

**Minutes
Transylvania County Board of Education
February 15, 2021**

INVOCATION/PLEDGE OF ALLEGIANCE

CALL TO ORDER/WELCOME

BUSINESS ITEMS:

1. Approval of Agenda
2. Public Comment
3. Good News Report
4. Former Students in the Military
5. Consent Agenda:
 - A. Minutes
 - B. Personnel Report
 - C. Appointment of School Treasurers
6. School Calendar 2021-2020
7. Policy: Fall 2020 Custom Updates
8. Annual Financial Report 2019-2020
9. FY20 Budget Amendment
10. FY22 Budget
11. Bond Projects Update
12. Superintendent's Update
13. Important Dates
14. Other Items

The Transylvania County Board of Education met in regular session on February 15, 2021 at 6:30 p.m. at the Morris Education Center. In accordance with the remote meetings statute from the General Assembly and the Governor's guidelines, public access was not permitted and the meeting was livestreamed at <https://youtube.com/tcsnc>. Marty Griffin led in a moment of silence and Ron Kiviniemi led the Pledge of Allegiance. Chairman McCoy welcomed everyone and called the meeting to order. The following individuals were in attendance (* indicates remote attendance). Social distancing was observed for in-person attendees.

BOARD MEMBERS:

Tawny McCoy, Chair
Ron Kiviniemi, Vice Chair
Courtney Domokur
Marty Griffin
Kimsey Jackson

BOARD ATTORNEY:

Kris Caudle

MEDIA:

John Lanier, Transylvania Times*

STAFF:

Dr. Jeff McDaris, Superintendent
Jenny Hunter, Administrative Assistant
Dr. Brian Weaver, Assistant Superintendent*
Norris Barger, Director, Business Services*
Missy Ellenberger, Director, 9-12 Curriculum/Instruction*
Carrie Norris, Director, K-8 Curriculum & Instruction*
Kevin Smith, School-Community Relations Coordinator*
Chris Whitlock, Director, Technology Services
Stephen Shields, Technology Specialist
Rhy Hadden, School Resource Officer

PRESENTER:

Terry Andersen, Carland & Andersen, Inc., Certified Public Accountants*

1. **Approval of Agenda**
ON A MOTION BY MR. JACKSON, SECONDED BY MRS. DOMOKUR, the meeting agenda for February 15, 2021 was unanimously approved.

2. Public Comment

None

3. Good News Report

Dr. McDaris shared the following items:

BLACK HISTORY MONTH

Each year the month of February is celebrated as Black History Month in the United States, Canada, and the United Kingdom. The 2021 theme, *“Black Family: Representation, Identity, and Diversity”* explores the African diaspora and the spread of Black families across the United States. Classrooms will have activities throughout the month to pay tribute to the generations of African Americans who struggled with adversity to achieve full citizenship in American society and honor the too-often neglected accomplishments of Black Americans in every area of endeavor throughout history.

NATIONAL CTE MONTH

February 2021 is National Career and Technical Education (CTE) Month. CTE prepares students for the workforce by offering a skills-based route to lifelong success. Consider this: If someone winds up in the hospital, they will see a doctor for about 10 minutes tops; yet they will be in hourly contact with nurses, technicians, and other specialists who got their start in the CTE classroom. Auto mechanics, court clerks, systems administrators, IT specialists, and local government employees are all educated through the CTE system. Post-secondary institutes recognize that CTE provides the skills students need to start in engineering, mathematics, or technology occupations. Join us in celebrating the achievements and accomplishments of CTE programs in our district and across the country.

RANDOM ACTS OF KINDNESS MONTH/DAY

Random Acts of Kindness Week is February 14-20, 2021, and Random Acts of Kindness Day is Wednesday, February 17. This month we encourage everyone to “Explore the Good” and “Make Kindness the Norm.” Scientific evidence shows us the positive effects of doing kind acts for others as well as receiving or even witnessing kindness. Teaching, modeling, and encouraging kindness in schools and at home is crucial to the social-emotional health of children and adults. During these times of stress, isolation, and anxiety, even the smallest act of kindness can help change a life.

