

**Minutes
Transylvania County Board of Education
June 1, 2009**

INVOCATION/PLEDGE OF ALLEGIANCE

CALL TO ORDER/WELCOME

BUSINESS ITEMS

1. Public Comment
2. Good News Report
3. Resolution of Recognition, Thanks, Commendation and Congratulations
4. Former Students in the Military
5. CTE Plan 2009-2010
6. Student Handbooks 2009-2010
7. WIA Summer Employment
8. BHS Restroom Bids
9. Closed Session (Personnel)
10. Consent Agenda:
 - A. Minutes
 - B. Personnel Report
11. Important Dates
12. Other Items
13. Public Comment

The Transylvania County Board of Education met in regular session at 6:30 p.m. on June 1, 2009 at the Morris Education Center. Present were Mike Rogers, Chairman; Chris Whitmire, Vice Chairman; Tawny McCoy, Shelia Norman; and Cindy Petit. Also present were Dr. Sonna Lyda, Superintendent; Jenny Hunter, Administrative Assistant; and approximately 13 staff members, guests, and media. Mr. Rogers gave the invocation and Mr. Whitmire led the Pledge of Allegiance. Chairman Rogers welcomed everyone and called the meeting to order.

1. Public Comment

Wanda Hensley, parent, discussed concerns about communication at Rosman High School. She reported that her son has been denied an opportunity to try out for the RHS Shooting Club and that she has been frustrated in her attempts to communicate with school administration regarding the matter. She shared a letter with the Board members outlining her specific concerns. Chairman Rogers thanked Mrs. Hensley for sharing her concerns with the Board and asked Dr. Lyda to schedule a time to meet with Mrs. Hensley to discuss the matter.

2. Good News Report

- Dr. Lyda introduced RHS student representative, Erica Bagwell, to the Board.
- Rosman Elementary School has been awarded a grant by the Laura Bush Foundation for America's Libraries in an amount up to \$6,000. Media Coordinator Peggy Bayne wrote the grant asking for a birthday book for every student at RES. She found out that the school was a recipient when a book salesperson called to congratulate her.
- This spring, Rosman High School conducted its first "Attendance Incentive Program." In January, letters were sent to students, staff, and families describing the program and reminding them of the county's attendance policy and the

resources available to help with attendance barriers. In mid-May, the school reviewed the results of their efforts. The school had 116 students who missed three or fewer days during the spring semester, and those students were rewarded on May 20 with social time and a celebration luncheon. Students with five or fewer absences were rewarded with free homework passes to be used next school year. There were also 53 students who improved their attendance from fall semester by 50% or more, and those students were eligible for prize drawings which included free athletic passes, free parking passes, and gift certificates to Target, Blockbuster, iTunes, Hollister, and more. In addition, the families of these improving students were eligible for drawings for Ingles and Wal-Mart gift cards. Staff members who logged an exceptional number of parent contacts, stayed additional hours for academic coaching, and made other efforts to encourage attendance were eligible for prizes too. The Rosman High staff is very pleased with the results of the incentive program.

- Brevard Elementary School teacher, Kyle Malmin, has been named the Air Force Association State Teacher of the Year. He will receive a \$500 award.
- The TCS Child Nutrition Program received rave reviews following a three-day audit and review in late May. The in-depth audit is a federal mandate carried out by the Department of Public Instruction for all federally funded child nutrition programs. Menus were examined for adequate and balanced nutritional content, recipes were inspected in detail, preparation and serving procedures were observed for sanitation and correctness, and serving lines were evaluated for their attractiveness and appeal. In addition, financial records were carefully audited and deemed exemplary in their detail and accountability. The inspectors' reports included many commendations. One of the reviewers even commented that Davidson River School has the best food program of any alternative school he had visited. The auditors were especially impressed by the district's Universal Breakfast Program, which offers each child a free breakfast every morning. They specifically cited that the program is handled according to regulations and the service of food is accountable according to USDA meal pattern guidelines. The Universal Breakfast Program serves the needs of the high percentage of students in Transylvania County who qualify for free or reduced-price meals. The reviewers stated they would recommend that school systems interested in starting a similar program consult with the Transylvania County Child Nutrition Program.
- Davidson River School Principal, Donna Wilde, recently received the following thank-you from Kay Fleming regarding the Transylvania Senior Games: *"Once again the Land of Waterfalls Senior Games was enriched by utilizing your student volunteers who were faithful in their assigned duties as timers, scorers, and measurers . . . whatever we needed the young people to do to assist in making our games a success. Our thanks go out to Coach David Siniard, Tiffany Bracken, Brandon Brittain, Ethan Hensley, Jordan Hogsed, and Brandon Vanover."*

