

**Part A: General Information**

School Board Transylvania County Board of Education

School Board Member Betty Scruggs

Have you completed the NCSBA New Board Member Seminar?  Yes  No

**Part B: Training Event Information**

Title of Event "Transylvania County Schools New Educator Orientation"

Sponsoring Agency Transylvania County Schools

Date of Event August 18, 2015 Location Gorges State Park Visitor Center

Clock Hours of Training 1.5

**Part C: Identification of Aspects of Training Event**

Identify the area(s) in which the training addresses board member duties and responsibilities. You must check at least one area.

- Vision** The training activity assists in establishing a vision for student achievement shared by the board, superintendent, staff and community.

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- Standards** The training activity assists in setting clear learning standards for student achievement.

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- Assessment** The training activity assists in establishing an assessment system that periodically measures individual student progress toward standards.

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- Accountability** The training activity assists in establishing a strong accountability process for the district.

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- Alignment** The training activity assists in aligning resources to ensure that students meet standards.

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- Climate** The training activity assists in creating a positive learning environment or climate for improving student achievement.

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- Collaboration** The training activity assists in building and maintaining collaborative relationships between the board and the superintendent, and the leadership team with the community including key political business leaders to develop support for student achievement as a top community priority.

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- Continuous Improvement** The training activity assists in the commitment to a process of continuous improvement for student achievement.

**Part D: Local Board Approval**

Please check one box below before submitting to NCSBA.

- Activity approved per local board policy (please attach a copy of policy).
- Activity approved by board for submission (sign below).

\_\_\_\_\_  
Board Chair/Designee

\_\_\_\_\_  
Date of full board approval for submission

**Transylvania County Schools  
New Educator Orientation  
AGENDA**

August 18, 2015; 8:30-4:30  
Gorges State Park Visitor Center

**PURPOSE/CONTEXT:** To welcome and prepare educators new to our system for a successful 2014-15 school year.

**DESIRED OUTCOME(S):** By the end of this meeting, participants will have...

- ▲ Overview of Transylvania County Schools
- ▲ Necessary policy information for educators new to the system and/or state
- ▲ Introduction to evaluation standards and processes
- ▲ Learn from and build relationships with school and system leaders
- ▲ Obtain practical information and a plan to get started for their new role

**STAKEHOLDERS:** New licensed educators to TCS, Central Services and School-Based Administrators

<b>WHAT</b> (Content)	<b>WHO</b> (Facilitator)	<b>TIME</b>
<b>Welcome and Start-ups</b> <ul style="list-style-type: none"> <li>• Purpose/Context</li> <li>• Desired Outcomes</li> <li>• Agenda</li> <li>• Opening Icebreaker Activity</li> </ul>	-Jeremy Gibbs, Director of Human Resources	8:30
<b>About TCS</b> <ul style="list-style-type: none"> <li>• How we got here</li> <li>• System highlights</li> <li>• Community and history</li> <li>• Strategic Plan: System/State Mission and Goals</li> </ul>	Jeremy Gibbs	9:00
<b>Policies, Evaluation, &amp; Licensure</b> <ul style="list-style-type: none"> <li>• Relevant Board of Education &amp; State Policies for Educators <ul style="list-style-type: none"> <li>○ Comprehensive review including Code of Ethics, Seclusion &amp; Restraint, and other critical information for new employees</li> </ul> </li> <li>• NC Educator Evaluation System</li> <li>• Licensure Requirements &amp; Renewal</li> <li>• Beginning Teacher Support Program Plan</li> </ul>	Jeremy Gibbs	9:30
<b>Break</b>	All	10:30
<b>Curriculum and Instruction</b> <ul style="list-style-type: none"> <li>• SCOS, local curriculum guide information, standards, and assessments</li> <li>• Professional Development and Training</li> </ul>	-Audrey Reneau, Director of Elementary Education and Title I -Arleca Chapman, Director of Career-Technical Education/Student Services -Brian Weaver, Director of Secondary Education -Kerry Putnam, Director of Exceptional Children Program	10:45
<b>Panel Discussion with School Leaders</b>	Selected School Leaders	11:30
<b>Superintendent's Welcome</b>	Dr. Jeff McDaris, Superintendent	12:15

<b>Lunch</b>	New Employees, School System Administrators, School Board Members	12:30
<b>Technology in TCS</b>	Chris Whitlock, Director of Technology Services  Cathy Zandecki, District Lead Instructional Technology Facilitator	1:30
<b>Break</b>	All	2:15
<b>Employment Information (Nuts &amp; Bolts)</b> <ul style="list-style-type: none"> <li>• TCS Employee Handbook</li> <li>• School Calendar</li> <li>• Leave and Absences</li> <li>• Contacts</li> </ul>	Jeremy Gibbs	2:30
<b>Before the Deluge</b> <ul style="list-style-type: none"> <li>• Planning for the New Year</li> </ul>	Jeremy Gibbs	3:30
<b>Meeting Evaluation and Closure</b>	All	4:15