

**Minutes**  
**Transylvania County Board of Education**  
**January 23, 23012**

INVOCATION/PLEDGE OF ALLEGIANCE

CALL TO ORDER/WELCOME

BUSINESS ITEMS

1. Approval of Agenda
2. Public Comment
3. Good News Report
4. Resolution of Recognition  
---Reception for New NBPTS Teachers---
5. Former Students in the Military
6. Consent Agenda:
  - A. Minutes
  - B. Personnel Report
7. Policy:
  - A. GCN/AFC-R, "Professional Educator Evaluation Process"
  - B. IC, "School Year"
  - C. ICA, "School Calendar"
8. Annual Financial Audit Report for 2010-2011
9. FY12 Budget Amendments
10. Resolution Requesting Changes to School Pay Date Provisions
11. Student Survey for NC QUEST Grant
12. Topics for Retreat
13. Important Dates
14. Public Comment
15. Other Items

The Transylvania County Board of Education met in regular session on January 23, 2012 at 6:30 p.m. at the Morris Education Center. Chris Whitmire, Chair; Tawny McCoy, Vice Chair; Sue Fox; Cindy Petit; and Shelia Norman were present. Also present were Dr. Jeff McDaris, Superintendent; Jenny Hunter, Administrative Assistant; Dale Barber and Greg Stroup, School Resource Officers; Eric Crews, *Transylvania Times*; and approximately 20 presenters and guests. Mr. Whitmire gave the invocation and Mrs. McCoy led the Pledge of Allegiance. Chairman Whitmire welcomed everyone and called the meeting to order.

**1. Approval of Agenda**

ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. FOX, the meeting agenda for January 23, 2012 was unanimously approved.

**2. Public Comment**

Mrs. Edna Woody reported that she has been visiting her great-nephew's classroom at BES to observe. She reported that she was accused of disrupting the class and was told by the principal not to come back. She claimed that the disruption was not her fault and asked the Board for suggestions as to what she should do next. Chairman Whitmire advised Mrs. Woody that she and her sister have had numerous meetings with school administrators and central office administrators regarding her great-nephew's behavior, and that while the Board has listened to their concerns, they would not debate these issues at a school board meeting.

### 3. **Good News Report**

Dr. McDaris reported the following good news items:

#### *SCHOOL BOARD APPRECIATION MONTH*

Governor Beverly Perdue has declared the month of January 2012 as “School Board Appreciation Month” in North Carolina in honor of the elected officials who work as tireless advocates for public education, spending countless hours serving as liaisons between the school district and the public.

#### *DONATION FROM EGOLF FORD*

This fall, Egolf Ford of Brevard held a “Drive One for Your Schools” fundraiser in which \$20 was donated to either BHS or RHS for each Ford vehicle that was test driven. In January, Egolf presented Dr. McDaris with a check for \$1,500. Brevard was one of only 20-40 Ford dealerships nationwide that were selected to participate in the “Drive One” promotion. Our thanks go to Egolf Ford of Brevard for their generosity and support. The money raised goes to the BHS and RHS booster clubs.

#### *MURPHY HELPS RES READERS*

With the help of owner Charlie Juengling, Murphy the Therapy Dog visited RES to listen to students who are learning to read. Students enjoyed reading to Murphy because he is a patient and supportive listener, and Murphy enjoyed getting lots of petting and making new friends.

#### *PRESENTATION OF U.S. FLAG*

At the home wrestling match on January 12, a United States Flag was presented to Brevard High School on behalf of Lieutenant Joseph Ellenberger. Lieutenant Ellenberger is the brother of SRO Mark Ellenberger and a graduate of Brevard High School. He is currently serving in Afghanistan, and the flag is one that has flown over his base there. The flag is on display in the front lobby of the school.