NATIONAL SCHOOL COUNSELING WEEK

National School Counseling Week 2021 was celebrated during the week of February 1-5 with the theme, *“School Counselors: All in for All Students.”* It is a time to shine a light on the important and unique contribution of school counselors within our schools. Counselors help students achieve success, get into college, and plan for a career, but that’s just one side of the coin. Counselors are also the ones students turn to when they need help. They advocate for children and help them deal with adversity. We thank these dedicated professionals for all they do to improve the lives of students.

“LOVE THE BUS” / SCHOOL BUS DRIVER APPRECIATION WEEK

February is “Love the Bus” month nationwide, and February 8-12, 2021 was “School Bus Driver Appreciation Week” in North Carolina. Dr. McDaris read a proclamation from Governor Roy Cooper saluting our dedicated school bus drivers for the invaluable contributions they make to public education and student safety every day.

SCHOOL NUTRITION DIRECTOR TO PRESENT AT CHILD HUNGER CONFERENCE

Transylvania County School Nutrition Director Carolyn Barton has been invited to be a presenter/panelist at the 2021 North Carolina Child Hunger Leaders Conference. The virtual conference is scheduled for February 17-18 with nearly 1,000 registered attendees. Her presentation topic will be *Meals on the Move: "The Last Mile - Best Practices for Getting Meals to Children."* The conference includes a cross section of representatives from school nutrition, transportation, administrators, food pantries, and other community partners. We thank Mrs. Barton for her leadership in combating child hunger.

SUPERINTENDENT SELECTED AS NCASCD BOARD PRESIDENT-ELECT

Dr. Jeff McDaris has been selected as the President-Elect of the North Carolina Association for Supervision and Curriculum Development (NCASCD) Board of Directors. The NCASCD is an organization that enlists all categories of education for the improvement of educational opportunities for children. Congratulations, Dr. McDaris.

NCSPRA "BLUE RIBBON" AWARD WINNERS

The North Carolina School Public Relations Association recently announced "Blue Ribbon" award winners for excellence in the field known as "School PR." Transylvania County Schools earned a Gold Award, four Silver Awards, and a Bronze Award in Digital Media Engagement, Electronic Media (Video Production), and Excellence in Writing. A Gold Award was given for a story about the critical role played by TCS cafeteria staff in offering a lifeline to our community during the pandemic. Congratulations to Community Relations Coordinator Kevin Smith and all staff who collaborate every day to share the good news of Transylvania County Schools.

TCSEF CREATIVE CLASSROOM GRANT WINNERS FOR 2021-2022

The following projects totaling over \$14,000 were recommended for funding for the 2021-2022 school year through the Transylvania County Schools Educational Foundation Creative Classroom Grants. These competitive grants are part of the funding that the Foundation makes available each year to enrich classrooms, provide scholarships, fund student leadership opportunities, and support teacher leadership initiatives. We appreciate TCSEF's work raising money to award these funds, especially during the pandemic, and we thank the Grants Committee which this year evaluated 26 proposals. Grant winners will have up to 18 months to use the awarded funds. Congratulations to all the recipients and thank you, Educational Foundation.

Name	School	Title	Award
Laura Smith	RMS	Sublime Print and Design;	\$1,271.16
Matt Tuckey	BHS	Hands-ON Science!	\$347.37
Nicole Moman	RES	The Peace Path Initiative	\$776.13
Noelle Fehn	DRS	Introduction to STEM revisited	\$64.00
Jim Leatherwood	BHS	Capture the Moment	\$304.29
Bethany Chapman	RES	Play in the RES Media Center	\$490.72
Heather Corn	TCH	Manipulating Minds	\$295.39
Jennifer Galloway	TCH	Outdoor Adventures for the Tigers	\$661.85
Chris Alley	DRS	Taiko Drumming & Technology	\$2,525.45

