENER, SECONDED BY MRS. MCCOY, the meeting was adjourned at 7:57 p.m.

Respectfully submitted,

Chairman

Secretary

**PERSONNEL REPORT
October 21, 2024**

- I. ACCEPT THE REPORT OF RESIGNATIONS/TERMINATIONS ACCEPTED/INITIATED BY THE SUPERINTENDENT FROM/FOR THE FOLLOWING PERSONS:

Licensed Personnel

Jennifer Worley, Teacher, RES, effective June 13, 2024

Classified Personnel

Gregory Byers, Bus Driver, RMS and RHS, effective September 17, 2024
Jennifer Hunter, Office Support, MEC, effective January 31, 2025

- II. APPROVE THE EMPLOYMENT RECOMMENDATIONS MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Stephanie Ray, Teacher, PFES, effective October 28, 2024

Classified Personnel

None

- III. ACCEPT THE REPORT OF TRANSFER OF ASSIGNMENT MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

None

Classified Personnel

None

- IV. APPROVE THE LEAVES OF ABSENCE RECOMMENDED BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

None

Classified Personnel

None

- V. APPROVE THE SUPERINTENDENT'S RECOMMENDATION FOR THE FOLLOWING SUBSTITUTE EMPLOYEES:

Substitute Teachers & Tutors

Heather Blythe
Allena Harbeck
Brooklyn Myers

Substitute School Nutrition Workers

None

Transylvania County Schools

Budget Message

2024-2025

In compliance with the North Carolina School Budget and Fiscal Control Act, the Budget of the Transylvania County Board of Education for fiscal year 2024-2025 is submitted herewith. The budget totals \$49.2 million. The budget, as required by state statute, must be adopted, and administered in accordance with GS 115C-425. The adopted budget resolution is balanced, and the sum of the estimated net revenues and appropriated fund balances is equal to appropriations.

State Public School Fund

The State Public School fund accounts for the largest portion of the school system's Operational Budget, representing 59.33 percent or \$28 million. Of the \$28 million, over \$24.2 million, 86.44%, is earmarked for instructional purposes.

Local Current Expense Fund

For FY25, Transylvania County Commissioners appropriated \$13.6 million for operations compared to \$13.4 million for FY24. Per the North Carolina Constitution, which stipulates the County's responsibility is to provide adequate facilities for public education. County funding is also needed to supplement the State's resources for instruction through unfunded mandates such as cost-of-living increases and employee benefit increases. The State's responsibility lies in providing all students with an equal opportunity for public education but in recent years more of the County resources have been earmarked to supplement state resources for instructional purposes.

Capital Outlay Fund

The Capital Outlay Fund totals \$815,307. Of this amount, 60.40 percent supports instructional services. The remaining amount of \$328,200 is earmarked for support services.

Federal Grants Fund

The Federal Grants Fund includes funding of approximately \$450,000 of which \$364,000 represents the remaining funding in ESSER III. These funds expired September 30, 2024. The remaining Federal Grants include the CTE and Title Grants. Several federal budgets are pending approval and will be presented at a following meeting for approval.

Child Nutrition Fund

Last year proved to be a success for the Child Nutrition program and providing access to Free Lunch and Breakfast for all students through the Community Eligibility Program (CEP). Section 104 (a) of the Healthy, Hunger Free Kids Act of 2010 amended the National School Lunch Act to provide an alternative to household eligibility applications for free and reduced-price meals in high poverty local educational agencies (LEAs) and schools. The overall purpose of the CEP is to improve access to nutritious meals for students at no cost to the students. Transylvania County School has budgeted over \$2.9 million for the Child Nutrition Fund.

Other Local Special Revenue Fund

Other Local Special Revenue Fund was established in the 2010-2011 budget and represents funds received through student fees, donations, and state or federal grants received direct from the grantor. The revenues received for the grants in this fund are restricted in use. The Other Special Revenue fund represents \$1.1 million of the total budget.

Fund	2 digit Pt	2 digit Purp Desc	Beginning Budget/Beg Balance
1	51 XX	Regular Instructions Services	\$16,474,090.42
	52 XX	Special Populations Services	\$3,418,473.72
	53 XX	Alternative Programs and Services	\$651,987.53
	54 XX	School Leadership Services	\$1,820,479.58
	58 XX	School-Based Support Services	\$1,840,578.85
	61 XX	Support and Development Services	\$342,479.07
	65 XX	Operational Support Services	\$2,705,323.24
	66 XX	Financial and Human Resource Services	\$356,796.04
	69 XX	Policy, Leadership and Public Relations Services	\$278,996.05
	72 XX	Nutrition Services	\$114,743.50
1 Total			\$28,003,948.00
2	51 XX	Regular Instructions Services	\$4,592,526.00
	52 XX	Special Populations Services	\$433,819.00
	53 XX	Alternative Programs and Services	\$342,276.00
	54 XX	School Leadership Services	\$1,257,024.00
	55 XX	Co-Curricular Services	\$366,304.00
	58 XX	School-Based Support Services	\$1,330,994.00
	61 XX	Support and Development Services	\$761,109.00
	62 XX	Special Population Support and Development Serv	\$0.00
	64 XX	Technology Support Services	\$0.00
	65 XX	Operational Support Services	\$2,562,771.00
	66 XX	Financial and Human Resource Services	\$367,951.00
	67 XX	Accountability Services	\$2,239.00
	69 XX	Policy, Leadership and Public Relations Services	\$453,895.00
	72 XX	Nutrition Services	\$4,413.00
	81 XX	Payments to Other Governmental Units	\$1,362,171.00
2 Total			\$13,837,492.00
3	51 XX	Regular Instructions Services	\$57,923.53
	52 XX	Special Populations Services	\$38,179.32
	53 XX	Alternative Programs and Services	\$194,655.46
	58 XX	School-Based Support Services	\$110,296.11
	65 XX	Operational Support Services	\$3,244.71
	81 XX	Payments to Other Governmental Units	\$41,389.86
3 Total			\$445,688.99
4	51 XX	Regular Instructions Services	\$52,162.00
	55 XX	Co-Curricular Services	\$80,589.00
	58 XX	School-Based Support Services	\$354,356.00
	65 XX	Operational Support Services	\$328,200.00
4 Total			\$815,307.00
5	72 XX	Nutrition Services	\$2,914,811.00
5 Total			\$2,914,811.00
7	71 XX	Community Services	\$0.00
7 Total			\$0.00
8	51 XX	Regular Instructions Services	\$134,527.00
	52 XX	Special Populations Services	\$384,578.00
	53 XX	Alternative Programs and Services	\$600,958.00
	58 XX	School-Based Support Services	\$30,895.00
	62 XX	Special Population Support and Development Serv	\$30,895.00
	71 XX	Community Services	\$0.00
8 Total			\$1,181,853.00
Grand Total			\$47,199,099.99