#### *TCSEF GRANTS FOR 2012*

This year the Transylvania County Schools Educational Foundation ([www.tcsef.org](http://www.tcsef.org)) awarded a total of \$9,600 in mini-grants to classroom teachers in Transylvania County Schools. The Education Foundation is a volunteer-based board that develops and encourages public and private support of our local public schools. Each year the Foundation provides approximately \$10,000 in grants with money raised through fund-raisers such as Taste of Transylvania, Honor Your Teacher, and membership drives. The 2012 grant recipients are listed below:

Name	Area	Project
Lisa Smith	BMS Science	Bare Bones
Bob Dinsdale	PFES 3 <sup>rd</sup> Grade	Olympiad
Noelle Khare	BMS Science	Weighty Matters
Jennifer Galloway	TCH Physical Education	Stepping Across the Curriculum
Chris Dodson	BHS Language Arts	Comic Life
Rivers Smith	BMS Music	Jam Packed Music
Deborah Smith	PFES 4 <sup>th</sup> Grade	Math from Pre-K to Algebra
Karen Brown	RES Kindergarten	Who's There
4 <sup>th</sup> Grade Teachers	BES 4 <sup>th</sup> Grade	Earthshine Mountain

		Lodge
Sarah Justice	RHS Media Center	Crazy for Q R Codes
Deanna Woodin	BES 5 <sup>th</sup> Grade	Muddy Sneakers
Andrew Jones and 7 <sup>th</sup> Grade Teachers	BMS 7 <sup>th</sup> Grade	Where in the World
Mandy Foster	PFES Kindergarten	Bike Rangers

**4. Resolution of Recognition**

The Board presented certificates/plaques to the individuals named below, and ON A MOTION BY MRS. FOX, SECONDED BY MRS. PETIT, approved the following resolution:

BE IT RESOLVED by the Transylvania County Board of Education that commendations, thanks, congratulations and appreciation be expressed to the following:

- Sherri Owen, Pisgah Forest Elementary School, for successfully completing National Board for Professional Teaching Standards Certification
- Stephanie Sizemore, Pisgah Forest Elementary School, for successfully completing National Board for Professional Teaching Standards Certification
- Hunter Hall, Brevard High School, for being selected as the *Hendersonville Times-News* Tennis Player of the Year for 2011-2012
- Tommy Connell, Brevard High School, for being selected as the *Hendersonville Times-News* Runner of the Year for 2011-2012
- Freddie Whitman, Rosman High School, for being named the *Hendersonville Times-News* Football Coach of the Year for 2011-2012

The Board recessed for a brief reception on behalf of the honorees.

**5. Former Students in the Military**

The Board reviewed the list of former students from Brevard High School, Rosman High School, and Davidson River School who are currently serving or have previously served in the U.S. Military. There were no new names.

**6. Consent Agenda**

ON A MOTION BY MRS. NORMAN, SECONDED BY MRS. FOX, the Board approved the minutes from the December 8 and December 12, 2011 meetings and the personnel report for January 23, 2012 (see attached).

**7. Policy**

David Sutton presented three policies for approval. He reported that no new changes had been made to the policies since their first read on December 12. Board members had no questions, and ON A MOTION BY MRS. MCCOY, SECONDED BY MRS FOX, the following policies were unanimously approved:

GCN/AFC-R, "Professional Educator Evaluation Process"  
IC, "School Year"  
ICA, "School Calendar"

8. **Annual Financial Audit Report**

Norris Barger presented the Transylvania County Schools Annual Financial Report for the year ended June 30, 2011. He reported there were no findings of non-compliance, questioned costs, or material weaknesses. The audit report also confirms that the school system is in full compliance with federal, state, federal and local regulations. He noted that auditors had made one suggestion to change an accounting procedure at Brevard High School, and the change has since been implemented. The change designates that the principal, not bookkeeper, must sign all checks.

Mr. Barger gave an update on fund balance. The operating fund balance as of June 30, 2011 was \$2,327,516. Ending fund balance in capital outlay was \$727,127. Mr. Barger noted that the Board has tried to save as much money as possible to prepare for the expiration of federal EduJobs money. He expressed concern about the Board's capital outlay position in light of its aging infrastructure and the amount of funding that has been received over the past few years. He gave as an example the fact that crews are currently working to replace a water line at BHS. The water line, which dates back to 1959, has literally disintegrated. Mr. Barger warned that problems such as this are happening with increasing frequency and will continue happening unless we can address our aging infrastructure. Chairman Whitmire observed that when the school bond debt expires in 2018, several of our buildings will be over 40 years old. He noted that the school system's capital outlay budget for 2010-2011 was less than half of the capital outlay budget in 2008-2009.

Dr. McDaris and the Board members commended Mr. Barger and the finance department for their excellent work.