Jessica Whitmire	BHS	Ice, Ice, Baby!	\$805.00
Hazel Ketchum	RMS, RHS	Appalachian Music Studies Program	\$2,516.76
Laura Sullivan	RES, TCH	Personal Music Kits for Music Anywhere	\$1,384.00
Crystal Whitman	RES	Cracking the Reading and Writing Codes with the Brain in Mind!	\$629.51
Breana Murfin	BES	Novel Studies Kids Love	\$267.25
James Markey	BMS	Sibelius - The Software that Runs the BMS Chorus	\$599.00
Erica Courtine	BES	Creating a Classroom Library That Students from All Backgrounds Will Love	\$312.60
Katerina Canter	RMS, RHS	Band Piece Commission	\$750.00
		TOTAL	\$14,027.48

Dr. McDaris recognized the student artwork from Rosman Middle School that was on display in the board room and thanked Attorney Caudle and Officer Hadden for attending the meeting.

4. Former Students in the Military

The board reviewed the list of former students from Brevard High School, Rosman High School, and Davidson River School who are currently serving or have previously served in the U.S. Military. There were no new names on the list.

5. Consent Agenda

ON A MOTION BY MR. GRIFFIN, SECONDED BY MRS. DOMOKUR, the minutes of the January 12, January 19, and February 1, 2021 meetings; the personnel report for February 15, 2021 (see attached); and the appointments of Kim Garrett as school treasurer at Brevard High School and Diana Collins as school treasurer at Brevard Elementary School were unanimously approved.

6. School Calendar 2021-2022

At the board's work session on February 1, Dr. Brian Weaver presented a first read of the draft school calendar for the 2021-2022 year. Dr. Weaver reported that calendar committee included parent representatives and staff members. North Carolina schools have little flexibility in their calendars due to state legislation; however, counties such as Transylvania that qualify for a weather waiver may start next year as early as the Monday closest to August 19. The calendar committee chose to begin school on Monday, August 16, 2021 to allow for the conclusion of the first semester before the Christmas break. In all other aspects, the proposed calendar is very similar to the current calendar. The last student day will be the Friday prior to Memorial Day. Dr. Weaver pointed out a couple of minor corrections that had been made after the first read. There were no questions, and ON A MOTION BY MR. JACKSON, SECONDED BY MR. KIVINIEMI, the school calendar for the 2021-2022 year was unanimously approved as presented.

7. Policy: Fall 2020 Custom Updates

On January 19, the board received 43 policy updates from NCSBA and one local policy update as first-read information. Dr. Brian Weaver reported there had been no other changes since that time. A number of the policy updates are temporary additions necessitated by the COVID-19 pandemic. Several changes are the result of recent revisions to policies on discrimination, harassment, sexual harassment, and bullying.

Other miscellaneous changes were noted. Chairman McCoy asked if the board would need to act to remove the temporary changes once the pandemic has ended. Dr. Weaver reported that some of the policies may require action again. Attorney Caudle added that the temporary revisions apply to DHSS guidance in effect currently. When that guidance is rescinded, a single board action may be possible to address the entire group of policies impacted by the temporary changes. ON A MOTION BY MR. GRIFFIN, SECONDED BY MRS. DOMOKUR, the 44 revised policies listed below were unanimously approved as presented.

Fall 2020 Custom Updates	
1300	Governing Principle - Parental Involvement
1310/4002	Parental Involvement
1500	Governing Principle - Safe, Orderly, and Inviting Environment
1510/4200/7270	School Safety
1600	Governing Principle - Professional Development
1700	Governing Principle - Removal of Barriers
1710/4020/7230	Discrimination and Harassment Prohibited by Federal Law
1725/4035/7236	Title IX Sexual Harassment - Prohibited Conduct and Reporting Process
1726/4036/7237	Title IX Sexual Harassment Grievance Process
1740/4010	Student and Parent Grievance Procedure
1742/5060	Responding to Complaints
1750/7220	Grievance Procedure for Employees
1760/7280	Prohibition Against Retaliation
2120	Code of Ethics for School Board Members
2121	Board Member Conflict of Interest
2500	Hearings Before the Board
3000	Goals and Objectives of the Educational Program
3102	Online Instruction
3300	School Calendar and Time for Learning
3410	Testing and Assessment Program
3460	Graduation Requirements
3620	Extracurricular Activities and Student Organizations
4001	Equal Educational Opportunities
4023	Education for Pregnant and Parenting Students
4040/7310	Staff-Student Relations
4202/5029/7272	Service Animals in Schools
4328	Gang-Related Activity
4333	Weapons, Bomb Threats, Terrorist Threats, and Clear Threats to Safety
4335	Criminal Behavior
4345	Student Discipline Records
4353	Long-Term Suspension, 365-Day Suspension, Expulsion
4400	Attendance
4600	Student Fees
5020	Visitors to the Schools
5030	Community Use of Facilities
5070/7350	Public Records - Retention, Release, and Disposition
6305	Safety and Student Transportation Services
6330	Insurance for Student Transportation Services
7130	Licensure
7232	Discrimination and Harassment in the Workplace
7335	Employee Use of Social Media
7503	Teleworking
7820	Personnel Files
8510	School Finance Officer

