

**Minutes
Transylvania County Board of Education
January 22, 2013**

INVOCATION/PLEDGE OF ALLEGIANCE

CALL TO ORDER/WELCOME

BUSINESS ITEMS

1. Approval of Agenda
2. Public Comment
3. Appointment of New Board Member
4. Good News Report
5. Former Students in the Military
6. Consent Agenda:
 - A. Minutes
 - B. Personnel Report
7. Annual Dropout Report
8. Topics for Retreat
9. FY13 Budget Amendment
10. Annual Financial Report for 2011-2012
11. Dates for School Facility Tours
12. Important Dates
13. Public Comment
14. Other Items

The Transylvania County Board of Education met in regular session at 6:30 p.m. on Tuesday, January 22, 2013 at the Morris Education Center. Tawny McCoy, Chair; Cindy Petit, Vice Chair; Sue Fox and Ron Kiviniemi were present. Also present were Dr. Jeff McDaris; Jenny Hunter; Norris Barger; Dr. Scott Elliott; SRO Nathan Whitmire; BHS student representative, Kayla Byrd; Jeremiah Reed, *Transylvania Times*; and approximately 20 guests. Chairman McCoy led in a moment of silence, and Mr. Kiviniemi led the Pledge of Allegiance. Chairman McCoy welcomed everyone and called the meeting to order.

1. Approval of Agenda

ON A MOTION BY MRS. FOX, SECONDED BY MRS. PETIT, the meeting agenda for January 22, 2013 was approved as presented.

2. Public Comment

Jenni Axtell, Henderson County Schools educator and TCS parent, listed the qualities she would like to see in a new school board member. She stated that the new board member should have the interests of all students at heart, hold and be held to high standards, and be willing to stay for the long term.

3. Appointment of New Board Member

Chairman McCoy read N.C.G.S. § 115C-37(f) *Election of Board Members*, which states:

“All vacancies in the membership of boards of education whose members are elected pursuant to the provisions of subsection (a) of this section by death, resignation, or other causes shall be filled by appointment by the remaining members of the board, of a person to serve until the next election of members of such board, at which time the remaining unexpired term of the office in which the vacancy occurs shall be filled by election.”

Mrs. McCoy reported that the Board had received letters from nine individuals interested in serving for the remainder of Chris Whitmire's term of office, which after runs through November 2014. Mr. Whitmire had resigned from the Board effective January 1, 2013 after winning election to the North Carolina House of Representatives. The nine applicants for his seat were Jake Dalton, Freddie Hart, Deborah Holden, Linda Martinson, Shelia Norman, Paula Bennett Paddick, Mike Rogers, Bill Sack, and Melissa Wells. Mrs. McCoy stated that the Board was most impressed with the pool of candidates, which only made the selection process even more difficult as each applicant possesses qualities and strengths that would be assets to the Board. She thanked all of the candidates for their willingness to serve and urged those not selected at this time to consider running in the next general election and/or serving in other areas. She opened the floor for nominations.

Mrs. Fox echoed Mrs. McCoy's sentiments that this had been a most difficult decision to make. MRS. FOX NOMINATED Mr. Mike Rogers for the vacant seat, stating that she believes he would best bring the strengths and experience needed to the Board at this time. MRS. MCCOY SECONDED THE MOTION and opened the floor for discussion. Mr. Kiviniemi commented that he too appreciated the range of talents and abilities embodied by the business owners, former school board members, and parents who had submitted letters of interest. He reiterated Mrs. McCoy's encouragement to those candidates not selected to continue to be involved with the schools. There was no further discussion, and ON A UNANIMOUS VOTE OF APPROVAL, Mike Rogers was appointed to the Transylvania County Board of Education for the remaining unexpired term of former member Chris Whitmire.

The Board recessed for a five-minute break.

4. **Good News Report**

Dr. McDaris introduced Kayla Byrd, student representative from Brevard High School, and reported the following good news items:

SCHOOL BOARD APPRECIATION MONTH

In January, the North Carolina School Boards Association commemorates the work of local school boards. As citizens who serve children and represent their communities, individual school board members face complex and demanding challenges. These dedicated individuals unselfishly contribute their time and talents toward the advancement and continuing success of public schools. We give a hearty "thank you" to the members of the Transylvania County Board of Education for all that they do to support our students, staff and community.

BES DONATES FOOD TO SHARING HOUSE

During the month of December, students at Brevard Elementary worked hard collecting canned goods for donation to the Sharing House of Brevard. Volunteers from the Sharing House were amazed when they came to pick up the food before Christmas and saw the scales top out at 1,204 pounds!