**Transylvania County Schools
Budget Resolution
For the Fiscal Year Beginning July 1, 2024 and Ending June 30, 2025**

BE IT RESOLVED BY THE TRANSYLVANIA COUNTY BOARD OF EDUCATION:

Section I. The following amounts are hereby appropriated for the operation of the school administrative unit in the State Public School Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

5XXX	Instructional	\$ 24,205,610
6XXX	Support	3,683,594
7XXX	Child Nutrition	<u>114,744</u>
	Total State Public School Fund Appropriation	\$ 28,003,948

Section II. The following revenues are estimated to be available to the State Public School Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

3XXX	State Funds	<u>\$ 28,003,948</u>
------	-------------	----------------------

Section III. The following amounts are hereby appropriated for the operation of the school administrative unit in the Local Current Expense Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

5XXX	Instructional	\$ 8,322,943
6XXX	Support	4,147,965
7XXX	Child Nutrition	4,413
8XXX	Payments To Other Governmental Units	<u>1,362,171</u>
	Total Local Current Expense Fund Appropriation	\$ 13,837,492

Section IV. The following revenues are estimated to be available to the Local Current Expense Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

4XXX	Local Funds	\$ 13,724,833
4XXX	Fund Balance Appropriated	<u>112,659</u>
	Total Local Current Expense Fund Revenue	\$ 13,837,492

Section V. The following amounts are hereby appropriated for the operation of the school administrative unit in the Federal Grants Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

5XXX	Instructional	\$ 401,054.42
6XXX	Support	3,244.71
8XXX	Payments to Other Governmental Units	<u>41,389.86</u>
	Total Federal Grants Fund Appropriation	\$ 445,688.99

**Transylvania County Schools
Budget Resolution
For the Fiscal Year Beginning July 1, 2024 and Ending June 30, 2025**

Section VI. The following revenues are estimated to be available to the Federal Grants Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

3XXX	Federal Funds	\$ <u>445,688.99</u>
------	---------------	----------------------

Section VII. The following amounts are hereby appropriated for the operation of the school administrative unit in the Capital Outlay Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

5XXX	Instructional	\$ 487,107
6XXX	Support	<u>328,200</u>
	Total Capital Outlay Fund Appropriation	\$ 815,307

Section VIII. The following revenues are estimated to be available to the Capital Outlay Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

3XXX	State Funds	\$ -
4XXX	Local Funds	815,307
4XXX	Fund Balance Appropriated	<u> </u>
	Total Capital Outlay Fund Revenues	\$ 815,307

Section IX. The following amounts are hereby appropriated for the operation of the school administrative unit in the Child Nutrition Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

7XXX	Child Nutrition	\$ <u>2,914,811</u>
	Total Child Nutrition Fund Appropriation	\$ 2,914,811

Section X. The following revenues are estimated to be available to the Child Nutrition Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

3XXX	State Funds	
3XXX	Federal Funds	\$ 2,512,561
4XXX	Local Funds	<u>402,250</u>
	Total Child Nutrition Fund Revenue	\$ 2,914,811

Section XI. The following amounts are hereby appropriated for the operation of the school administrative unit in the Restricted Grants Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

**Transylvania County Schools
Budget Resolution
For the Fiscal Year Beginning July 1, 2024 and Ending June 30, 2025**

5XXX	Instructional	\$ 1,150,958
6XXX	Support	30,895
7XXX	Community Services	-
	Total Restricted Grants Fund Appropriation	\$ 1,181,853

Section XII. The following revenues are estimated to be available to the Restricted Grants Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

3XXX	State Funds	\$ 450,000
3XXX	Federal Funds	255,895
4XXX	Local Funds	350,958
4XXX	Fund Balance Appropriated	125,000
	Total Restricted Grants Fund Revenue	\$ 1,181,853

Section XIII. The Board hereby authorizes the Superintendent to transfer appropriations within a fund under the following conditions

- A. Amounts transferred do not exceed a cumulative total of plus or minus ten percent (10%) between functions.


Any such transfer shall be reported to the Board at its next regular meeting and recorded in the minutes.

Section XIV. Copies of the Budget Resolution shall be furnished immediately to the Superintendent and Finance Officer for direction in carrying out their duties.

READ, APPROVED, AND ADOPTED this the 21st day of October, 2024 on motion of Tawny McCoy, seconded by Chris Wiener and carried.



Kimsey Jackson, Chairman



Dr. Lisa Fletcher, Secretary