8. Annual Financial Report 2019-2020

Mr. Terry Andersen of Carland & Andersen, Inc., Certified Public Accountants, presented the Transylvania County Schools Annual Financial Report for the fiscal year July 1, 2019 through June 30, 2020. Mr. Andersen reported that there were no findings or questioned costs; no material weaknesses; internal controls are operating as intended; and good fiscal control is being exhibited in all funds. He recommended that the board continue to try to build its fund balance as possible. He also made minor recommendations regarding individual schools' enterprise funds. Mr. Kiviniemi asked that the board receive those suggestions.

Noting that his next question had nothing to do with the annual financial report, Mr. Griffin asked Mr. Caudle what the state intends to do with the money it will save by no longer providing health insurance to newly hired teachers upon retirement. Attorney Caudle stated that he has no insight into that matter; that decision will be up to the General Assembly.

Mr. Jackson asked Mr. Barger several questions about items in the report pertaining to funds management, grants administration, scholarships, and the budgeting process. Mr. Barger addressed the questions and provided clarifications. Chairman McCoy commended the finance office staff for another great audit and continued good fiscal control. She thanked Mr. Andersen for his presentation and his firm's comprehensive work each year. Mr. Andersen thanked the administration and staff for their cooperation and assistance during the auditors' visit.

9. FY20 Budget Amendment

Norris Barger presented a budget amendment for the FY20 Capital Outlay fund that was made to record the lease purchases of regular school buses by the state. ON A MOTION BY MR. GRIFFIN, SECONDED BY MR. KIVINIEMI, Budget Amendment No. 3 for the Capital Outlay Fund was unanimously approved as presented (see attached).

10. FY22 Budget

Norris Barger presented a first look at the draft FY22 Local Current Expense budget and the draft Fund 2 changes summary. He stated that Fund 4 (Capital Outlay) and Fund 8 (Restricted Grants) drafts will be presented at the next meeting. Mr. Barger reported that the state has asked each school system to report how many of their employees currently earn less than \$15 per hour. There has been some discussion at the state level of raising the minimum wage for non-certified employees to \$15 per hour (*it was noted that all certified staff earn more than \$15 per hour*). Mr. Kiviniemi asked whether the potential \$15 minimum would apply to school nutrition staff. Mr. Barger indicated that it most likely would apply.

Mr. Jackson asked when and how the budget negotiations with the county begin. Mr. Barger reported that state statute requires the superintendent to submit a budget recommendation to the county by May 15 of each year. However, the county manager wants to accelerate the timeline this year and has requested the board's request by April 2. Mr. Jackson asked how the board communicates its priorities to the county. Chairman McCoy explained that for the last several years there has been no opportunity for the board to present to the county commissioners as a group. The budget request is sent over to the county manager, who then makes her recommendation. There may be some opportunity for comment/discussion after that. Sometimes the superintendent and finance director are allowed to present and answer questions. Mr. Kimsey asked if any of the county departments get to present. Mr. Kiviniemi stated that they may have some conversation with the county manager. The manager typically makes one recommendation that includes all county departments and the school system.

