



# TRANSYLVANIA COUNTY SCHOOLS

Teaching Everyone Takes Everyone

**Dr. Jeremy R. Gibbs**  
Chief Academic Officer

Morris Education Center  
225 Rosenwald Lane  
Brevard, NC 28712

828 / 884-6173 Main  
828 / 884-9524 Fax  
[www.tcsnc.org](http://www.tcsnc.org)

December 12, 2016

Members of the Transylvania County Board of Education &  
Superintendent  
Transylvania County Schools  
225 Rosenwald Lane  
Brevard, NC 28712

Dear Board Members and Dr. McDaris:

The attached packet of documents contains the proposed school improvement plan (SIP) for each school in our system. What you see is the collaborative effort of each school's team to advance a plan of action and growth for the next two years in the life of the school. Each school has conducted a vote to approve their plan and those plans are submitted for your approval as prescribed by N.C.G.S. §115C-105.27 and Transylvania County Board of Education Policy 3430. You will be asked to approve the presented plans at your regular meeting on December 19, 2016. It is important to note that the school safety components of the plans are not shared here. Those safety plans will be reviewed with you in a subsequent board meeting in a closed session pursuant to N.C.G.S. §115C-105.27 and §143-318.11.

The school improvement team chairs and principals gathered at my invitation in June 2016 to brainstorm both the timeline for constructing the plan as well as the format of the plan documents. We arrived at the current iteration of the goal forms that you see as a result of those discussions. Each school, other than Davidson River School, has two or three major goals that they intend to work on and monitor using the school improvement process captured in these forms – in this instance the Plan-Do-Study-Act (PDSA) Cycle. Davidson River School is using a different format as required by various grant funding stipulations in order to avoid duplicative work. Mrs. Wilde provides an explanation of the process used in her school along with her plan.

You will see in our eight other school plans that each team has filled in sections that address the Plan and Do portions of the protocol for each goal. School teams will then execute those action steps called for in the plan, if they have not already started, during this school year. This will be followed by an effort by school teams to monitor and evaluate their progress on the goals by beginning to address the Study and Act sections late this summer or early in the next school year. This approach allows the teams to see what progress was made on each goal and then to make refinements or mid-course corrections so that the second year of the plan cycle can address any remaining work to be done or gaps to be closed in achieving the stated goal. You will receive an update in December 2017 on each school's progress toward achieving the goals they have outlined in their respective plans.

The information contained in each school's plan reflects a collaborative effort that highlights their commitment to our school system's mission to prepare our students for success in their lives after high school as well as our shared responsibility among students, parents, educators, and the community in that monumental task. Please let me know if you have any questions or require any additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "J.R. Gibbs". The signature is fluid and cursive, with a large initial "J" and "R" followed by a stylized "Gibbs".

Jeremy R. Gibbs, Ed.D.