9. **FY12 Budget Amendments**

Norris Barger presented two budget amendments for the 2011-2012 fiscal year (see attached). ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. FOX, Budget Amendment No. 1 for the Federal Grants Fund was unanimously approved. ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. NORMAN, Budget Amendment No. 1 for the State Public School Fund was unanimously approved.

10. **Resolution Requesting Changes to School Pay Date Provisions**

Dr. McDaris reported that at the Superintendents' Winter Conference, the North Carolina School Boards Association was asked to develop a resolution urging the North Carolina General Assembly to correct legislation enacted in 2011 that amended and restricted the timing of payments to teachers and 10-month employees. NCSBA hopes to get the legislature to take action to correct this matter at a special session in February. At issue is the law which requires teachers to be prepaid in August for a full month's salary even though teachers typically work less than a month in August. If a teacher or other 10-month employee leaves before the end of the school year, the school system has to wait until the end of the school year to try and recoup an unearned overpayment. Mr. Barger reported that the interpretation of this law seems to change daily and has created an accounting nightmare for school districts. Mr. Whitmire asked if this could result in a negative paycheck for any employee. Mr. Barger stated that would be unlikely for most people, but for someone with a large number of deductions it could happen. In such a case, the payroll office would work with that individual. ON A MOTION BY MRS. FOX, SECONDED BY MRS. NORMAN, the Board unanimously adopted the resolution requesting changes to the school pay date provisions that were enacted in 2011 (see attached).

**11. Student Survey for NC QUEST Grant**

Dr. Jeff McDaris presented a *Patterns of Adaptive Learning Scales* survey for review. He reported that the survey is a required component of the NC QUEST grant and would be administered to approximately 15 students at Davidson River School with parental permission. Board members had no objections to the survey.

**12. Topics for Retreat**

Board members reviewed a list of possible agenda topics for the annual planning retreat that is scheduled for February 6, 2012:

- Afterschool issues regarding Title XX
- Essential Standards and Common Core changes
- Capital projects
- Calendar
- 50-year celebration of integration
- Year-round and magnet schools
- Blue Ridge Community College partnership
- Athletic conferences
- Technology update
- Substance abuse
- NC QUEST update
- Grants update
- FY13 budget

Mrs. Norman requested that the TCS Master Facilities Plan be added to the list of agenda topics. Dr. McDaris reported that principals have asked for another look at the attendance policy and grading practices. Mr. Whitmire suggested adding the teacher evaluation instrument.

Chairman Whitmire stated that Rosman athletes have to spend too many hours on activity buses and miss too much class time traveling to away games via the Interstate. He would like to explore other routing options to cut down on travel time. Dr. McDaris acknowledged that some over-mountain routes are indeed shorter than traveling I-40. However, because buses are much larger and heavier these days, and must not cross over the center lines, they must by necessity be driven very slowly on winding mountain roads. He stated that the school system follows NCDMV and law enforcement recommendations for student safety. Dr. McDaris remarked that one solution could be to look at other sports conferences, but stated that he would prefer for Rosman to stay in the Smoky Mountain Conference for football. Mrs. Fox stated that bus drivers and coaches have a tremendous responsibility for up to 20-30 kids on a bus, and thanked them for keeping our kids safe. Mrs. McCoy asked Mr. Whitmire about his plans to solicit public comment on this matter at the retreat. She suggested that due to the length of the agenda and the nature of the meeting, a public forum might be better scheduled for another time. Mr. Whitmire indicated that he felt it was important to hear public input on the matter as quickly as possible.

**13. Important Dates**

Feb. 6 PLANNING RETREAT, 5:30 p.m., MEC

Feb. 7 NCSBA Webinar: Service Animals - New Rules for Schools

- Feb. 8 Early Dismissal
- Feb. 9 Superintendent's Communication Council, 3:45 p.m., MEC
- Feb. 13 Parent Advisory Council, 7:30 a.m., MEC
- Feb. 14 Student Advisory Council, 7:30 a.m., MEC
- Feb. 20 REGULAR MEETING, 6:30 p.m., MEC
- Feb. 20 Teacher Leave Day
- Feb. 23-24 NCSBA Special Issue Seminars (Budget & Finance), Raleigh
- Mar. 5 REGULAR MEETING, 6:30 p.m., MEC
- Mar. 6 NCSBA Webinar: Superintendent and Administrator Contract Issues
- Mar. 14-15 Teacher Workdays
- Mar. 19 REGULAR MEETING, 6:30 p.m., MEC
- Mar. 27 Kindergarten Registration, 4:30 - 6:00 p.m., All Elementary Schools

Board members discussed possible dates for school facility tours. February 8 and 9 were tentatively selected as the best options. Dr. McDaris stated that he could rearrange his schedule for those dates. Members will be polled for availability before dates are finalized.