5. **Former Students in the Military**

The Board reviewed the list of former students from Brevard High School, Rosman High School, and Davidson River School who are currently serving or have previously served in the U.S. Military. One new name, Randy Buford (deceased), had been added to the list. Additional names will be included as they are received.

6. **Consent Agenda**

ON A MOTION BY MR. KIVINIEMI, SECONDED BY MRS. PETIT, the minutes from the December 17, 2012 meeting and the personnel report for January 22, 2013 (attached) were unanimously approved.

7. **Annual Dropout Report**

Dr. Scott Elliott presented the dropout report for 2011-2012. Transylvania had 32 high school dropouts and no middle school dropouts for the lowest dropout rate (2.73%) in the last 19 years (as long as we have records). This represents an 8.6% decrease from the prior year, and a 46% decrease since 2007. Dr. Elliott attributed this improvement to increases in the numbers of student advocates and counseling services and the effects of academic interventions that were put in place at the elementary level. He noted that TCS continues to see a disproportionate number of students dropping out in the upper grades and at older ages compared to state trends. Common withdrawal reasons include lack of engagement, unstable home environments, interest in a GED, and not returning after a long-term suspension. Advocates continue to target and work with these students to try and keep them in school. The Board commended the work of our schools and student advocates.

8. **Topics for Retreat**

The Board of Education reviewed the topics that have been selected for discussion during the planning retreat that is scheduled for February 4, 2013 at the Morris Education Center. The retreat will begin at 5:30 p.m. and a working supper will be provided. The following topics are slated for the agenda:

- School Safety
- Calendar Options and Interest Inventory Results
- Attendance
- Budget
- Educator Effectiveness Update

9. **FY13 Budget Amendment**

Norris Barger presented Budget Amendment No. 1 for the Federal Grants Fund for the 2012-2013 fiscal year. There were no questions, and ON A MOTION BY MRS. FOX, SECONDED BY MR. KIVINIEMI, Budget Amendment No. 1 for the Federal Grants Fund was unanimously approved (see attached).

10. **Annual Financial Report for 2011-2012**

Mr. Barger presented a summary of the Transylvania County Schools Annual Financial Report for the year ended June 30, 2012. Auditor and compliance reports revealed no material weaknesses or deficiencies and no instances of non-compliance. Mr. Barger pointed out one notation regarding internal controls and segregation of duties. He explained that this referred to the need to obtain two signatures on checks written from school accounts, which sometimes can be hard to do at small schools when a second person is not available. The concern is being addressed.

Mr. Barger reviewed net assets and fund balance, which stands at roughly 40% of the previous level. The decrease reflects having to spend heavily from fund balance in order to cover unfunded capital needs. Mr. Barger cautioned that with the school system's aging infrastructure, this level of funding is unsustainable. The Board commended Mr. Barger for his excellent management of the school district's financial assets.

11. Dates for School Facility Tours

As a part of its yearly budget preparation, the Board of Education traditionally schedules two days in early February to tour the schools and review facility needs. The Board selected February 11 and 14 as tentative dates for the 2013 facility tours. Ms. Hunter was asked to poll the members and confirm the dates.

12. Important Dates

Jan. 22-25 TCS 25th Annual Math/Science Fair, Rogow Room
 Jan. 28 Math/Science Fair Awards Ceremony, 6:00 p.m., BHS Auditorium
 Feb. 4 PLANNING RETREAT, 5:30 p.m., MEC
 Feb. 5 NCSBA Webinar: "Ethics for School Board Members," 3-5 p.m.
 Feb. 18 Leave Day
 Feb. 18 REGULAR MEETING, 6:30 p.m., MEC
 Feb. 21-22 NCSBA "School Law Conference/Special Issue Seminars," Raleigh
 Feb. 25 NTHS Induction Ceremony, 5:00 p.m., Rogow Room

13. Public Comment

BHS student Kayla Byrd expressed her admiration for the work of the Board and administration. She stated that as a student, it is very reassuring to see how hard everyone is working for the students in our district.

14. Other Items

Chairman McCoy gave a brief report from an NCSBA workshop that she attended last week in Raleigh.

There was no further business, and ON A MOTION BY MR. KIVINIEMI, SECONDED BY MRS. FOX, the meeting was adjourned at 7:30 p.m.