3. **Resolution of Recognition**

ON A MOTION BY MR. WHITMIRE, SECONDED BY MRS. NORMAN, the Board approved the following resolution:

BE IT RESOLVED by the Transylvania County Board of Education that commendations, thanks, congratulations and appreciation be expressed to the following members of the Brevard High School Men's Track Team for Outstanding Achievement in State Competition:

4 x 400 Meter Relay Second Place, State	4 x 800 Meter Relay First Place, State (2 nd year in row)
Ethan Babin	John Burrows
Mitch Caldwell	Mitch Caldwell
Hunter Massingale	Scott Lewis
A. J. Zandecki	Hunter Massingale
Bill Baldwin, Coach	

4. **Former Students in the Military**

The Board reviewed the list of former TCS students who are currently serving or have served in the U.S. Military. Chairman Rogers expressed the Board's appreciation to all of the individuals and their families for their dedication and sacrifice. The list will be updated as more names are received.

5. **CTE Plan 2009-2010**

Mr. Whitmire announced that Dr. Jeff McDaris and Dr. Scott Elliott had been called away to represent the Board at the County Commissioners' budget workshop. Dr. Lyda reported that no changes had been made to the Career and Technical Education Plan since its presentation on May 18. ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. NORMAN, the Career and Technical Education Plan for 2009-2010 was approved as presented.

6. **Student Handbooks 2009-2010**

Dr. Lyda reported there had been no changes to the student handbook updates that were presented on May 18. Mr. Whitmire recommended that the online handbooks be updated whenever changes are made throughout the year and that notifications are sent to alert parents when the changes are made. ON A MOTION BY MRS. NORMAN, SECONDED BY MR. WHITMIRE, the student handbook updates for 2009-2010 were approved as presented. Dr. Lyda commended Dr. Elliott for his work in overseeing and coordinating the handbooks.

7. **WIA Summer Employment**

Dr. Lyda gave an update on the Transylvania County Schools Building Futures Summer Work Program for Students. This program is available to the school system through a grant written by Dr. Scott Elliott. The Building Futures Program was started in 2004 as an effort to reduce the high school dropout rate, help students graduate, and move them successfully into work or post-secondary education. Eligibility for the program requires a low socioeconomic status and a significant barrier to success in school (basic skills deficiency, homelessness, parenting, or court involvement). Transylvania County Schools will receive up to \$34,162 to employ at least 15 students from June 22 through August 13, 2009. Students will work for up to 32 hours per week at \$7.25 per hour in various school sites performing duties such as receptionist, clerical, and facilities maintenance. Up to four students may be placed in positions with local non-profit agencies as well. The grant also provides an additional month of salary and benefits for a Student Advocate to monitor, supervise and coach the students. Board members commended the program as a great opportunity and Dr. Elliott for pursuing the grant.

8. BHS Restroom Bids

Bids for the Brevard High School restroom renovations were opened on May 27, 2009. The project includes the front wing restrooms (base bid) and media center restrooms (alternate). Norris Barger presented the bid tabulation and proposed budget for the project. He recommended that the Board approve the bid from McCarroll Construction, low bidder at \$119,300 with all alternates including owner's preferred brands. The total budget for the project is \$175,000. Mr. Barger noted that this project was not one of the Board's top ten capital priorities for FY10; however, by applying the savings from the security lighting leasing arrangement the project could be funded. If approved, the project would begin as soon as school lets out in June and be completed by the time school starts in August. ON A MOTION BY MRS. MCCOY, SECONDED BY MRS. NORMAN, the Board unanimously accepted McCarroll Construction, Inc., as general contractor with a bid of \$119,300 for restroom renovations at the BHS front wing and media center.

Chairman Rogers invited student Erica Bagwell to share her comments/concerns with the Board. Miss Bagwell stated that it would be better to have first semester exams before the Christmas break. Mr. Rogers encouraged Miss Bagwell to ask her parents and family members to contact legislators and urge them to support school calendar legislation that would allow an earlier start. He noted that House Bill 593 is still alive at this time. The Board thanked Erica for her attendance. Dr. Lyda noted that this has been the first year with 100% student attendance at the school board meetings.