**14. Public Comment**

There was no public comment.

**15. Other Items**

Mrs. Norman requested an update on the ribbon-cutting ceremony for the Rosman CTE building. Dr. McDaris reported that a date has yet to be determined; they would like to wait until the completion of the Rosman curbing project.

David McNeill presented a request for funds to improve outfield fencing at the BHS girls' softball field. He reported that a new fence would be taller and totally enclose the field. He stated that the BHS booster club has raised about two-thirds of the cost of the project, and there have been many community and corporate donations as well. ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. PETIT, the Board voted unanimously to give \$3,000 toward the improvement of the BHS girls' softball field. Mr. McNeill also reported that a firm out of Greenville, SC has donated a commercial grade John Deere mower as a fundraiser prize. Raffle tickets for the mower are \$5 each. Mr. Whitmire asked for a list of businesses who have donated toward the project.

There was no further business, and ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. PETIT, the meeting was adjourned at 8:27 p.m.

Respectfully submitted,

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Chairman

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Secretary

**PERSONNEL REPORT  
1/23/12**

I. ACCEPT THE REPORT OF RESIGNATIONS/TERMINATIONS ACCEPTED/INITIATED BY THE SUPERINTENDENT FROM/FOR THE FOLLOWING PERSONS:

Licensed Personnel

None

Classified Personnel

None

II. APPROVE THE EMPLOYMENT RECOMMENDATIONS MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Amanda Corn Wells, Interim School Counselor, BES, effective April 7, 2012 through June 5, 2012

Classified Personnel

Justin Barrett, WIA Student Worker, effective January 12, 2012  
Rachel Clay, Bus Driver, effective January 24, 2012  
Sonya Jenkins, Temporary Part-Time Instructional Coach, BMS, effective January 24, 2012 through May 23, 2012  
Mike Krauter, Bus Driver, TCS, effective January 24, 2012  
Jessica McCall, Temporary Part-Time Instructional Coach, BMS, effective January 24, 2012 through May 23, 2012  
Jeromy Raffield, WIA Student Worker, effective January 19, 2012  
Clarence Raines, WIA Student Worker, effective January 19, 2012  
Martha Snow, Temporary Part-Time Instructional Coach, BES, effective January 3, 2012 through May 23, 2012

III. ACCEPT THE REPORT OF TRANSFER OF ASSIGNMENT MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Janna Laughridge, from Full-Time School Counselor, BES, to Part-Time School Counselor, TCH, effective January 23, 2012

Classified Personnel

None

IV. APPROVE THE LEAVES OF ABSENCE RECOMMENDED BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Allison Baum, Teacher, BMS, GCBDB Leave effective January 9, 2012 through March 11, 2012

Classified Personnel

None

- V. APPROVE THE SUPERINTENDENT'S RECOMMENDATION FOR THE FOLLOWING  
SUBSTITUTE EMPLOYEES:

Substitute Teachers

None

Substitute Child Nutrition Workers

Teresa Galloway



**Budget Amendment - State Public School Fund**

**Amendment no. 1**


Function Code	Description	Current Budget	Increase (Decrease)	Amended Budget
	<b>REVENUES</b>			
	Revenues	\$20,237,195	\$82,166	\$20,319,361
	<b>EXPENDITURES</b>			
5100	Regular Instructional	12,893,308	69,068	12,962,376
5200	Special Instructional	2,302,952	243	2,303,195
5300	Alternative Programs	620,263	1,310	621,573
5400	School Leadership	755,198	0	755,198
5800	School-Based Support	1,312,603	1,438	1,314,041
6100	Support And Development	150,508	(1)	150,507
6200	Special Population Support And Dev	20,584	0	20,584
6300	Alternative S & D	0	0	0
6400	Technology Support	127,210	16,329	143,539
6500	Operational Support	1,517,849	(6,221)	1,511,628
6600	Financial And Human Resources	276,704		276,704
6900	Policy And Leadership	173,770		173,770
7100	Regular Community Service	0		0
7200	Ancillary Services	86,246		86,246
8100	Pay To Oth Govt & Tfrs Of	0		0
<b>TOTAL EXPENDITURE BUDGET</b>		\$20,237,195	\$82,166	\$20,319,361