Mr. Jackson stated that he was struggling with the idea that the two boards do not sit down face to face and discuss the needs together in order to come to an agreement. Dr. McDaris reported that the budget process has changed over the years and each county manager does things differently. Under the previous manager the board met each year with the commissioners in a joint meeting to present its request and funding priorities and answer questions.

Mr. Griffin asked if the board would try to raise the teacher supplement this year. He stated that teachers deserve an increase after all the hard work they have put in this year. Mr. Griffin stated that he would like to see at least a 1.0 percent increase for FY22 in order to move toward the goal of 10%. The board noted that teacher supplement was the number one priority on the recent teacher retention survey. Mrs. Domokur agreed that we have asked a lot of our teachers and stated that she would support an increase in supplement. Mr. Griffin stated that teacher morale is down over the delay in getting COVID-19 vaccinations.

Mr. Jackson asked why the budget is formatted the way it is. Mr. Barger explained that North Carolina public school systems are required to use the Department of Public Instruction's Uniform Chart of Accounts. Some is state law and some is best practice. Mr. Jackson stated that the current method makes it difficult to do budget oversight such as comparing spending among schools. Mr. Barger stated that school system budgets are centralized and funding is allocated by position and months of employment, class size ratios, etc. Discretionary items such as utilities, travel, furniture and supplies are allocated per student per school, so one must look at dollar amounts, fixed costs, variable costs, size of student population and many other factors. Additionally, funding comes from state, federal, and local sources all of which have certain requirements for use. Mr. Jackson asked if Mr. Barger could produce a budget by school. Mr. Griffin asked what would be the purpose of that. Mr. Jackson stated that he wants to be able to determine what it costs to run a school. Mr. Kiviniemi suggested that Mr. Jackson schedule a meeting with Mr. Barger and Dr. McDaris to address these and any other questions about the budget. He explained that it can take a number of years to get a feel for how cumbersome the school system's budget is.

Chairman McCoy summarized that for the next meeting, the board would like to see two options for a teacher supplement increase and also a report from the teacher retention survey. She reminded everyone that in order to meet the county manager's deadline, a vote would be needed at the second meeting in March (March 16).

11. **Bond Projects Update**

Norris Barger gave an update on the school bond construction projects and provided the latest expenditure report showing budget and actual costs to date. He reported there is a flurry of work going on and everything is on track to get the construction documents to the Department of Insurance (DOI) at the end of March. The guaranteed maximum price for preconstruction work (GMP1) is anticipated in May. The guaranteed maximum price for the rest of project (GMP2) is anticipated in June. The county manager has requested a presentation at a board of commissioner meeting to explain the GMP process and how much each is expected to be. Chad Roberson will make that presentation and Mr. Barger will share the date with the board once determined.

Mrs. Domokur asked for an update on signs. Mr. Barger reported that signs should be installed at RHS and BHS within the next two weeks according to Vannoy. Mrs. Domokur thanked Kevin Smith for updating the bond website. The board discussed other ways to keep the public informed. Dr. McDaris noted that bond has been an agenda item at every regular board meeting for the past several years. There have been

community meetings held at RHS, BHS, and the Rosman Town Hall. Bond has been a discussion topic on monthly and weekly radio programs, social media outlets, coffee connections with the Chamber, and other gatherings. He emphasized that we are glad to share information whenever and however we can. Mr. Jackson asked when the board would be holding community meetings. Chairman McCoy stated that the board will not be able to schedule community meetings until the COVID-19 restrictions for large gatherings have been lifted. Mr. Barger pointed out that board of education meetings are community meetings available to all members of the public to view online. The public may also tune in to the upcoming commissioner meeting at which architect Chad Roberson will present. For safety reasons, public sharing of some of the plans and drawings included in the presentation will be limited.

Mr. Jackson asked when the county plans to sell the bond. Mr. Barger reported that the board has provided a cash flow timeline to the county and they are developing their bond issuance timeline. A total GMP is needed before the bonds can be issued, and DOI approval is needed before that. Mr. Barger reported there is approximately \$3.7 million left in the county's \$6 million reserve fund, which should get us through July if needed.