9. Closed Session

ON A MOTION BY MR. WHITMIRE, SECONDED BY MRS. PETIT, and pursuant to N.C.G.S. 143-318.11(a)(1) and 115C-319, the Board went into closed session at 7:27 p.m. to discuss information that is not a public record [employee personnel files]. Present in the closed session were Mr. Rogers, Mr. Whitmire, Mrs. McCoy, Mrs. Norman, Mrs. Petit, and Dr. Lyda. No action was taken in the closed session. ON A MOTION BY MR. WHITMIRE, SECONDED BY MRS. PETIT, the Board reconvened into open session at 8:30 p.m.

10. Consent Agenda

ON A MOTION BY MRS. NORMAN, SECONDED BY MRS. MCCOY, the Board approved the minutes from the May 4, May 7, and May 18, 2009 meetings and the personnel report for June 1, 2009 (see attached).

11. Important Dates

June 8	National Technical Honor Society Inductions	5:30 p.m.	Transylvania Co. Library
June 9	School Bus Drivers' Banquet	6:00 p.m.	Twin Dragons
June 10	Last pupil day		
June 10	DRS Graduation	1:00 p.m.	DRS
June 11-16	Teacher Workdays		
June 12	CTE Awards Luncheon	12:00 p.m.	BHS Health Occupations
June 13	BHS Graduation	10:00 a.m.	Brevard Music Center
June 13	RHS Graduation	6:00 p.m.	RHS Gym
June 15	REGULAR MEETING/ Reception for Retirees	6:30 p.m.	Transylvania Co. Library
June 18-26	Summer School		
July 27	REGULAR MEETING	6:30 p.m.	MEC

12. **Other Items**

Mrs. Norman asked about proposed legislation that would require Board of Education members to obtain 12 credit hours of training per year or pay a \$50 fine. Dr. Lyda reported that the legislation has not yet been approved; however, should the legislation pass and travel budgets prohibit board members from attending out-of-town meetings/conferences next year, there would be ample opportunity to earn credit hours through local training events.

13. **Public Comment**

There was no public comment.

There was no further business, and ON A MOTION BY MRS. NORMAN, SECONDED BY MRS. MCCOY, the meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Chairman

Secretary

PERSONNEL REPORT
June 1, 2009

- I. ACCEPT THE REPORT OF RESIGNATIONS/TERMINATIONS ACCEPTED/INITIATED BY THE SUPERINTENDENT FROM/FOR THE FOLLOWING PERSONS:

Licensed Personnel

Sarah Dooley, Teacher, BHS, effective June 17, 2009
Amanda Mohammed, Teacher, BES, effective June 17, 2009
Megan Monk, Teacher, BES, effective May 11, 2009
Mack Tobias, Teacher, RMS, effective June 17, 2009

Classified Personnel

None

- II. APPROVE THE EMPLOYMENT RECOMMENDATIONS MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Melinda Quarles, Part-Time Teacher (50%), BHS, effective August 20, 2009

Classified Personnel

None

- III. ACCEPT THE REPORT OF TRANSFER OF ASSIGNMENT MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Sally Germanaro, from Teacher, BMS, to Teacher, PFES, effective August 20, 2009

Classified Personnel

None

- IV. APPROVE THE LEAVES OF ABSENCE RECOMMENDED BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Anna Klosek, School Psychologist, RES, short-term disability leave effective June 8, 2009 through June 7, 2010

Classified Personnel

Karol Clayton, Teacher Assistant, RES, leave under local BOE policy GCBDB effective June 1-17, 2009

- IV. APPROVE THE SUPERINTENDENT'S RECOMMENDATION FOR THE FOLLOWING SUBSTITUTE EMPLOYEES:

Substitute Teachers

Dennis Gilfillan
Kim Wynn

Substitute Child Nutrition Workers

None

The administrators named here are recommended for renewal of their contracts:

Alan Justice, four-year contract, effective July 1, 2009, through June 30, 2013
Tony Meachum, four-year contract, effective July 1, 2009, through June 30, 2013
Kerry Putnam, four-year contract, effective July 1, 2009, through June 30, 2013
Thomas Sweet, four-year contract, effective July 1, 2009, through June 30, 2013

The licensed employees named here are recommended for election to career status:

Mark Barnes, Teacher and Coach, BHS
Karen Brown, Teacher, RES
Andrew Bullwinkel, Teacher, DRS
William Clark, Teacher and Coach, BHS
Jennifer Drum Corn, Teacher, TCH
Erin Creasman, Teacher, PFES
Michael Dolan, Teacher, BES
Teresa Duvall, Teacher, BMS
Jane Fuller, Teacher, BHS
Elaine Goar, Teacher, RES
Jo Ellen Hamilton, Lead Teacher, BES
Donna Hoover, Teacher, BMS
Margaret Jordan, Teacher, RMS and RHS
Kathryn Marcotte, Teacher, BHS
Alana Marshall, Teacher, BMS
Heather McNeely, Teacher, RHS
Adrian Miller, Teacher, BMS
Rhannon Matson, Teacher, BMS
Angela Reese, Teacher, TCH
Jennifer Sensabaugh, Teacher, RMS
Stephanie Sizemore, Teacher, TCH
Cheryl Smith, Teacher, PFES
Susan Welch, Teacher, BHS
Sarah Wilson, Teacher, BES
Leah Worley, Teacher, PFES

The licensed employees named here are recommended for a one-year renewal of their probationary contracts:

Brian Bailey, Teacher and Coach, RHS
Margaret Bayne, Media Coordinator, RES
Lynne Beeson, Teacher, BMS
Beth Branagan, Social Worker, DRS
Benjamin Briggs, Teacher, BMS
Christy Bryson, Teacher, RHS
Daniel Calhoun, Teacher, BHS
Stephanie Caracci, Teacher, RES
Linda Carrillo, Teacher, RMS and RHS
Harry Connor, Teacher and Athletic Director, RHS
Marlene Cronin, Teacher, BES

Angela Davidson, Teacher, PFES
Ange Davis, Teacher, BMS
Patrick Davis, Teacher, BHS
Marie Dean, Teacher, RES
Clare Desmelik, Teacher, BHS
Carrie Elmore, Teacher, BHS
Kelley Eyster, Teacher, BMS
Sara Germanaro, Teacher, BMS
Trevor Gibbs, Teacher, RES
Michael Ginnane, Teacher, BHS
Maura Goodrich, Teacher, RHS
Meredith Guice, Teacher, BES
Laurie Hadden, Teacher, BMS
Adria Hardy, Teacher, BHS
Kristy Hasman, Teacher, RMS
John Hogan, Teacher, BHS
Crystal Holland, Teacher, BES and PFES
Deanna Huffman, Teacher, BES
Derrick Huggins, Teacher and Coach, RES and RHS
Chesley Huskins, Media Coordinator, BHS
Holly Jones, Teacher, RHS
Anna Klosek, School Psychologist, RES and TCH
Jessica Levesque, Teacher, DRS
Keri Mann, Teacher, RES
Deborah Masengill, Teacher, RES
Shella McCall, Teacher, BHS
Mark McCann, Teacher, BHS
Rebecca McCord, Teacher, BHS
Dustin Morgan, Teacher, RMS
Heidi Morgan, Teacher, BES
Tammy Morris, Teacher, BES
Julie Nederveld, Teacher, RES
Claire Olinik, Teacher, RHS
Brooks Owenby, Teacher, BHS
Laura Patch, Teacher, BHS
Shannon Patton, Teacher, RHS
Scott Phelps, Media Coordinator, TCH
Melissa Redden, Teacher, BES
James Reid, Teacher and Coach, RHS
Kristine Renner, Media Coordinator, BMS
Sabrina Rhodes, Teacher, PFES
Dusty Robinson, Teacher and Coach, RHS
Erin Rogers, Teacher, BES
Katrina Ronneburger, Teacher, BHS
Stacey Seefeldt, Counselor, BHS
Sarah Shawver, Counselor, RHS
Erin Shelton, Counselor, PFES
Debora Smith, Teacher, PFES
Laura Smith, Teacher, DRS
Lisa Smith, Teacher, BMS
Brooke Snipes, Teacher, PFES
Heidi Spradlin, Teacher, BMS

Kevin Spradlin, Teacher, BHS
Daniel Sprinkle, Teacher, BMS
Jessica Stepp, Teacher, BHS
Joshua Tinsley, Teacher, BHS
Erik Wahus, Teacher, BHS
Eve Walker, Teacher, PFES
Cameron Weaver, Teacher, BES
Carol Weeks, Teacher, RES
Adam Westhouse, Teacher, RHS
Tammy Westover, Teacher, RMS
Bridgette Whitlock, Teacher, BHS
Aaron Whitmire, Teacher, RMS
Matthew Witt, Teacher, RHS
Catherine Zandecki, Teacher, BMS