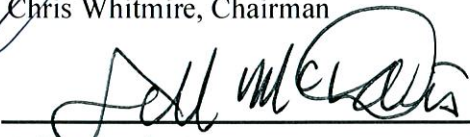
**EXPLANATION:**

\$69,068 ABC transfers and charter school reversion, \$16,329 School technology,

\$-6,221 Transportation, \$1,810 Other

Passed by majority vote of the Transylvania County Board of Education this 23rd day of January, 2012

  
 Chris Whitmire, Chairman

  
 Jeff McDaris, Secretary

**Budget Amendment - Federal Grants Fund**

**Amendment no. 1**

Function Code	Description	Current Budget	Increase (Decrease)	Amended Budget
	<b>REVENUES</b>			
	Revenues	\$4,831,320	\$100,332	\$4,931,652
	<b>EXPENDITURES</b>			
5100	Regular Instructional	917,577	(12)	917,565
5200	Special Instructional	1,088,819	31,911	1,120,730
5300	Alternative Programs	1,947,120	85,983	2,033,103
5400	School Leadership	0		0
5500	Co-Curricular	0		0
5800	School-Based Support	186,309	2,500	188,809
6100	Support And Development	1,442		1,442
6200	Special Population Support And Dev	70,211		70,211
6300	Alternative S & D	66,524		66,524
6400	Technology Support	0		0
6500	Operational Support	641		641
6600	Financial And Human Resources	4,000		4,000
6700	Accountability S & D	0		0
6900	Policy And Leadership	0		0
7200	Ancillary Services	0	28,271	28,271
8100	Pay To Oth Govt & Tfrs Of	90,473	(2,633)	87,840
8200	Unbudgeted Reserves	458,204	(45,688)	412,516
	<b>TOTAL EXPENDITURE BUDGET</b>	<b>\$4,831,320</b>	<b>\$100,332</b>	<b>\$4,931,652</b>

**EXPLANATION:**


PRC 053 School Improvement - \$28,271


PRC 026 Homeless - \$15,004

PRC 109 Rural and Low Income Schools - \$75,163

Miscellaneous carryover adjustments

Passed by majority vote of the Transylvania County Board of Education this 23rd day of January, 2012

  
 Chris Whitmire, Chairman

  
 Jeff McDaris, Secretary

017	Vocational Ed - Program Improvement			\$	-
026	Homeless Grant				-
044	IDEA VI B Capacity Bldg/Improve				-
048	Safe and Drug-Free Schools				-
049	IDEA Pre-School Handicapped Grant				-
050	IASA Title I - LEA Basic Program				-
060	IDEA VI-B Handicapped				-
082	IDEA VI B State Improve				-
103	Improving Teacher Quality				-
118	IDEA VI B Special Needs				-
140	ARRA Economic Stabilization				-
141	ARRA Title I				-
144	ARRA IDEA VI-B				-
145	ARRA Preschool				-
148	ARRA McKinney Vento				-
		\$	-	\$	-
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**A RESOLUTION OF THE PENNSYLVANIA COUNTY BOARD OF EDUCATION  
REQUESTING CHANGES TO THE SCHOOL PAY DATE PROVISIONS THAT WERE  
ENACTED IN 2011**

WHEREAS, school boards and school administrators, particularly school finance officers, worried for a number of years about a mandate put into the law in 2005, which required teachers to be prepaid in August for a full month's salary even though teachers typically work fewer than two weeks in August; and

WHEREAS, this prepayment could not be recouped until the end of the school year, which created a significant issue and an additional cost when the school system was required, if a teacher or other 10-month employee left before that time, to track that person in order to collect an unearned overpayment; and

WHEREAS, school boards and school administrators strongly believe they are stewards of our public taxpayer monies and it is a bad business practice to prepay for work in a month that cannot be recouped for ten months; and