Respectfully submitted,

 Chairman

 Secretary

**PERSONNEL REPORT
January 22, 2013**

- I. ACCEPT THE REPORT OF RESIGNATIONS/TERMINATIONS ACCEPTED/INITIATED BY THE SUPERINTENDENT FROM/FOR THE FOLLOWING PERSONS:

Licensed Personnel

None

Classified Personnel

Matthew Bradley, Teacher Assistant, DRS, effective January 4, 2013
Lisa Crite, Teacher Assistant, BHS, effective February 15, 2013
Heather George, Teacher Assistant, BMS, effective January 18, 2013
August Hall, Teacher Assistant, BES, effective January 4, 2013

- II. APPROVE THE EMPLOYMENT RECOMMENDATIONS MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Jason Lippard, Teacher and Coach, BHS, effective February 25, 2013

Classified Personnel

Lester Aiken, Temporary Part-Time Custodian, RHS, effective January 23, 2013
Sheila Byrd, Office Support, MEC, effective January 7, 2013
Margaret Hollingsworth, Custodian & Bus Driver, RHS, effective January 28, 2013
Melissa Stacy, Bus Driver, TCS, effective January 23, 2013
George Sutherland, Interim Teacher Assistant, BHS, effective January 8, 2013, through April 12, 2013
Sarah Wilson, Teacher Assistant, BES, effective January 7, 2013

- III. ACCEPT THE REPORT OF TRANSFER OF ASSIGNMENT MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Jeff Bailey, from 12-month Teacher, BHS, to 10-month Teacher, BMS, effective January 3, 2013
Vera Cubero, from Teacher, BMS, to Instructional Technology Facilitator, BMS, effective January 23, 2013
Margaret Joseph, from Teacher Assistant, PFES, to Part-Time Teacher, TCS, effective January 23, 2013
Lena Zaludek, from Teacher, RMS, to Teacher, BMS, effective January 28, 2013

Classified Personnel

None

- IV. APPROVE THE LEAVES OF ABSENCE RECOMMENDED BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

None

Classified Personnel

None

- V. APPROVE THE SUPERINTENDENT'S RECOMMENDATION FOR THE FOLLOWING
SUBSTITUTE EMPLOYEES:

Substitute Teachers

Leanne Addison
Megan Briscoe
Peter Chumbley
Robert Davis
Brittany Dodson
Albert Evans
Hannah Galloway
Elise Keever
Theresa Lawlis
Debra Pruitt
Justin Silliman

Substitute Child Nutrition Workers

Lucinda Jones

Budget Amendment - Federal Grants Fund

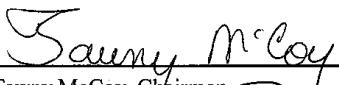
Amendment no. 1

Function Code	Description	Current Budget	Increase (Decrease)	Amended Budget
	REVENUES			
	Revenues	\$3,893,138	\$252,923	\$4,146,061
	EXPENDITURES			
5100	Regular Instructional	347,864	1,067	348,931
5200	Special Instructional	769,560	74,531	844,091
5300	Alternative Programs	2,044,701	53,048	2,097,749
5400	School Leadership	0		0
5500	Co-Curricular	0		0
5800	School-Based Support	56,595	26,236	82,831
6200	Special Population Support And Dev	101,888		101,888
6300	Alternative S & D	71,392		71,392
6400	Technology Support	0		0
6500	Operational Support	7,000		7,000
6600	Financial And Human Resources	4,000		4,000
6700	Accountability S & D	0		0
6900	Policy And Leadership	0		0
8100	Pay To Oth Govt & Tfrs Of	84,719	2,547	87,266
8200	Unbudgeted Reserves	405,419	95,494	500,913
	TOTAL EXPENDITURE BUDGET	\$3,893,138	\$252,923	\$4,146,061

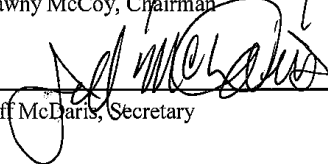
EXPLANATION:

See attached

Passed by majority vote of the Transylvania County Board of Education this 22nd day of January, 2013



 Tawny McCoy, Chairman



 Jeff McFaris, Secretary

PRC	Description	Current Budget	Change	Amended Budget
017	Vocational Ed - Program Improvement	\$ 52,768	\$ 1,090	\$ 53,858
026	Homeless Grant	21,338	-	21,338
049	IDEA Pre-School Handicapped Grant	75,265	6,018	81,283
050	IASA Title I - LEA Basic Program	2,023,147	(2,468)	2,020,679
060	IDEA VI-B Handicapped	1,137,124	33,592	1,170,716
082	IDEA VI B State Improve	552	20,552	21,104
103	Improving Teacher Quality	330,645	(23)	330,622
104	Title III Language Acquisition	8,553	-	8,553
105	Title I School Improvement	230,360	29,890	260,250
109	Rural and Low Income Schools	-	133,377	133,377
111	Title III Language Acquisition	-	20,895	20,895
118	IDEA VI B Special Needs	9,591	10,000	19,591
156	RttT	3,795	-	3,795
		<u>\$ 3,893,138</u>	<u>\$ 252,923</u>	<u>\$ 4,146,061</u>