

Students entering public school kindergarten in Transylvania County shall be five years old on or before August 31 of that year. They must be presented for enrollment during the first 120 days of the school year. ~~To be entitled to initial entry to public school in Transylvania County, a student must have passed the fifth anniversary of his/her birth on or before October 16 of the year in which he/she is presented for enrollment, and must be presented for enrollment during the first month of the school year.~~ The initial point of entry shall be at the kindergarten level unless otherwise determined by the school principal/designee.

Students entering Transylvania County Schools shall meet all state and local requirements pertaining to first time enrollees **or transfers**. All students initially entering, **transferring to**, or receiving services on any campus in the Transylvania County School System shall, within 30 calendar days of enrollment or the beginning of any service, submit the following items:

1. The principal shall have the authority to require the parents/guardians of any child presented for admission for the first time to furnish a certified copy of the birth certificate of such child or other satisfactory evidence of date of birth.
2. A current up-to-date copy of the student's immunization record.
3. The Kindergarten Health Assessment Report when applicable. This Health Assessment Report must be completed within 12 months prior to the date of school entry.
4. **A completed Home Language Survey.**

All parents/guardians enrolling their child for the first time **into** Transylvania County Schools ~~will~~ **shall** complete the Educational Residency Affidavit/Disciplinary Status Affidavit form. **The parent/guardian of a student transferring within the county shall be required to fill out the Educational Residency Affidavit/Disciplinary Status Affidavit at their new school.** Parents/guardians refusing to complete this form may be subject to tuition/local funding fees. ~~This form~~ **The section of this form dealing with suspension/expulsion** is not required of a student who has never been enrolled in or attended another private or public school in this or any other state.

School officials with questions about medical or religious exemptions and/or exceptions to specific immunizations required should refer to the North Carolina's Immunization Rules (15A N.C.A.C. 19A.0400) or call the Transylvania County Health Department.

Failure to submit all required documents within 30 calendar days of enrollment shall result in the ~~removal~~ **suspension** of the student from the school until all documents are on file at the school. **Students considered homeless under the McKinney-Vento Act cannot be suspended within this time frame.**

Legal references: G.S. 115C-364; G.S. 130A-440; G.S. 130A-152 through 156;  
15A N.C.A.C. 19A.0400

**DRAFT**

SCHOOL ADMISSIONS

FILE: JEC

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APPROVED BY BOARD  
AND EFFECTIVE 5/19/89  
REVISED 12/6/93  
REVISED 5/6/96  
REVISED 8/19/02  
**REVISED** \_\_\_\_\_