WHEREAS, in order to address these concerns, various education organizations proposed consensus legislation in 2011 that was enacted as Section 5 of House Bill 720 ("Section 5"), School and Teacher Paperwork Reduction Act (S.L. 2011-379); and

WHEREAS, Section 5, effective beginning with the 2012-2013 school year, inadvertently (i) did not eliminate the specific statutory language requiring the initial pay date for all school systems to be August 31 with all subsequent pay dates to be at the end of each month, (ii) added statutory language to strictly prohibit prepayment, and (iii) deleted statutory language providing for recovery of limited prepayments; and

WHEREAS, implementation of these requirements in August will have a burdensome financial impact on teachers and 10-month employees, especially those who are the lowest paid, who will not receive sufficient earned income in a partial paycheck to cover necessary deductions, including family health insurance, supplemental retirement plan contributions, and other payments; and

WHEREAS, Section 5 needs an immediate amendment to remove the mandatory initial pay date of August 31, to remove the requirement that each paycheck must be for a full month's employment, and to restore the statutory language authorizing recovery of prepayments that may occur in very limited circumstances; and

WHEREAS, this amendment would reflect the original intent of last year's requested consensus legislation by prohibiting prepayment of teachers and 10-month employees in their August paychecks; and

WHEREAS, time is of the essence for these changes in order to plan and implement revised school pay dates beginning with the 2012-2013 school year, and to provide information about the upcoming changes to employees in sufficient time for them to make any necessary financial preparations;

**NOW THEREFORE, BE IT RESOLVED** by the Transylvania County Board of Education:

**SECTION 1.** The Transylvania County Board of Education ("Board") urgently requests the North Carolina General Assembly to make critical changes to legislation enacted in 2011 that amended and restricted the timing of payments to teachers and 10-month employees.

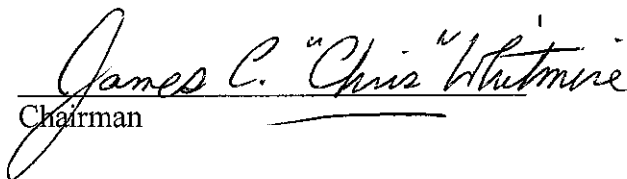
**SECTION 2.** Specifically, the Board asks for an amendment to Section 5 of S.L. 2010-379 (House Bill 720) that would do the following:

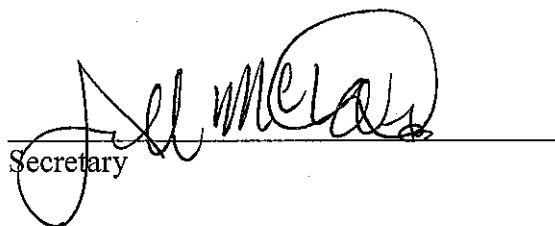
- (1) Retain the statutory provisions that prohibit prepayment in August of teachers other than those who are employed in year-round schools, and extend this prohibition to other school employees.
- (2) Delete the statutory requirements that the initial pay date for teachers must be no later than August 31 each year and that subsequent pay dates are spaced no more than one month apart.
- (3) Delete the statutory requirement that each payment must include a full monthly payment.
- (4) Add statutory language to allow pay dates to differ from the end of the month of service.
- (5) Restore express statutory language to provide for the recovery of limited prepayments.
- (6) Allow for pay dates to occur (i) at the end of a calendar month for the actual number of days employed, or (ii) at the end of the first month of employment and monthly thereafter.
- (7) Allow local board to establish pay dates for teachers and 10-month employees that occur on a monthly, semi-monthly, or bi-weekly basis, or on a combination of these, so long as each includes full payment for salary due during the specific period.
- (8) Allow local boards to defer the implementation of their pay date changes to July 1, 2013.

**SECTION 3.** Due to the time sensitivity of these changes, the Board strongly urges the General Assembly to pass this amendment during the General Assembly's session scheduled for February 16-18, 2012, or during any other session scheduled before the convening of the short session on May 16, 2012.

**SECTION 4.** This Resolution is effective upon adoption.

Passed by majority vote of the Transylvania County Board of Education on this the 23<sup>rd</sup> day of January 2012.

  
Chairman

  
Secretary