12. Superintendent's Update

Dr. McDaris gave the following updates:

MENTAL HEALTH SUPPORT PERSONNEL

Per legislation, each LEA superintendent shall report the following information to their local board of education each year: (a) the total number of each category of school mental health support personnel employed in the unit; and (b) the difference from the previous school year in the total number of each category of school mental health personnel employed in the unit. For our school system:

- *School Psychologists:* We currently employ three school psychologists; this is the normal staffing for TCS. For FY19 we employed four school psychologists due to restructuring of positions and job duties and program changes.
- *School Counselors:* We currently employ ten school counselors and there has been no change from FY19.
- *Social Workers:* We currently employ four social workers and there has been no change from FY19.
- *School Nurses:* We have four school nurses as of January 2021. This is an increase of one position since FY19. GEER funding from PRC 169 - Specialized Instructional Support Personnel for COVID-19 Response, is being utilized to fund this additional position for one calendar year. Our new school nurse, Ms. Julie Hak, began her new role in January 2021, and we are pleased to have this additional position to increase support for our students and staff.

HOUSE BILL 37 UPDATE

House Bill 37 is working its way through the state legislature. The bill aims to have all of North Carolina's traditional public schools open for some face-to-face learning options. Transylvania is already doing what the bill entails. We are also in line with the Governor's guidelines and the guidelines of the NCDHHS. We offer face-to-face options for all K-12 students, and have since August. We have elementary four days a week now, as well as Occupations Course of Study students and students in the Exceptional Children's program in high school. Where some confusion lies is with the number of days for middle and high. Per DHHS guidelines and the NC Toolkit, we must have 6 feet

of spacing capability for middle and high students. For elementary this guidance is minimal spacing. For the 6 feet of spacing we are under Plan B for middle and high. That is the only way we can operate within the guidelines due to the available space in our buildings. All of our schools utilize Fridays for parent conferences, student conference, professional development to improve the online learning experience, and to catch up struggling students. House Bill 37 did have some language to replace “6 feet” with “minimal.” There is disagreement between the House and Senate versions and when those are resolved, there will be a new vote. If it passes, the bill goes to the Governor. He has ten days to sign or veto it. If he signs it, the bill would take effect ten days after it becomes law. So, the earliest we could see some slight change would be late March.

COVID-19 VACCINATIONS

Until this week, Transylvania County has been receiving only a small number of vaccines relative to the size of its older adult population (Group 2). Because of this, the wait time to provide vaccinations for frontline essential workers (Group 3 - school personnel and others) will be extended much longer than the Governor’s recent announcements indicated. Buncombe and Henderson Counties are experiencing the same issue. Vaccine allocations are controlled by NCDHHS to the enrolled providers across the state. Enrolled providers for Transylvania County are the Health Department, Transylvania Regional Hospital, and Blue Ridge Health (Brevard Health Center Office). Following two weeks of zero vaccine allocation and two weeks of only 200 vaccines allocated to the Health Department, the county advocated heavily with NCDHHS and state legislators to increase our allocation to reflect that 31% (10,500) of our county’s population is 65+ years of age. These early allocation deficits have placed us significantly behind in our work to vaccinate Group 2 (65+ years old). Thankfully, this week’s allocation was 500 doses of vaccine and we hope that amount can be sustained and/or improved in the weeks ahead. Increased allocations will allow us to work through the significant unmet need in Group 2. It would take the Governor doing a set-aside in vaccine allocation to enable all counties to move forward with service to school personnel and day care workers (Group 3) on February 24th as previously announced. Therefore, while additional groups are eligible beginning later this month, the reality is that until more vaccine is available this could take much longer to happen.

13. Important Dates

Mar. 1	REGULAR MEETING, 6:30 p.m., MEC
Mar. 12	Students dismissed at noon
Mar. 15	Teacher workday
Mar. 16	Remote learning day #4
Mar. 16	REGULAR MEETING, 6:30 p.m., MEC
Apr. 2	Students dismissed at noon
Apr. 5-9	Spring break
Apr. 19	REGULAR MEETING, 6:30 p.m., MEC
Apr. 30	Remote learning day #5
May 3	REGULAR MEETING, 6:30 p.m., MEC
Mar 17	REGULAR MEETING, 6:30 p.m., MEC
May 28	Last student day; students dismissed at noon
May 31	Memorial Day holiday
June 1-4	Teacher workdays

14. Other Items
None

There was no further business, and ON A MOTION BY MR. GRIFFIN, SECONDED BY MR. JACKSON, the meeting was adjourned at 8:49 p.m.

Respectfully submitted,

Chairman

Secretary

**PERSONNEL REPORT
February 15, 2021**

- I. ACCEPT THE REPORT OF RESIGNATIONS/TERMINATIONS ACCEPTED/INITIATED BY THE SUPERINTENDENT FROM/FOR THE FOLLOWING PERSONS:

Licensed Personnel

Hallie Bishop, Teacher, BHS, effective June 4, 2021
Brianna Cuthrell, Social-Emotional Therapist, BMS, effective March 1, 2021
Jennifer Hardin, Teacher, PFES, effective February 28, 2021

Classified Personnel

None

- II. APPROVE THE EMPLOYMENT RECOMMENDATIONS MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Ashley Gregg, Teacher, PFES, effective March 15, 2021
Jennifer Maupin, Social-Emotional Therapist, BES, effective February 1, 2021
Lance Oufnac, JROTC Instructor, BHS, effective April 7, 2021

Classified Personnel

Gail Cummins, Teacher Assistant, BES, effective February 1, 2021
Daniel Riggs, Bus Driver, TCS, effective February 15, 2021

- III. ACCEPT THE REPORT OF TRANSFER OF ASSIGNMENT MADE BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

None

Classified Personnel

None

- IV. APPROVE THE LEAVES OF ABSENCE RECOMMENDED BY THE SUPERINTENDENT FOR THE FOLLOWING PERSONS:

Licensed Personnel

Hallie Moore, School Counselor, BHS, Family Leave Without Pay (BOE Policy 7510),
effective April 26, 2021 through June 4, 2021

Classified Personnel

None

- V. APPROVE THE SUPERINTENDENT'S RECOMMENDATION FOR THE FOLLOWING SUBSTITUTE EMPLOYEES:

Substitute Teachers

Ashley Gregg
Jodie McCall
Robert McGinnis

Substitute School Nutrition Workers

None

Budget Amendment - Capital Outlay Fund

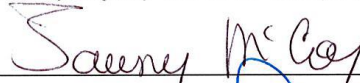
Amendment no. 3

Function Code	Description	Current Budget	Increase (Decrease)	Amended Budget
	REVENUES			
	Revenues	\$2,644,222	\$250,000	\$2,894,222
	Appropriated Fund Balance	725,469	0	725,469
	EXPENDITURES			
5100	Regular Instructional	130,876	0	130,876
5200	Special Instructional	0	0	0
5300	Alternative Programs	0	0	0
5400	School Leadership	0	0	0
5500	Co-Curricular	91,395	0	91,395
5800	School-Based Support	405,100	0	405,100
6100	Support And Development	0	0	0
6300	Alternative S & D	0	0	0
6400	Technology Support	0	0	0
6500	Operational Support	2,668,820	250,000	2,918,820
6600	Financial And Human Resources	0	0	0
6700	Accountability S & D	0	0	0
6900	Policy And Leadership	3,000	0	3,000
7200	Child Nutrition	70,500	0	70,500
8100	Debt Service/Contingency	0	0	0
	TOTAL EXPENDITURE BUDGET	\$3,369,691	\$250,000	\$3,619,691

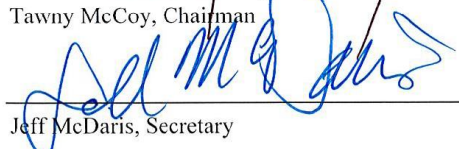
EXPLANATION:

6500 - To record the lease purchase of regular school buses by the state.

Passed by majority vote of the Transylvania County Board of Education this 15th day of February, 2021



 Tawny McCoy, Chairman



 Jeff McDaris, Secretary